



Western Dakota Tech

800 Mickelson Drive • Rapid City, South Dakota 57703-4018
Phone 605-394-4034 • 1-800-544-8765
FAX 605-394-1789
www.wdt.edu

October 8, 2009

Maggie Paul
City Attorney's Office
300 6th St.
Rapid City, SD 57701

Re: WDT Turkey Raffle

Dear Ms. Paul:

I am the director of the Western Dakota Technical Institute's paralegal program and I am writing this letter to request permission to conduct a raffle on the campus of WDT.

WDT is a non-profit organization. The Paralegal Club would like to raffle a "turkey" basket which would contain items to make a Thanksgiving dinner. The funds that the Paralegal Club raise, help the students attend paralegal training held by the South Dakota Paralegal Association and the Black Hills Legal Professionals and it also helps the students fund other field trips. If you have any other questions, please feel free to contact me.

Sincerely,

Marya Tellinghuisen
Attorney at Law
WDT Paralegal Program Director
Marya.vtelly@wdt.edu

Mission

Western Dakota Technical Institute is a public institution of higher learning where students acquire the knowledge, skills, and behaviors necessary for successful employment.



Western Dakota Tech



October 16, 2009

Mr. Jason Green, City Attorney
Office of the City Attorney
300 Sixth Street
Rapid City, SD 57701

Dear Mr. Green:

As per our phone conversation on Tuesday, October 13, 2009, please accept this letter as a request to approve our raffle at Western Dakota Technical Institute. This raffle will be held by students in the Business Management & Marketing Program.

As part of the Professional Development class in the Business Management & Marketing Program, students learn about social awareness. This component is to introduce a variety of ways that students can become involved in our community. They study various civic organizations as well as attend a school board meeting, a city council meeting, or a legislative crackerbarrel depending on the class schedule.

An important part of the social awareness component is to do a fundraiser; students will usually be involved in a fundraiser of some type either through their work or civic organization. Therefore, they need experience in organizing and participating in fundraising activities. This semester, the students decided that they wanted to hold a raffle. You'll be glad to know that we have a very motivated class. They have already obtained around \$800 of worth of gifts to be divided into five raffled gift baskets. Each basket will have a value of approximately \$200. They want to sell raffle tickets for \$5 each or three for \$10.

The students want to use proceeds from this fundraiser to contribute to both the Backpacks for Kids weekend food program and the Black Hills Humane Society. Depending on how much money is raised, they may also include some other charitable events such as adopting a family for Christmas through the Salvation Army.

Since we just learned that we need approval from your office, we are asking that our raffle be approved so that we can help contribute to these charitable organizations. If you have questions, please contact me at 718-2930 at Western Dakota Tech.

Sincerely,

Ann Murano, Instructor
Business Management & Marketing Program

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