

# Gwendolyn L. Stearns Foundation

## Application for Funding

Our organization has been selected by the Board of Directors of the Gwendolyn L. Stearns Foundation to apply for a 2009 grant. Please complete the following application. A final decision on your request will be made in the fall of 2009.

Date of Application: **7-07-2009** Organization Tax ID Number: **N/A**

Name of Organization: **Rapid City Beautification Committee**

Address: **300 6<sup>th</sup> Street – C/SAC Building**

City: **Rapid City** State: **South Dakota** Zip Code: **57701**

Telephone: **605 394-4120** Fax: Email: [jwhite@rcgov.org](mailto:jwhite@rcgov.org)  
[Karen.Bulman@rcgov.org](mailto:Karen.Bulman@rcgov.org)

Primary Contact: **Jim White (341-4412)** Title: **Committee Chairman**  
**5308 Timberline Trail**  
**Rapid City SD 57702-1804**

Telephone: **(605) 341-4412 & (605) 348-3696** Fax: **(605) 341-4412**

Amount Requested: **\$25,000**

Geographical Area Served: **We serve the City of Rapid City**

Organization Information: (brief history/purpose of your organization):

**See attached Mission statement within the By-laws.**

Attach the Following Documents:

1. A summary detailing how 2008 grant funds were spent (if received) – **detail attached**
2. A budget detailing project expenses for 2009 grant requests  
**The Budget is contained within the summary of the Purpose of Grant**
3. A copy of your organizations most recent tax exemption letter from the IRS  
**This committee is a volunteer committee falling under the direction of the Rapid City City Council and Mayor, therefore no IRS tax exemption letter exists for this committee.**
4. A completed and signed 2009 Exempt Status Confirmation letter (enclosed)  
**Not Applicable as stated above**
5. A Copy of your Articles of Incorporation and any amendments  
**The Rapid City Beautification Committee's By-Laws are attached herewith**
6. A copy of your latest Form 990 with the IRS  
**Not Applicable as stated above**
7. A list of names of your Board of Directors and Officers  
**Copy attached herewith**

## PURPOSE OF GRANT REQUEST

**To beautify the City's new City/School Tennis Court Complex Area**

GRANT PLAN: Granted funds will solely be used for landscaping which include the planting of trees, shrubs, and vegetation at the new City & School Tennis Court Complex under construction at the south end of Park Ridge adjacent to the new swimming complex.

The City of Rapid City in planning this area has been working with our committee to insure that landscaping will be a beautiful integrated and planned project. The City now has in its employ a new landscaping architect who was hired at the insistence of the Beautification Committee. This architect, who is part of our committee meetings, has been a terrific asset for us, the City, and Rapid City as a whole.

The Rapid City Beautification Committee wishes to be an active participant in the landscaping beautification of this complex which will be well-used by our citizens.

We also feel that this area will become a permanent "draw" for others not living in Rapid City, but who will attend to participate and/or be spectators for events at this new area. We feel that the enhanced and planned landscaping of this area is very appropriate, timely, and in the best interests of all of our citizens. With the aide of the planned landscaping this area will be well received by local and non-local individuals.

The City will over-see this planned landscaping project and this committee has been involved since its inception in the area of beautification.

This committee has always appreciated the Gwendolyn L. Stearns Foundation support and we intend to see that these monies will be completely distributed as they were for the 2008 granted funds.

## 2008 Grant Funds Spending Summary

The entire balance of the 2008 granted funds were spent replacing and adding trees in and around the city. The City's Parks & Rec Department under the supervision and guidance of Mr. Lon Vanduesen oversaw this endeavor. Through a bidding process, trees and vegetation were then purchased and planted to replace diseased trees and to add new trees and vegetation in various locations in and around the city.

It should be noted that this committee planned to provide planting materials for the short section of Mt. Rushmore Road between Omaha and St Joseph Streets in 2008-2009. This endeavor, however, was placed on hold because of the planned SD Department of Highways reconstruction project for Mt. Rushmore Road became a viable project and is now in the planning stages. To this end, we directed Mr. Vanduesen to utilize the full funds to the main grant as planned. We fully intend to augment and support this endeavor when the construction phase is in place.

The committee was adamant that the 2008 granted funds were to be fully spent during the calendar years, and to this end, we are happy with the outcome.

The 2008 funds were an augmentation to the 2007 granted funds. We are charged with overseeing the trees and vegetation plantings and have succeeded in this endeavor. We have been VERY careful NOT to permit any of these funds to be used for infrastructure, but only for the purchase of trees and vegetation.

It should also be noted that an earlier grant which we received was used to apply for a national grant. We were notified recently that the Gwendolyn L. Stearns Foundation's original grant permitted the City to receive well over \$250,000. More on this will follow as the Federal funds become available to the city.

# CITY OF RAPID CITY

## Bylaws

### Rapid City Beautification Committee

October 2001

**MISSION STATEMENT:** *It is the mission of the City of Rapid City Beautification Committee to develop and implement beautification projects and policies, to discuss pertinent issues, and to encourage public and private beautification activities in Rapid City.*

1. The City of Rapid City Beautification Committee shall consist of twelve (12) voting members recommended for appointment by the Mayor and approved for appointment by the City Council.
2. The Beautification Committee shall have one regularly-scheduled monthly meeting. Additional meetings may be called by the Chairperson as deemed necessary. Beautification Committee meetings are open to the public.
3. Members shall be limited to a three-year term, however, the Mayor can re-appoint members to additional terms. The terms of the initial members shall be staggered in order to ensure continuity in membership.
4. A chairperson and vice-chairperson will be elected by the Committee at the December meeting every year. The chairperson and vice-chairperson shall be elected from the membership of the Beautification Committee. The chairperson and vice-chairperson shall serve a one-year term (January through December of the year following her/her election). The vice-chairperson shall conduct the meeting in the absence of the chairperson.
5. In addition to the full committee, ad/hoc subcommittees will be sued for major projects. A member of the full committee shall chair the ad/hoc subcommittee. Members of the ad/hoc subcommittee can include other full committee members or outside volunteers. Ad/hoc subcommittees will be created and dissolved as projects, issues and policies dictate. If an ad/hoc subcommittee has not met for one year, then such committee shall be deemed dissolved. The Beautification Committee shall maintain a list of all committee members and any active subcommittees and the members thereof.
6. City staff assistance well be available to the Rapid City Beautification Committee and its ad/hoc subcommittees. The City Planning Department will continue to provide the majority of this support, however, support from other City departments such as the Public Works department, Parks Division, Building Inspections Division, and Community Development Department will also be available. Staff shall serve as ex-officio non-voting members.
7. The Mayor may recommend for appointment a City Council member to serve as a liaison to the Committee. They City Council shall confirm any such appointment made by the Mayor. City Council liaisons shall not have voting authority.

8. The Chairperson shall have the discretion to recommend to the Mayor that a member be replaced after he/she has missed three consecutive regular monthly meetings.
9. The Beautification Committee shall maintain a list of priority projects and issues which shall serve as the official work program from which the Committee will operate. The projects and issues lists shall be updated by the Committee annually.
10. The Beautification Committee shall prepare an annual report for presentation to the City Council. The annual report shall provide an update of the current status, accomplishments, and future direction of the Committee.
11. In conducting their meetings, and unless otherwise noted in the Committee Bylaws, the Beautification Committee shall follow *Robert's Rules of Order*.



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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## *Rapid City Beautification Committee*

### Board of Directors

The Mayor and City Council  
Growth Management Department

### Committee Officers

Jim L. White, Chairperson  
Steve Doshier, Vice-Chairperson

### Committee Members

Jacque Allen, member  
Thomas Allen, Member  
Duane Baumgartner, member  
David Butler, member  
Steve Doshier, member  
Michelle Lamphere, member  
Jim McReynolds, member  
Patricia Pummel, member  
DelRita Schouten, member  
Suzanne Wilson, member

### City of Rapid City Liaison Members

Karen Bulman, Growth Management Department  
Andrew Chlebek, Code Enforcement  
Rod Johnson, City Engineering  
Lon Vandeusen, Parks & Recreation  
Bill Okrepkie, City Council Representative  
Karen Olson, City Council Advisor  
Mike Schad, City Attorney's Office  
Mike Lyons, City Architect

### State Department of Transportation Liaison

Todd Seaman, DOT Engineer Representative



EQUAL HOUSING  
OPPORTUNITY

EQUAL OPPORTUNITY EMPLOYER