

# SPECIAL EVENT APPLICATION

Rapid City Police Department



Traffic Section  
300 Kansas City Street  
Rapid City SD 57701  
Phone: 605-394-4130  
Fax: ~~605-394-6608~~ 605-394-6908

NAME OF EVENT: The Great Downtown Pumpkin Festival  
2nd Annual  
EVENT DATE/TIME: Saturday, Oct. 2nd, 2010

SPONSOR ORGANIZATION: Rapid City Downtown Association  
CONTACT PERSON: Beth Hottel  
ADDRESS: 600 Main St. Rapid City SD 57701  
HOME PHONE:  
WORK PHONE: 605-716-7979  
EMAIL ADDRESS: beth@downtownrapidcity.com

PURPOSE OF EVENT: a family friendly celebration of the harvest season in downtown Rapid City

ASSEMBLY AREA:  
ASSEMBLY TIME:

ROUTE AREA: (List all streets and areas route is expected to cover)

Up 7th Street from south of St. Joseph + 7th intersection to north of Columbus + 7th intersection. Set up will start at 7:00 am. The event starts at 9:00 am and runs through 8:00 pm.

Map Attached?  YES  NO

Alternate Routes Available: YES  NO

REQUESTING ANY CITY RESOURCES?  
(If so, explain need)

FIRE DEPARTMENT:  
10 Main Street 394-4180

Contact: \_\_\_\_\_

STREET DEPARTMENT:  
605 Steele Street 394-4152

Contact: \_\_\_\_\_

PARKS DEPARTMENT:  
125 Waterloo Street 394-5225

Contact: \_\_\_\_\_

Spokes/Lor on 8/28. Will deliver 12 picnic tables on 10/1.

# SPECIAL EVENT APPLICATION

## Rapid City Police Department

Does event require special parking accommodations?	YES	<input checked="" type="radio"/> NO
Will businesses be affected by street closures?	<input checked="" type="radio"/> YES	NO
Have affected businesses been notified?	<input checked="" type="radio"/> YES	NO
Will event require clearing of streets? (Towing of cars)	<input checked="" type="radio"/> YES	NO
Does event include placement of temporary structures? <i>Copy of 11-6-19 Review Attached? YES NO</i>	<input checked="" type="radio"/> YES	NO
Does event plan on serving alcohol?	<input checked="" type="radio"/> YES	NO
Do you anticipate any security needs?	YES	<input checked="" type="radio"/> NO
Does your event require closing or blocking of any State Highway? <i>Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit. Copy of State Permit Attached? YES NO</i>	YES	<input checked="" type="radio"/> NO

How many floats do you anticipate in your parade? \_\_\_\_\_  
 If your parade has over 70 floats, City Ordinance requires Council Approval.

**OFFICE USE ONLY**

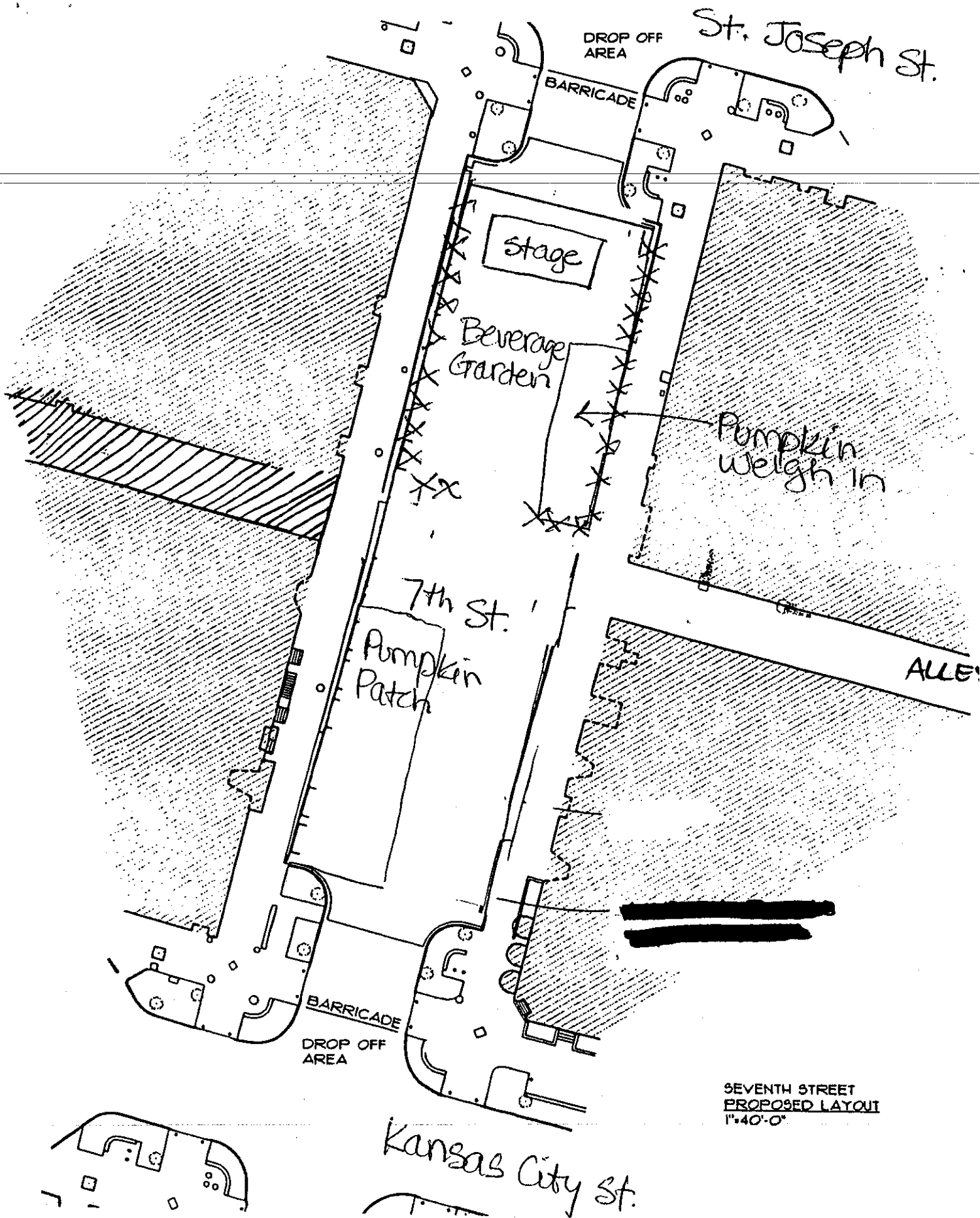
COUNCIL APPROVAL REQUIRED:  YES  NO

POLICE DEPARTMENT REVIEWED BY: *[Signature]* DATE: 8/30/2010

SENT TO LEGAL/FINANCE: \_\_\_\_\_ L/F MEETING DATE: \_\_\_\_\_

COUNCIL MEETING DATE: \_\_\_\_\_

COUNCIL APPROVED: YES  NO  DATE: \_\_\_\_\_



SEVENTH STREET  
PROPOSED LAYOUT  
1"=40'-0"

Kansas City St.

DROP OFF AREA

BARRICADE

Farmers Vendor Booths

moon Bounce

UNITED Methodist Church booth

Farmers Vendor Booths

ALLEY

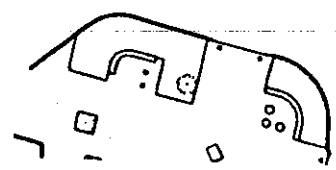
20 = 20 ft. trailers  
 12 = 12 ft. trailers  
 10 = 10 x 10 booth

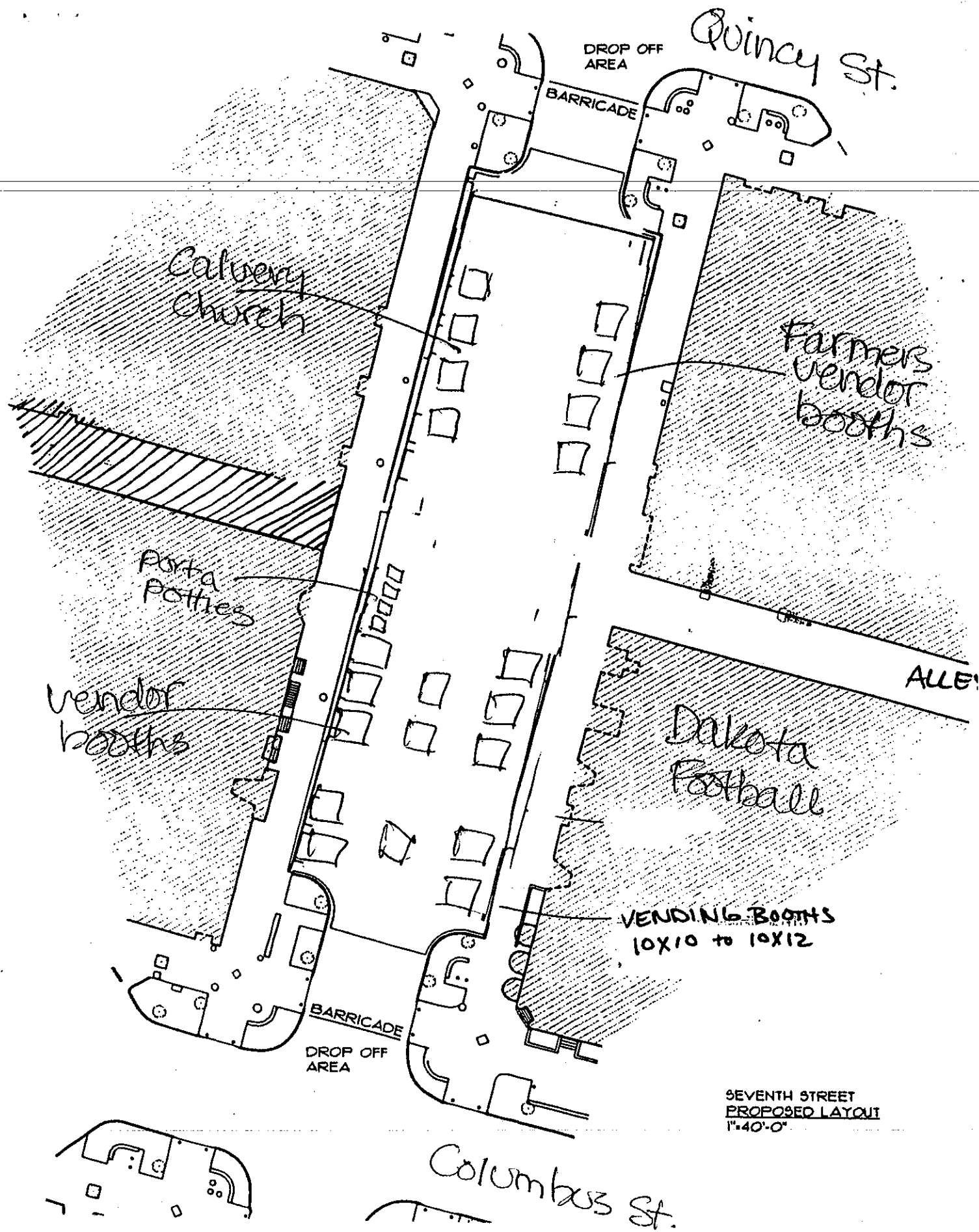
BARRICADE

DROP OFF AREA

SEVENTH STREET PROPOSED LAYOUT 1"=40'-0"

Quincy St.





SEVENTH STREET  
PROPOSED LAYOUT  
1" = 40'-0"



**Review of the Great Downtown Pumpkin Festival event: Saturday, October 2, 2010**

The 2<sup>nd</sup> annual Great Downtown Pumpkin Festival is set for Saturday, October 2, 2010. Organized by the Rapid City Downtown Association in partnership with Destination Rapid City, the pumpkin festival is a community-wide celebration of the harvest season in downtown Rapid City. This family-focused event hosts a variety of activities while showcasing our city center and its many shops and restaurants. The Pumpkin Fest is an all-day event running from 9 a.m. until 8 p.m. with the majority of the activities located on 7<sup>th</sup> Street between Columbus and St. Joseph streets. The day's schedule is as follows:

- 9-10 a.m. .... Pumpkin Catapult Challenge (Dakota Middle School Field)
- ..... Black Hills Farmers Market Opens
- ..... Vendor Booths Open
- ..... Pumpkin Patch Opens
- 10 a.m. .... Giant Pumpkin Weigh Off
- ..... Lynn Jackson Children's Activities Open
- 11 a.m. .... SDSM&T Homecoming Parade (Main, 7th and St. Joseph streets)
- 12 p.m. .... Oktoberfest Beverage Tent Opens
- ..... RC Kennel Club Parade of Breeds on US Bank Stage
- ..... RC Kennel Club Dachshund Races (Dakota Middle School Field)
- 12-4 p.m. .... Kids' Arts, Crafts & Storytelling with the RC Public Library
- 12-10 p.m. .... Americana Music Festival (Dahl Arts Center)
- 12:30 p.m. .... RC Kennel Club Ugly Dog Contest on US Bank Stage
- 1 p.m. .... Kids Costume Parade
- ..... RC Kennel Club Dog Agility Demo (Dakota Middle School Field)
- 1:30 p.m. .... RC Kennel Club Dog Obedience Demo (Dakota Middle School Field)
- 2 p.m. .... Elvis Performs on US Bank Stage
- ..... RC Drug Dog Demo (Dakota Middle School Field)
- 5 - 8 p.m. .... Band Performs on US Bank Stage

We are requesting that a Street Closure be put in place for the section of 7<sup>th</sup> Street south of the St. Joseph Street intersection and north of the Columbus Street intersection (map enclosed). This area will include a stage, various vending tents, giant pumpkins on display, and children's activities.

Numerous downtown and community-wide businesses and organizations are in support of the event such as US Bank, Lynn Jackson Shultz & Lebrun, PC, Rapid City Kennel Club, Black Hills Giant Pumpkin Growers, Again Books & Bazaar, Simply Style, Black Hills Community Bank, Schmid Insurance Agency and many more.

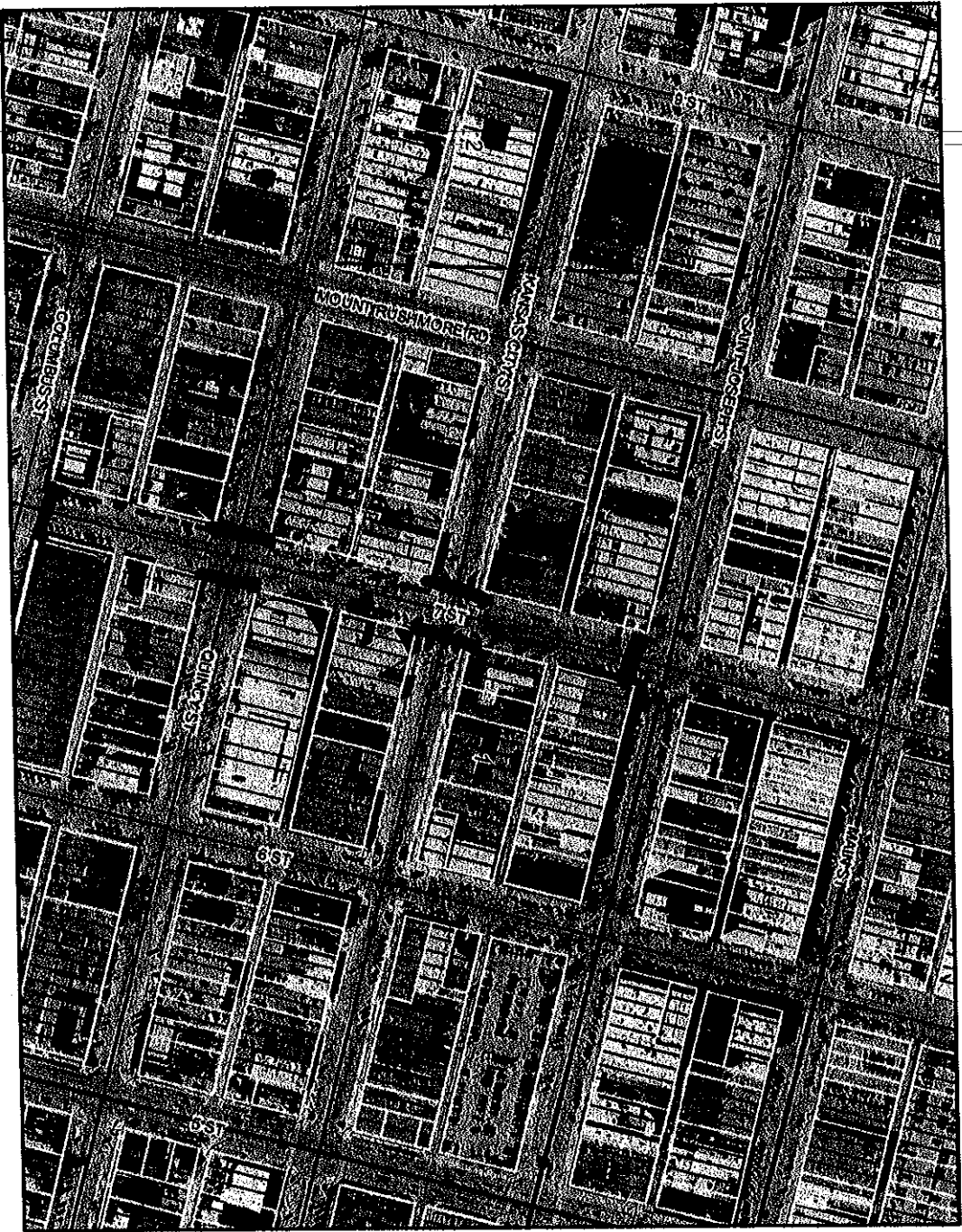
The event is also a certified weigh-off site for the national organization, the Great Pumpkin Commonwealth. This will attract giant pumpkin growers and their families from throughout the region to downtown Rapid City.

Please contact Beth Hottel at Destination Rapid City 716-7979 with any comments or concerns, 716-7979.

Thank you,

Rapid City Downtown Association

# Pumpkin Festival

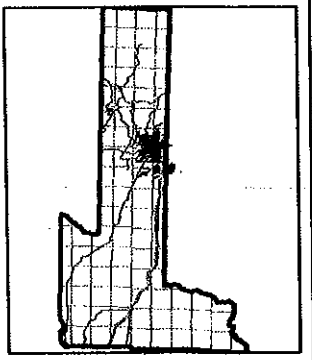


0 350 700 1050 ft.

Map center: 44° 4' 45.8" N, 103° 13' 46.1" W

Notes: 7th st from St Joseph to Columbus

**DISCLAIMER:** This map is provided as is without warranty of any representation of accuracy, timeliness, or completeness. The burden for determining accuracy, completeness, timeliness, and fitness for use rests solely on the user. The City of Rapid City does not warrant, represent, or accept any liability for the use of this map. There are no implied warranties of merchantability or fitness for a particular purpose. The user agrees to recognize and honor the copyright and other proprietary claims for the map(s) established or produced by the City of Rapid City or the vendors furnishing said items to the City of Rapid City.



## Legend

- Not classified
- Interstate
- US Highway
- SD Highway
- County Highway
- Main Road
- Minor Arterial
- Collector
- Ramp
- Paved Road
- Unpaved Road
- Unimproved Road
- Trail
- other
- Not yet coded
- Township/Section lines
- SECTION
- TOWNSHIP
- Parcel Boundary
- Lot Lines
- COUNTY
- LOT LINE
- PARCEL LINE
- ROAD ROW
- RR ROW
- SECTION
- TOWNSHIP
- WATER LINE
- PLSS Sections
- County Line
- City Boundaries
- Rapid City
- Box Elder



Scale: 1:3,600