

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: September 28, 2010

Project Name & Number: Water and Sewer Modeling and Support

CIP #: 50745

Project Description: To provide on call support services.

Consultant: Burns & McDonnell Engineering Company, Inc.

Original
Contract Amount: \$25000

Original
Contract Date: October 20, 2008

Original
Completion Date: October 20, 2010

Addendum No: 001

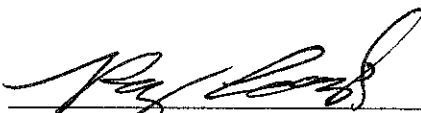

Amendment Description: Time extension only. No additional funds.

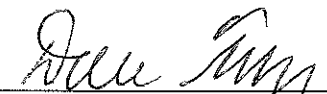

Current Contract Amount:	\$25,000.00	Current Completion Date:	
Change Requested:	\$0.00		
New Contract Amount:	\$25,000.00	New Completion Date:	March 1, 2012

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$0.00	0	0	0	
Total				

Agreement Review & Approvals


 Project Manager 12/17/2010
 Date

 Compliance Specialist 12/20/10
 Date


 Division Manager 12-20-10
 Date

 Department Director 12-27-10
 Date

City Attorney _____ Date _____

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation			Y N
Cash Flow			Y N

AMENDMENT NO. 1
To
AGREEMENT For PROFESSIONAL ENGINEERING SERVICES
Between
BURNS & McDONNELL ENGINEERING COMPANY, INC.
Centennial, Colorado
and
CITY OF RAPID CITY, SOUTH DAKOTA

This Contract amendment is made by and between Burns & McDonnell Engineering Company, Inc. a Missouri Corporation and City of Rapid City, South Dakota, this ___ day of _____, 2011, for the Rapid City On-Call Support Services (City of Rapid City Project PW08-1762B).

Whereas, it is the mutual desire of the parties hereto to amend the AGREEMENT for PROFESSIONAL ENGINEERING SERVICES entered into on the 20th day of October 2008, hereinafter called the Existing Agreement.

Therefore, it is hereby agreed that the Existing Agreement be amended as follows:

TIME OF SERVICE

Modify last sentence to read:

“The Time of Service will end at the time the maximum fee is reached, but will not extend beyond March 1, 2012.”

COST REIMBURSEMENT NOT TO EXCEED

Add the attached Exhibit A, Schedule of Hourly Professional Service Billing Rates, for time period January 1, 2011, to March 1, 2012.

Add the attached Exhibit B, Schedule of Reimbursable Expenses, for time period January 1, 2011, to March 1, 2012.

This amendment will be deemed a part of, and be subject to, all terms and conditions of the Existing Agreement. Except as modified above, the Existing Agreement will remain in full force and effect.

BURNS & MCDONNELL ENGINEERING CO.

ACCEPTED:

By _____

Title Associate Vice President

Date _____

ATTEST:

By _____

Title Principal

Date _____

CITY OF RAPID CITY, SOUTH DAKOTA

ACCEPTED:

By _____

Title Mayor

Date _____

ATTEST:

By _____

Title Finance Officer

Date _____

END OF AMENDMENT NO. 1

EXHIBIT A – SCHEDULE OF HOURLY PROFESSIONAL SERVICE BILLING RATES

Time Period: January 1, 2011, to March 1, 2012

Position Classification	Classification Level	Hourly Billing Rate
General Office	5	\$59.00
Technician	6	\$65.00
Assistant	7	\$77.00
	8	\$108.00
	9	\$120.00
Staff	10	\$132.00
	11	\$148.00
Senior	12	\$159.00
	13	\$171.00
Associate	14	\$181.00
	15	\$193.00
Principal	16	\$198.00
	17	\$200.00

RAPIDCITY11A

Notes:

1. Position classifications listed above refer to the firm's internal classification system for employee compensation. For example, "Associate", "Senior", etc., refer to such positions as "Associate Engineer", "Senior Architect", etc.
2. For services rendered by others such as subcontractors, the client shall pay the cost to Burns & McDonnell plus 10%.
3. Monthly invoices will be submitted for payment covering services and expenses during the preceding month.

EXHIBIT B – SCHEDULE OF REIMBURSABLE EXPENSES

Time Period: January 1, 2011, to March 1, 2012

Schedule of Reimbursable Expenses	
Description	Unit Cost
Personal Mileage:	Current IRS Rate
Reproduction/Printing:	8.5"x 11" Copies White \$0.08/sheet 22" x 34" Drawings White Bond \$1.68/sheet 22" x 34" Drawings Mylar \$5.88/sheet 8.5"x 11" Copies Color \$0.70/sheet Color Plotting \$6.00/SF
Long Distance Telephone:	Cost
Postage:	Cost
Travel Expenses:	
Airfare:	Cost
Lodging:	Cost
Meals:	Cost
Rental Car:	Cost
Fleet Vehicle Expense:	
Sedan (4-door)	\$58/day + \$0.29/mile
SUV – 4WD	\$65/day + \$0.35/mile

Total of billable hours plus reimbursable expenses shall not exceed the maximum Cost Reimbursable Not to Exceed Amount allowed under the contract, without a written amendment executed by the parties.