

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, December 18, 2009

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Ron Kroeger and Karen Gundersen Olson; and City staff: Growth Management Director Marcia Elkins, Public Works Director Robert Ellis, Parks and Recreation Director Jerry Cole. Others present included Compliance Specialist Toni Broom, Landscape Architect Randy Lyons and Administrative Coordinator Amber Sitts.

Motion was made by Olson, second by Kroeger and carried to **approve the minutes for November 20, 2009.**

Preston addressed the **Financial Reports** and pointed out changes to 44th and West Main, Elm Avenue Reconstruction South Phase 3, Milo Barber Transportation remodeling, and Plum Creek Elks Crossing projects.

Broom addressed the **Capital Plan for Streets, Drainage, MIP Projects** and noted final payments for Blaine, Halley, Holcomb, Jackson and Maple Sewer Reconstruction, Downtown Alleys Reconstruction and Universal Drive Reconstruction. She said that funding was approved for the Omaha Street Storm Water Quality project, and the total cumulative balance for the Capital Plan is in the black, moving only slightly from the changes. Olson asked about a possible project changing the Memorial Park tennis courts into a retention facility. Ellis said that he had not seen anything on the project yet. Cole said there is no funding for that project right now, and he indicated that the courts will continue to be maintained. Motion was made by Olson, second by Kroeger and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for December 2009.

Since Alderman Chapman could not attend the meeting, Preston explained that Chapman would like to take time to discuss the purpose and mission of CIP in January. Elkins briefly discussed the Parks and Recreation subcommittee criteria and explained how they prioritize. It was indicated that the **Prioritization of Capital Improvements** will be added to the January 15, 2010 CIP agenda.

Ellis addressed the **West Main Street Reconstruction** and explained that they looked at changing the study from a median study to a traffic safety study. They spoke with a consultant and discussed looking at all arterial streets in Rapid City. It was determined that the most beneficial study would be to review crash data, make recommendations on corrective actions, and develop concept drawings on how to remedy the situation. This information would be put into a final report for Council. The consultant indicated this type of study would be about \$50,000 to \$60,000, and this would create a top ten list of recommendations to improve traffic safety in Rapid City. He said that the PL funds would be available, and he recommended looking at the City globally in 2010. Responding to Olson, Elkins confirmed that they do not anticipate immediate pressure for something in the Shooting Star location. Motion was made by Elkins, second by Kroger and carried to recommend to the City Council and the Executive Policy Committee to move forward with the traffic safety analysis to be funded out of the 2010 PL funds.

Preston addressed the **ADA Improvements to the CSAC Restroom** and confirmed that the School district has put this in their 2011 budget. He explained that the improvements are for the two restrooms on the first floor of the east side of CSAC. He said we would need about \$60,000 to reimburse the School district for this project. Preston recommended that we continue this to the March CIP meeting as part of the discussion on the five year Government Building plan and talk to the School district more about timing. Motion was made by Kroeger, second by Ellis, to continue to the March 19, 2010 CIP meeting. It was indicated there is no pressing issue to get these completed. Elkins asked about design

and asked how comfortable we are with the cost estimate. Cole agreed that the costs should be assessed as cost estimates for Parks are coming in above anticipated costs.

Substitute motion was made by Elkins, second by Olson and carried to request Public Works to review the cost estimates and bring them to the February 19, 2010 CIP meeting and discuss the funding in March.

Preston addressed the **Prioritization of an additional access to Star of the West complex**. He explained that the City Attorney estimated the cost to include the purchase of the land plus required improvements, and the CIP committee has been asked to see if funding is available if the City purchases the property for another access to Star of the West. Cole indicated his concern with putting funds into a road and having soccer leave the fields if they get a complex built. It was noted that the fields could be picked up by someone else. Elkins expressed interest in a report on operational changes that might address the issues, and Cole said if soccer moves off those fields then the problem will go away. He suggested that soccer leave the area and play on other fields but said they do not want to do that. It was indicated that the estimate does not include the road, and Ellis said they could bring a cost estimate for the road to the January CIP meeting. Motion was made by Kroeger, second by Cole, to continue this item to the January 15, 2010 CIP meeting and ask for an estimate on the construction of the road and a report on the feasibility of having another road. Cole also mentioned it could be an exit road or a two way road. The options would be for the road to come out on Center Street or Kennel Drive, so we would not need a signalized intersection. Cole confirmed there is nothing in the lease to tell them how and when to play. Ellis said the lease is up in 2012 so there would be a chance to review the lease at that time. If the Council wants, they could strongly suggest that soccer not schedule so many games at one time, and he explained the field set up. Cole suggested that the best solution is for the Council to say they can schedule no more than 6 games at a time for safety reasons. Motion carried.

Motion was made by Elkins, second by Olson and carried to recommend approval of the Allocation of Parks and Recreation CIP Contingency Funds in the amount of \$18,226 to the Wilderness Park Playground Renovation Project.

Cole explained the **request for funding for Rapid City Swim Center emergency boiler replacement**. He said if the current boiler goes down they cannot operate the swim center, so they need a back up. The cost will be about \$33,000 to put in a new one. A high efficiency unit will cost \$50,000 but will save about \$4,500 a year. He suggested taking parts from the two broken boilers to rebuild one for a cost of about \$4,000, which can be funded with operations funds. He said at some point they will need new boilers though, and if they get funds for a new building, they can put in new boilers at that time. Ellis said they are working with delegation in Washington to transform City facilities into energy efficient buildings, and he will be putting together a list of energy efficient projects. If this is successful, they would not probably see funding until 2011 or 2012. Cole pointed out that if one or both of the boilers go down they will need money immediately to replace them. He also explained that when the building was built the plumbing to the boiler was done wrong and they feel that the boilers may have been injured during that time. Preston supports high efficiency and mentioned that if one boiler goes down there will not be enough time to meet again and go through Council for approval. He said there is a balance of about \$1.5 million in CIP undesignated funds and sees that as a possible funding source for emergency replacement. Motion was made by Kroeger, second by Ellis, to approve spending \$4,000 to repair the Rapid City Swim Center boiler and authorize the Parks and Recreation Director to go to directly to Council to request emergency funding (\$50,000) in the event that a boiler at the Rapid City Swim Center fails. Motion carried.

Cole gave an update on the restroom projects in parks. He said the estimates were high but they are being designed now. He also said that they would like to move forward on designing irrigation for Memorial Park north which has to be replaced, and he said that Parks and Recreation has funds in 2010 CIP to help fund Memorial Park. In addition, he said they would like to do cemetery paving and irrigation and said they have enough funds to do phase 3 of the cemetery. They would like to move forward with

that project as well. He confirmed they are off treated water at Memorial Park, but they need to look at pumping out of the pond. Motion was made by Olson, second by Elkins, to authorize proceeding with irrigation design for Memorial Park north with the designing done in-house. Motion carried.

Cole explained that they want to move forward in anticipation of using the funds for construction of these two projects. Motion was made by Elkins, second by Kroeger, to recommend carrying over the \$70,000 for cemetery road paving and irrigation into 2010 to allow staff to begin design work for that project. Motion carried.

Motion was made by Elkins, second by Olson, to recommend carrying forward \$112,800 into 2010 for Memorial Park north irrigation to allow staff to begin design for the project. Motion carried.

There being no further business, the meeting adjourned at 10:55 A.M., and it was noted the next scheduled meeting is January 15, 2010 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.