



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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## Growth Management Department

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## MEMORANDUM

TO: Legal and Finance Committee

FROM: Karen Bulman, Planner II

DATE: December 3, 2010

RE: Request for Proposal for Historic Preservation Commission Design Guidelines

The Historic Preservation Commission received approval from the State of South Dakota Historical Preservation Allocation Award for Preservation Project SD 10-016 in an amount not to exceed \$6,000 to fund Design Guidelines for the West Boulevard Historic District.

A Request for Proposal to hire a consultant for this project is attached to this memo. The Request for Proposal will be advertised in the Rapid City Journal, and notices will be sent to the Consultant List on file. The Historic Preservation Commission will review the consultant applicants and recommend a consultant. Once the consultant selection has been made and a contract drafted, the contract will be submitted to the City Council for approval.

**REQUEST: The Rapid City Historic Preservation Commission requests authorization to seek proposals for the Preservation Project.**



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