

To: Robert Ellis
Public Works Director
City of Rapid City
300 6th Street
Rapid City, SD 57701

From: Gary Hargens, The Journey Museum

RE: Request for wood chips

Date: 12/3/10

Dear Mr. Ellis,

The Journey Museum needs 5 loads of wood chips to use on our 7+ acres of landscaping. In the past, we have requested the smaller, clean wood chips and I am requesting the same for this order of 5 loads.

My cell number is 605-381-2681 and I would like the delivery driver to call me when they are ready to deliver so that I may show them where the loads are to be dumped here on our grounds.

Thanks so much for your effort and time with this request.

Gary Hargens
The Journey Museum
222 New York Street
Rapid City, SD 57701