

## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES

City of Rapid City, South Dakota  
C/SAC – 3<sup>rd</sup> Floor, West Conference Room  
10:00 A.M., Friday, August 19, 2011

Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following committee members present: Aldermen Charity Doyle, Dave Davis, Bonny Petersen and Ritchie Nordstrom; Planning Commissioner: John Brewer; and city staff: Acting Public Works Director Dale Tech, Growth Management Director Brett Limbaugh and Parks and Recreation Director Jerry Cole; and the following members arrived during the course of the meeting: None; and the following were absent: Jordan Mason and Eric Christianson.

Others present included: Assistant Finance Officer Mary Floto, Chief Accountant Tracy Davis, Compliance Specialist Amber Sitts, IT Officer Russ Tiensvold, Fire Chief Mike Maltaverne, Officer Ryan Phillips, Administrative Coordinator Sharlene Mitchell and Tim Teeslink.

Motion was made by Doyle, second by Tech and carried to **adopt the agenda**.

Motion was made by Petersen, second by Nordstrom and carried to **approve the minutes** of the July 15, 2011 meeting.

T. Davis reviewed the (No CIP081911-1) **financial reports** noting the expenditures for Canyon Lake Drive, Silver Street and the Street Rehabilitation projects.

Tech reviewed the (No CIP081911-2) **Capital Plan for Street, Drainage, MIP Projects** noting the additions to the Anamosa Street project and East St Joseph Street Overlay project and the bid awards to the Downtown Traffic Signalization project and East North Street Reconstruction project. Tech called attention to the projected five year balance. In response to a question from Petersen, Tech addressed the manner in which the project estimate is allocated between funding sources noting that the East St. Joseph Street increase represents an allocation increase for the street funded portion of the project. Tech advised that staff did not identify any areas of concern when reviewing the bid. Motion was made by Davis, second by Petersen and carried to approve the report.

Sumption clarified that the concern with the **Star of the West Sports Complex Parking Lot** is the repair of the parking lot prior to the 2012 tournaments. In response to a question from Davis, Sumption clarified that development of the second access is not addressed in the funding allocation. Cole advised that the fall soccer leagues are relocating to the polo grounds which will alleviate congestion at the complex. In response to a question from Brewer, Cole indicated that the addition of structures at the polo fields would fall under the floodplain development regulations. Cole indicated that the repair of the Star of the West parking lot would be completed in time for the 2012 tournaments. Motion was made by Davis, second by Petersen and carried to acknowledge the report.

Nordstrom addressed (No CIP081911-3) **facilitating cleanup of drainage easements** and provided photographs of areas along East Meade Street and St Francis Street which abut the Meade-Hawthorne drainage ditch. Nordstrom addressed the issues experienced along the channel including debris deposits in the chain-link fencing and in adjacent properties, continuous flows through the channel and grass/tree encroachment into the channel. Nordstrom proposed purchasing the brush hog equipment to maintain the drainage areas noting that the equipment could also be utilized along the bike path. Sumption clarified that, with the exception of Fire Department equipment, CIP funds cannot be used to purchase equipment. Doyle indicated that Mary Bosworth is addressing the cleanup of the drainage areas. Petersen recommended removing trees from adjacent private properties that impact the integrity of the retaining walls. Tech encouraged the implementation of a drainage easement maintenance plan and the establishment of an annual maintenance budget. Tech indicated that the City would identify the drainage areas to be addressed and contract out the work. Tech stated that the maintenance program would

provide for a certain level of annual maintenance noting that it will take time to address all drainage easements. In response to a question from Doyle, Tech stated that the hydraulic efficiency of a drainage channel is adversely impacted by the increased brush. Discussion followed regarding the access to drainage easements and the maintenance responsibilities of the adjacent private properties. Davis addressed the impact residential growth has on drainage basins overflow. In response to a question from Petersen, Tech indicated that the development of drainage facilities are addressed through the platting process and storm water quality is address through the building permit process. In response to a question from Sumption, Tech recommended that the maintenance issue be addressed by the Drainage Basin Committee. Motion was made by Petersen, second by Doyle and carried to acknowledge the report.

Doyle presented the proposal for (No. CIP081911-4) **Bike Path Lighting** and urged approval of the project in light of the current safety issues. Officer Phillips presented the proposal to install lighting along the bike path to improve safety, visibility, quality of life and increase use of the bike path. Phillips addressed the green sustainable energy provided by solar lighting. Phillips indicated that the initial installation would extend from Memorial Park to Roosevelt Park. Davis complemented the Police and Fire departments for the brush elimination projects noting the increased use of the path resulting from the project. Phillips presented the estimated projects costs: Lighting-\$365,000; Cameras-\$157,060; Additional Costs-\$66,000; Total Cost-\$588,060. Phillips advised that Black Hills Power & Light has volunteered in-kind services to install the lighting noting that the City would be responsible for material costs. Teeslink addressed the public safety aspect of the project noting the project savings resulting from little to no maintenance, estimated 60,000 lamp hours and no electric bills. Phillips stated that by increasing safety a better element of user will be attracted to the bike path encouraging the bad element to move out. Doyle indicated that in light of the recent events the project will address both public and police officer safety. In response to a question from Petersen, Phillips addressed the retention of camera feeds for use as a crime solving tool. Petersen commented on the need to balance the use of the camera feeds with the protection of personal privacy. In response to a question, Phillips indicated that he would visit with Black Hills Power regarding installing the project in sections and recommended starting with the Civic Center overflow parking lot. Discussion followed regarding the maintenance needs of the lighting system and the floodway issues associated with the installation of the light poles. Motion was made by Davis, second by Petersen to request that the project be presented to the Public Works Department and Growth Management Department for review and a procedure plan be presented at the September 16, 2011 meeting. Petersen urged the use of solar lighting for the entire project. Cole addressed the Parks & Recreation Board support for the project. In response to a question from Doyle, Sumption indicated that FY2011 CIP contingency could be used for the engineering study and FY2012 CIP contingency used for the lighting installation. Discussion followed regarding the use restrictions placed on the Vision 2012 contingency funds. In response to a question from Brewer, Davis indicated the funding for Vision 2012 projects that fall out of the process is carried forward to the next round of 2012 projects. Brewer volunteered to work with interested individuals on fund raising for the project. Davis recommended that a pilot lighting project be installed at the 5th Street underpass to showcase the benefits and determine the public response to the project. Discussion followed regarding securing portable generators for the pilot lighting project. Tech recommended funding the entire project as proposed. Motion carried.

There being no further business, motion was made by Doyle, second by Petersen and carried to **adjourn** the meeting at 11:21 a.m., and it was noted that the next scheduled meeting is Friday, September 16, 2011 at 10:00 a.m. in the CSCA, 3<sup>rd</sup> Floor West Conference Room.