

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES  
City of Rapid City, South Dakota  
C/SAC -- 3rd Floor, West Conference Room  
10:00 A.M., Friday, November 19, 2010

Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Deb Hadcock, Aaron Costello, Ron Kroeger, and Gary Brown; and City staff: Growth Management Director Marcia Elkins, Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole. Others present included: Community Resources Director Jeff Barbier, City Engineer Dale Tech, Compliance Specialist Toni Broom, Chief Accountant Tracy Davis, Community Development Specialist Barbara Garcia, and IT Officer Russ Tiensvold.

Motion was made by Brown, second by Costello and carried to **approve the minutes for October 15, 2010.**

Davis presented the Financial reports and provided a review of the October expenditures. Davis addressed the debt service for the month of September.

Broom addressed the updates, bid awards and completed projects reflected in the **Capital Plan for Streets, Drainage and MIP Projects** report. Motion was made by Cole, second by Hadcock to acknowledge the Capital Plan for Streets, Drainage and MIP Projects.

Hadcock presented the funding request for the **Sidewalk to Star Village** noting that the adjacent property owners have been contacted and have agreed to accept the snow removal responsibility for the sidewalks. Motion was made by Hadcock, second by Ellis to recommend allocation of \$175,000.00 from the Affordable Housing line item for the Sidewalk to Star Village project. Elkins presented the funding request from Habitat for Humanity to construct twelve home sites on Sedivy Lane. Elkins indicated that Habitat for Humanity is requesting additional time to review the viability of the project and requested clarification of the construction timeframe for the sidewalk projects. Hadcock addressed the safety factor of the sidewalk project and urged that the project not be delayed. In response to a question from Sumption, Elkins indicated that the Habitat for Humanity project would require all of the funding currently available in the Affordable Housing line item. Discussion followed regarding the criteria for Capital Improvement projects. In response to a question from Kroeger, Sumption indicated that the committee has not recommended allocating additional funding to the Affordable Housing line item. Discussion followed regarding the adjacent property owners acceptance of the snow removal responsibilities. In response to a question from Costello, Hadcock addressed the intent of adjacent property owners to upgrade their sewer and water services in conjunction with the sidewalk project. In response to a question from Elkins, Garcia reviewed the available funding and program criteria of the Community Development Block Grant program. Cole voiced support for the sidewalk project. Discussion continued. A substitute motion was made by Elkins, second by Kroeger and carried to recommend allocation of \$175,000.00 from the Affordable Housing line item for the Sidewalk to Star Village project and to request that Garcia review the Community Development Block Grant criteria with regard to the funding request for the Habitat for Humanity project.

Ellis addressed the status of the **Reconstruction of Saint Andrew and Saint Charles Streets, east of 5th Street for the remaining portion of Saint Charles Street from 5<sup>th</sup> Street to Elm Street.** Ellis indicated that the condition of the street and utilities are a factor in the reconstruction for the remaining portion of Saint Charles Street from 5<sup>th</sup> Street to Elm Street. Ellis recommended that the project be placed on the future consideration list for prioritization. In response to a question from Hadcock, Ellis indicated that there is no determination of the project cost. Motion was made by Costello, second by Hadcock and carried to place the reconstruction of the remaining portion of Saint Charles Street from 5<sup>th</sup> Street to Elm Street on the future consideration list for prioritization.

Sumption indicated that Barbier would chair the December meeting. There being no further business to come before the committee, motion was made by Costello, second by Hadcock and carried to adjourn the meeting at 10:25 a.m.