



Date: September 2, 2009  
To: RCPL Legal and Finance Committee  
From: Monte Loos, Building Committee Chair, RCPL  
Re: Update Library CIP projects

**Recommendation:** approval of CIP Committee recommendation to transfer funding from the library acoustics to the library integrated library system (ILS).

**Background:**

The Rapid City Public Library Board of Trustees advertised for bids the library's acoustics remediation project that is designated for \$95,000 in CIP Funding. Two bids were received and opened at the August 12<sup>th</sup> meeting; both bids were between \$30,000-\$40,000 higher than the estimated project cost.

During this same period, it was identified that CIP funding is used for computer hardware and systems software. Systems software is based on the need to operate the hardware and would not be application software such as Microsoft Office products. Because the acquisition of an updated ILS has been a higher priority <link to ILS timeline and process> based on service needs than the acoustics, the ILS was approved by the CIP Committee at their August meeting for funding. There is not funding available in library budgets for the onetime ILS costs. There is an approximate \$10,000 to \$20,000 annual cost savings if an updated ILS is purchased to replace the current system.

The acoustics project is under review to re-bid based on phasing of the project as identified by the consultant. The funding to complete this project could involve from operational savings in the next 3-4 years (estimated at \$10,000 – \$20,000 annually) from a new ILS, with allocation from the Board Funds and the remaining costs from a project request in the CIP 5-year plan.