

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_  
 II. PROJECT NAME: 2010 Street Division Vacuum Street Sweeper  
 III. Project/Item(s) Description: 1 Each: Vacuum Street Sweeper  
Replacement for Sweeper #S046: 2001 Elgin GeoVac w 5,938 hours

IV. BID LETTING DATE: 1<sup>st</sup> Quarter of 2010

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 225,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$225,000.00				
Fund Name	Street Cleaning				
Department	401				
Line Item	4360				
Fund	101				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: Toni Broom *TB* Date 12/15/09  
Don Brumbaugh Date 12/15/09  
 DIVISION MANAGER Signature \_\_\_\_\_  
*DBS* Date 12-21-09  
 DEPARTMENT DIRECTOR Signature \_\_\_\_\_

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation Cash Flow	<u>12/21/09</u>	<i>TB</i>	✓	Investment Desk
				Public Works
				Engineering Project Manager