

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, August 21, 2009

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Karen Olson, Ron Kroeger and Malcom Chapman; and City staff: Development Services Coordinator Bob Dominicak (proxy), Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole. Others present included City Engineer Dale Tech, Chief Accountant Tracy Davis, Library Director Greta Chapman and Administrative Coordinator Amber Sitts.

Motion was made by Ellis, second by Chapman and carried to **approve the minutes for July 17, 2009.**

Davis gave a brief review of the **Financial Reports** and noted changes to Debt Service, East Mall Drive and Universal Drive. She also pointed out corrections to Parks and Recreation for the Vickie Powers Park and Playground. It was also indicated that there is nothing available in contingency at this time.

Ellis addressed the **Capital Plan for Streets, Drainage, MIP Projects** and reviewed several changes to the plan. Under Streets and Drainage, the Brooke and Nicole Street Reconstruction project is final; Elm Avenue Phase 3 Reconstruction was recently awarded to Heavy Constructors and revised to reflect the bid amount; Meade Street Reconstruction Phase 2 has been finalized with a decrease; Funds were transferred from Robbinsdale Reconstruction Project Phase 1 to Phase 2; Flormann Street Down Spout is final with a decrease; and Rand Road Drainage is final with a decrease. Ellis pointed out that the new balance of the budget is \$753,655.00 and pointed out that the only change to the plan for 2010 through 2014 was the transfer of funds into the Robbinsdale Reconstruction Project Phase 2 under both Streets and Drainage. It was indicated that the Total Cumulative Balances are all in the black through 2014. Responding to Chapman, Tech explained that the completion date for the area of West Main and 44th Street near the schools is September 26th, and they have spoken with the schools about a traffic control plan. Chapman requested a map that would show alternate routes. Motion was made by Olson, second by Dominicak, and carried to approve the Capital Plan for Streets, Drainage and MIP Projects for August 2009

At 10:07 AM, Jerry Cole and Alderman Kooiker entered the meeting.

Tech addressed the **ADA Improvements to the CSAC Restroom**. He said the schools have indicated they do not have funds in their budget for the improvements but are pursuing getting it added. The project will move forward once that occurs. Preston pointed out they will be updating the ramp in front of CSAC to meet ADA specifications as well, and he said the estimated cost to fix the restrooms is approximately \$80,000 to \$100,000. Motion was made by Chapman, second by Olson, to acknowledge the report and ask that a report on this issue this is put on the CIP agenda in December. Motion carried.

Monte Loos, Library Board of Trustees, reviewed the history of the **Library acoustic plan**. He said they received two bids that were considerably above engineering estimates for the acoustic improvements, so with the budgeted funds, they are about \$60,000 short to complete this project. He indicated that previously they were not aware that CIP funds could be used for hardware and software projects, so Loos requested that the designated funds are used for an ILS program upgrade instead of acoustics. He said this upgrade would have a yearly savings for the library compared to their current system. Preston asked how much they would save, and Greta Chapman indicated it would be around \$15,000 to \$30,000 per year. It was indicated that they would then table the acoustics upgrade until the economic situation improves, but Kooiker suggested putting out another bid for the acoustic project. Kroeger said both projects have been a priority, but they had not brought the ILS project forward as they did not realize it could be funded from CIP. Kooiker reiterated that the City has seen positive impacts by rejecting bids,

and if there is still a large difference after bidding the project again, he suggested that Council might approve using Council contingency. Greta Chapman confirmed that she will put the amount saved each year from the ILS upgrade toward the acoustics project. She stated that ILS has a one time startup cost of \$175,000 to \$200,000 but the ongoing costs will drop. She explained that they will use the \$92,000 that they are spending on the current system along with the CIP funds to pay for the start up costs. Responding to Olson, Greta said there are several types of software used in libraries throughout the state. She confirmed their priority list would have been different if they had understood the funding capabilities of CIP, and it was also confirmed that discussions are going through IT as well. It was asked if they can complete part of the acoustics project, but Loos said they are not going to see the effect until they have done the full project. Preston confirmed we have funded this type of project before, and he explained what the CIP funds can be used for. Greta Chapman confirmed that she understands they will have to get back in line to request funds for the acoustics project in the future. Motion was made by Olson, second by Dominicak, to recommend the transfer of CIP funds from the Library Acoustic project to the ILS system at the Library. Kookier spoke against the motion and said we have an opportunity to gain more competitive bids by bidding the acoustics project again. Motion carried with one NO from Kookier.

Cole addressed the **Parks and Recreation Five Year Plan**, and due to challenges with the Vickie Powers Park, the Board has requested moving \$20,000 from Contingency to the Vickie Powers Park Playground Improvements fund. Cole explained that costs for the project went up due to challenges including rain and other project issues. Preston clarified that the line item for Vickie Powers Park Playground Improvements will become \$253,068.16 and the Contingency Fund will become \$18,225.88. Motion was made by Kookier, second by Ellis, to approve the Parks and Recreation Five Year Plan. Cole reported that the park and playground will open tonight and will be open on evenings and weekends until the major construction is complete. Chapman said it was reported to him that some of the equipment was not working properly, and Cole said that staff is out there all week. Motion carried.

Kookier requested an update at the next meeting on the revenue stream for CIP.

Aldermen Olson and Chapman announced that they will not be present at the September 18, 2009 CIP meeting.

There being no further business, the meeting adjourned at 10:33 A.M., and it was noted the next scheduled meeting is September 18, 2009 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.