CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Community Resources Department

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MEMORANDUM

TO: Legal & Finance Committee

FROM: Don Jarvinen, GIS Coordinator
            Community Resources Department

DATE: July 21, 2009

RE: Training class

Staff requests City Council approval of the travel request for Angela Tallon, GIS Analyst, to attend the Introduction to Geoprocessing Scripts Using Python in Broomfield, CO, October 8 - 9, 2009.

The cost of travel is estimated at $1,670.00, and includes the following expenses:

$220.00	Travel
$119.00	Meals (10/07/09 – 10/10/09)
$351.00	Lodging (3 nights)
$980.00	Tuition
$1,670.00	Total Travel Estimate

Staff Recommendation: Staff recommends approval of the travel request for Angela Tallon, GIS Analyst, to attend the Introduction to Geoprocessing Scripts Using Python in Broomfield, CO, October 8 - 9, 2009, 2009 (travel dates October 7 - 10, 2009) in an estimated amount of $1670.00.