

Monica Heller, Director Growth Management Department City web: www.rcgov.org

## **CITY OF RAPID CITY**

## RAPID CITY, SOUTH DAKOTA 57701-2724

## **Growth Management Department**

300 Sixth Street

Phone: 605-394-4120 Fax: 605-394-6636

e-mail: monica.heller@rcgov.org

## **MEMORANDUM**

TO: Legal and Finance Committee

FROM: Monica Heller, Community Planning Coordinator

DATE: January 27, 2010

RE: Amendment to the 2009 Unified Planning Work Program

Attached for your review and approval is an Amendment to the Rapid City Area Metropolitan Planning Organization 2009 Unified Planning Work Program. The amendment authorizes the transfer of \$700 of Federal funds under Personnel Services to Capital Resources in the 2009 Unified Planning Work Program. This transfer of funds is to cover the cost of the annual contract for the TransCAD software.

<u>STAFF RECOMMENDATION</u>: Staff recommends authorizing the Mayor and the Finance Officer to sign the Amendment to the 2009 Unified Planning Work Program to transfer a total of \$700 of Federal funds from Personnel Services to Capital Resources.

