



CITY OF RAPID CITY

DEPARTMENT OF PARKS AND RECREATION
125 WATERLOO STREET
RAPID CITY, SOUTH DAKOTA 57701

Jerry W. Cole
Director
(605) 394-5225

To: Mayor Alan Hanks and City Council Members

From: Jerry Cole, Director
Department of Parks and Recreation

Randy Lyons
Landscape Designer
(605) 394-5225

Subject: DOT Work Order for Project EM 8052 (59), City of
Rapid City, LGA-99-09, Greenway Project

Date: December 2, 2009

Jeri Taton
Administrative
Assistant
(605) 394-5225

On April 23, 2009 RFPs were accepted by the City for design services for the Greenway Trails and Pedestrian Facilities Project. Using the City's Consultant Selection Process, Cetec Engineering was selected to perform design services for this project and the City began negotiations with the State DOT Office. The DOT Work Order for Consultant Services is the result of those negotiations and will allow the State to pay Cetec Engineering directly for the following services they will provide: Feasibility Study, engineering design services, bidding assistance, construction administration and construction staking.

Lon Van Deusen,
Parks & Cemetery
Manager
(605) 394-4175

The City will continue to work closely with CETEC Engineering on project design and Landscape Designer Randy Lyons will provide project management services.

Doug Lowe,
Recreation Manager
(605) 394-6161

Recommendation

Duncan Olney
Aquatics Manager
(605) 394-5223

Authorize the Mayor and Finance Officer to sign SD DOT Work Order No. LGA-99-09 for Agreement No. 713770 for Greenway Pedestrian and Bike Path Extension Project EM8052 (59) PCN 010E.

If you have any questions, please contact me.

WORK ORDER FOR CONSULTANT SERVICES

GENERAL

Work Order No.: LGA-99-09 Agreement No.: 713770 Date: November 25, 2009

Consultant: Cetec Engineering

PROJECT INFORMATION

Project No.: EM 8052 (59) PCN: 010E City: Rapid City

Project Type/Description: Greenway pedestrian and bike path extention in Rapid City

Project Location: Rapid City

Scope of Work: - See Attachment I

SERVICES REQUIRED

Estimated Hours Total Hourly Rate Estimated Cost

See Attachment II

REIMBURSEMENT FOR TRAVEL

Same as above

MAXIMUM LIMITING AMOUNT

\$ 302,256.34

COMPLETION DATE

See attachments. The overall completion date of this work order shall be November 1, 2011.

CONTACT PERSONS

SDDOT: Bruce Lindholm, Program Manager

CONSULTANT: Ted Schultz

CITY: City Official

INSURANCE REQUIREMENTS

<u>Types of Insurance</u>	<u>Expiration Date</u>	<u>On File</u>
General Liability	March 7, 2010	Yes/No
Automobile Liability	March 27, 2010	Yes/No
Worker's Compensation	March 27, 2010	Yes/No
Errors and Omissions	January 30, 2010	Yes/No

APPROVAL BY:

DOT: _____

CONSULTANT: _____



DATE
11/30/09
DATE

CITY: _____

CONCURRENCE

DATE

Distribution:

- (3) Originals - 1 Consultant, 1 Initiating Agency, 1 City
- (3) Division of Finance
- (1) Internal Audits
- (1) Compliance Office
- (1) Project Development
- (1) File