



Date: May 17, 2011
To: RCPL CIP Committee
From: Greta Chapman, RCPL Director
Re: RCPL 5 Year CIP Program Request

The following items are requested for inclusion in the annual update of the CIP Fund at the Downtown Library (facilities maintenance for the branch is maintained by the school district):

- 2012 – Carpet replacement, approximately \$24,000
 - Replace carpet in the upstairs Young Adult area and the south portion of the Children’s area. High-traffic areas (average 1,500 visitors per day) have a 5-year life; however, because of past deferred maintenance, the carpet to be replaced was purchased nine years ago
- 2013 – Window replacement on 1st floor – approximately \$35,000
 - Main floor windows along the south and east sides of the building date from the original construction in 1972. The age of the windows indicates they have lost the insulating gas between the panes. In addition, the ventilation sliders on some of the windows are broken or missing.
- 2014 – Carpet replacement, approximately \$24,000
 - Main floor book stack area
- 2015 – No capital projects in replacement schedule
- 2016 – Carpet replacement, approximately \$25,000
 - Meeting rooms, new book area, public restroom hallway