

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: June 22, 2010

Project Name & Number: Rapid Transit Shelter Renovation

CIP #:

Project Description: Remove and replace the existing polycarbonate on the wall sections of thirty two transit passenger shelters.

Contractor: Sim's Glass

Original Contract Amount: \$58,000.00

Original Contract Date: March 9, 2010

Original Completion Date: June 30, 2010

Addendum No: 1

Amendment Description: No cost time extension due to supplier delays in product.

Current Contract Amount: \_\_\_\_\_

Current Completion Date: June 30, 2010

Change Requested: \_\_\_\_\_


New Contract Amount: \$0.00


New Completion Date: July 16, 2010

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
Total				

### Agreement Review & Approvals

  
 \_\_\_\_\_  
 Project Manager 6/9/10  
 Date

\_\_\_\_\_  
 Division Manager Date  
  
 \_\_\_\_\_  
 Department Director 6-9-10  
 Date

\_\_\_\_\_  
 Compliance Specialist Date  
 \_\_\_\_\_  
 City Attorney Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc: Public Works  
 Engineering  
 Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)  
 \_\_\_\_\_  
 Date Initials Approved  
 Appropriation Y N  
 Cash Flow Y N

**AMENDMENT NO. 1 TO AGREEMENT**

**Project:** Transit Shelter Renovation

**Background Data:** Effective Date of Agreement: March 9, 2010  
Owner: City of Rapid City  
Contractor: Sim's Glass

**Nature of Amendment:** No cost time extension to July 16, 2010.

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is: June 22, 2010.

CITY OF RAPID CITY:

By: \_\_\_\_\_  
Mayor

Date Signed: \_\_\_\_\_

ATTEST:

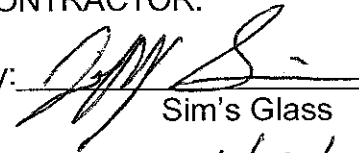
By: \_\_\_\_\_  
Finance Officer

Date Signed: \_\_\_\_\_

REVIEWED BY:

  
\_\_\_\_\_  
Rich Sagen, Project Manager

CONTRACTOR:

By:   
\_\_\_\_\_  
Sim's Glass

Date Signed: 6/9/10