

**RESOLUTION AMENDING THE CITY'S CONSULTANT SELECTION POLICY BY
INCREASING THE OVERALL CONTRACT AMOUNT UNDER WHICH CITY STAFF
MAY MAKE DIRECT SELECTION OF A QUALIFIED CONSULTANT OR
CONSULTING FIRM.**

WHEREAS, the City has adopted a policy addressing the selection and hiring of technical consultants on City projects; and

WHEREAS, the City's Consultant Selection Oversight Committee has recommended changing the policy to increase the overall contract amount under which City staff may make direct selection of a qualified consultant or consulting firm; and

WHEREAS, on July 6, 2009, the City Council directed City staff to prepare an amendment to the Consultant Selection Policy per the recommendations of the Consultant Selection Committee.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City, that the City's Consultant Selection Policy be amended as follows:

1. For contracts smaller than \$25,000 the Director/Manager/Executive may make direct selection of a qualified consultant or consulting firm providing that an agreement can be reached on the scope of services to be provided and the total cost of providing these services; and
2. For contracts between \$25,000 and \$50,000 a minimum of two consultants will be interviewed. For contracts between \$50,000 and \$150,000 a minimum of three consultants will be interviewed and for contracts over \$150,000 a minimum of four consultants will be interviewed.

Dated this ____ day of _____, 2009.

Mayor

ATTEST:

Finance Officer