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November 18, 2009

Maggie Paul
City Attorney's Office
300 6th Street
Rapid City, SD 57701

Re: WDT Christmas tree Raffle

Dear Ms. Paul:

I am the advisor of the Western Dakota Tech Career Enhancement Club and I am writing this letter to request permission to conduct a raffle on the campus of WDT.

WDT Career Enhancement Club is a non-profit organization. We would like to raffle off a homemade Christmas tree made entirely out of pop cans. This tree will be entered in the WDT Christmas Tree contest and made available to the winner once the contest is over.

We will begin selling raffle tickets December 7 (pending your acknowledgement/approval). The funds will be used to support the Make a Wish Foundation.

If you have any questions, please feel free to contact me. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Donna Hanks".

Donna Hanks
CEC Club Advisor
Business Management and Marketing Lead Instructor
605-718-2951

Mission

Western Dakota Technical Institute is a public institution of higher learning where students acquire the knowledge, skills, and behaviors necessary for successful employment.