

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, July 17, 2009

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Karen Olson and Deb Hadcock; and City staff: Growth Management Director Marcia Elkins, Public Works Director Robert Ellis and Parks and Recreation Director Jerry Cole. Others present included City Engineer Dale Tech, Compliance Specialist Toni Broom, IT Manager Russ Tiensvold, IT Analyst Jim Gilbert, Chief Accountant Tracy Davis, Library Director Greta Chapman and Administrative Coordinator Amber Sitts.

Motion was made by Olson, second by Elkins and carried to **approve the minutes for June 19, 2009.**

Davis gave a brief review of the **Financial Reports** and noted a change to the Universal Drive Reconstruction project.

Broom addressed the **Capital Plan for Streets, Drainage, MIP Projects**. She outlined changes to the plan for 2009 and noted that there was no impact to future years. It was indicated that the Morningview project discussed at the last CIP meeting was removed from the list and will be considered at a later time. Broom also pointed out that the plan is still in the black overall. Motion was made by Ellis, second by Elkins, to approve the plan. Motion carried.

Rohlfing explained his **request for funding to replace the 4" water line to the Main Fire Station at 10 Main Street**. It was indicated that the line has broken 3 times in the past 6 years, and Engineering has recommended a new water line with an estimated cost of \$63,000. Rohlfing pointed out that when the water line breaks the fire station is without water, so they are requesting that the line is replaced this year. Preston made funding source suggestions, and Elkins asked if the affordable housing funds were committed. Ellis explained that if the line was non-conforming there would be a line item for the costs, but this line is not non-conforming. Hadcock asked about funds in Council contingency, and Preston indicated there is a balance of approximately \$130,000. However, he encouraged the committee not to use general fund dollars. Motion was made by Elkins, second by Hadcock, to take \$44,859 from CIP Contingency and \$18,141 from Fire Station – New (East Area) to fund the project. Motion carried.

Rohlfing also addressed the **reallocation of Fire Station funding**. He indicated that they need \$250,000 to complete the Fire Station #7 project, and they also need the East Area Fire Station amount adjusted to \$1.6 million. Preston suggested changing Fire Station #7 to \$1.6 million and changing the 2009 balance of Fire Station – New (East Area) from \$830,690 to \$580,690 to get the \$250,000 for Fire Station #7. Then, move \$188,141 from Contingency in 2011 plus \$80,000 from Miscellaneous Projects to Fire Station – New (East Area). Motion was made by Ellis, second by Olson, to approve the suggested funding transfer. Substitute motion was made by Elkins, second by Hadcock, to change the Fire Station #7 to \$1.6 million by moving \$250,000 from the 2009 balance of Fire Station – New (East Area) and to reallocate \$80,000 from Miscellaneous Projects to Fire Station – New (East Area) in 2011. Motion carried with one NO from Ellis.

Chapman addressed the **Library Acoustics Update** and said the project will be bid on August 12, 2009. She is hopeful that it will be at or under budget and will update the committee at their next meeting. Hadcock expressed that she is not in favor of this project as it is not fiscally responsible to spend money on acoustics when other issues are pending. Motion was made by Elkins, second by Ellis, to acknowledge the report. Motion carried.

Tiensvold indicated that the Legal and Finance committee asked that their request to reallocate \$59,000 of Audio Visual funds come back to CIP for further discussion. Tiensvold explained that the previously completed wiring project was necessary in order to replace the CSAC phone system in the future. He then explained their four pending projects for which they are requesting the funds, including Virtualization Phase 3, Housing Disaster Recovery Site, Blackberry Server and Connection to DOT Fiber, and he confirmed no additional FTEs are needed for these projects. He also stated there would be a monthly savings by completing the project to connect to the DOT fiber as we would no longer pay Midcontinent for internet connectivity. Responding to Olson, Tiensvold explained that changing to a voice over telephone system would be transparent to the end user. He also indicated that there would not necessarily be a cost savings as the City has a very low line rate already. Motion was made by Elkins, second by Hadcock, to allocate the \$59,000 to the Connection to the DOT Fiber project and the balance to the Virtualization Phase 3 project to be done in conjunction with the budget commitment. Motion carried.

Ellis announced that they have copies available of their Five Year Capital Improvement Plan.

There being no further business, the meeting adjourned at 10:53 A.M., and it was noted the next scheduled meeting is August 21, 2009 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.