

SPECIAL EVENT APPLICATION

Rapid City Police Department



Police Administration
300 Kansas City Street, Suite 200
Rapid City, SD 57701
Phone: 605-394-4133
Fax: 605-394-6854

NAME OF EVENT: *Dedication Ceremony*
EVENT DATE/TIME: *Friday, August 19th, 2011*

SPONSOR ORGANIZATION: *United States General Services Administration*
CONTACT PERSON: *Brenda Haar*
ADDRESS: *515 9th Street, Rm 220 Rapid City, SD 57701*
HOME PHONE: *605-431-9548*
WORK PHONE: *605-348-1706*
EMAIL ADDRESS: *brenda.haar@gsa.gov*

PURPOSE OF EVENT: *Rename Federal Building - "Andrew W. Bogue"*
Federal Building / U.S. Courthouse

ASSEMBLY AREA: *9th Street, In front of Federal Building / U.S. Courthouse*
@ 515 9th Street
ASSEMBLY TIME: *1:00 pm*

ROUTE AREA: (List all streets and areas route is expected to cover)
9th Street between Main + St. Joe - street closure
Request closure at Noon on Thursday, August
18th, 2011 to allow for tent construction.

Map Attached? YES NO
Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
(If so, explain need)

FIRE DEPARTMENT: 10 Main Street 394-4180 Contact: _____

STREET DEPARTMENT: **Road closure Barriers* Contact: *Mike Laforest*
605 Steele Street 394-4152 *#16 concrete retaining blocks - tent perimeter* 348-1706

PARKS DEPARTMENT: 125 Waterloo Street 394-5225 Contact: _____

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Does event require special parking accommodations?

~~YES~~ NO

Will businesses be affected by street closures?

YES NO

reduced on street parking

Have affected businesses been notified?

letter gone out 7/15/11 YES NO

Will event require clearing of streets? (Towing of cars)

YES NO

Does event include placement of temporary structures?

Copy of 11-6-19 Review Attached? YES NO

YES NO

Does event plan on serving alcohol?

YES NO

**Murphy's will be conducting the catering*

Do you anticipate any security needs?

YES NO

Does your event require closing or blocking of any State Highway?

YES NO

Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.

Copy of State Permit Attached? YES NO

How many floats do you anticipate in your parade?

0

If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED:

YES NO

POLICE DEPARTMENT REVIEWED BY:

Al. O'Keefe

DATE: 7-18-11

SENT TO LEGAL/FINANCE:

7-19-11

L/F MEETING DATE: _____

COUNCIL MEETING DATE: _____

COUNCIL APPROVED:

YES NO

DATE: _____

