

**CITY OF RAPID CITY
TRAVEL REQUEST**

City Council

Person requesting travel Barbara Garcia & Lloyd LaCroix Department Community Development &

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

Attend the NLC National Summit on Your City's Families

List all other City employees, if any, making the trip for the same purpose: _____

Place of meeting or destination: Boston, MA

Date of meeting October 11-13, 2009

Date trip to begin October 10, 2009 Date trip will end October 14, 2009

Method of transportation requested Air

Estimated transportation cost	Air fare \$850 x 2	\$	<u>1,700.00</u>
Meals	5 days @ \$36/day x 2		<u>360.00</u>
Lodging	<u>4</u> days \$219 + 11% tax x4 days x 2		<u>1,945.00</u>
Other costs - description	<u>Registration \$395 x 2</u>		<u>790.00</u>
	<u>Baggage Cost \$30 & Shuttle/Taxi \$80 x 2</u>		<u>220.00</u>
Total estimated cost of trip		\$	<u>5,015.00</u>

Signed Barbara K. Garcia 10/29/09 Date _____ Date 10/29/09
 (person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor Yellow copy - Finance Gold copy - Department copy

Join us at the 2009
**NATIONAL SUMMIT ON
YOUR CITY'S FAMILIES**

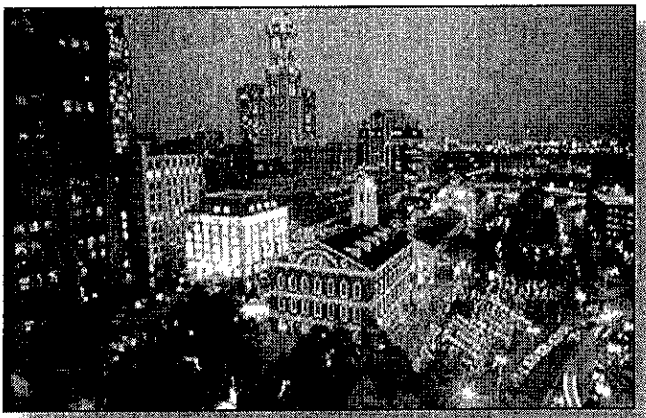
October 11-13, 2009

Westin Boston Waterfront Hotel – Boston, Massachusetts

In tough economic times...

- ... Proven practices can help you work smarter so you don't need to "reinvent the wheel."
- ... Targeted information about federal funding opportunities for children and families can help you bring new resources into your community.
- ... A focus on prevention can ensure that your city saves money down the road.

Don't miss out on the chance to learn, network, and bring new ideas back to your city – register now to attend the nation's largest gathering of municipal leaders who are working to improve the lives of children, youth, and families in their communities.



Join us at the 2009 National Summit on Your City's Families!

The 2009 Summit's high-quality training sessions and workshops will feature cutting-edge city innovations and strategies for helping families cope with the economic crisis. Participants will join Boston Mayor Thomas M. Menino and hundreds of mayors, councilmembers, and municipal staff – along with their school, community, and youth partners – from cities and towns across America to learn and share promising approaches for enhancing child and family well-being. Attendees will also have the chance to enjoy all that Boston has to offer – from program site visits to historic landmarks and a wealth of other attractions.

A full program and schedule of events for the Summit will be posted on the Institute for Youth, Education, and Families section of the NLC Web site at www.nlc.org/yef. It will be updated regularly with the latest information on keynote speakers, presenters, planned workshops and site visits, and other Summit activities.

As the nation faces its worst economic crisis in generations, it is more important than ever to find creative solutions for ensuring the success of children, youth, and families. We hope to see your city's team in Boston this fall!

10 Reasons to Attend the 2009 Summit

10. Learn strategies for helping financially struggling families and communities.

The deepening recession makes it urgent that city leaders tap available federal and state funding and respond to the needs of children and families who face financial emergencies due to layoffs, restructurings, unmanageable debt, or sharp declines in household income and wealth. Summit workshops will focus on bringing additional lending into local economies by connecting families with vital safety net programs, employment strategies, foreclosure prevention, and access to mainstream financial services and products.

9. Network with the experts – other municipal leaders.

By attending the Summit, you will have opportunities to interact with peers and colleagues grappling with the same problems facing your city or town. Structured and informal networking sessions will allow you to share ideas and develop cross-city relationships that will last, after you return home. Although more than 150 cities were represented at the 2007 Summit, the event is small enough to build strong connections with peers.

8. Build a more effective city team.

Because responsibility for the well-being of children is shared among multiple systems – e.g., schools, parks and recreation, child welfare, community, and faith-based organizations – strong partnerships are critical to effectiveness and efficiency. Bringing a team of city officials and community partners will help you establish plans and priorities collaboratively and make the most of the Summit's opportunities.

7. Learn from Boston – a center of innovation.

Boston is home to the nation's first public school, college, community health center, and subway system, and is the birthplace of the American Revolution. It is also at the forefront of municipal innovation, and Summit site visits will showcase creative city initiatives in areas such as school reform, youth violence prevention, family financial stability, early childhood success, after-school programs, youth civic engagement, and health and wellness. Boston Mayor Thomas M. Menino will host the Summit and share his thoughts on Boston's experience.

6. Celebrate the YEF Institute's 10-year anniversary.

NLC's Institute for Youth, Education, and Families (YEF) enters its tenth year in 2009. Join us for a gala celebration of the YEF Institute's anniversary as we reflect on a decade of local progress and discuss the future of municipal efforts to improve the lives of children and their families.

5. Join a national, city-led movement to strengthen families.

The Summit will mark the 1st year of the Mayors' Action Challenge for Children and Families (www.mayorstevkids.org). More than 100 mayors have already signed this national movement to ensure that every child has opportunities to learn and grow in a safe neighborhood to call home, a healthy lifestyle and environment, and a financially fit family in which to thrive. As mayors establish specific local targets in these areas, the Summit will offer a venue for evaluating progress toward measurable outcomes.

4. Be inspired by new ideas and learn about emerging trends.

In recent years, cities have led the way with a variety of innovations in postsecondary access, anti-gang strategies, universal pre-kindergarten and afterschool programs, Bank On partnerships to connect families with free or low-cost bank accounts, efforts to help struggling high school students graduate prepared for college and career success, and much more. Summit sessions will have an in-depth focus on trends and innovations in municipal leadership for children, youth, and families.

3. Obtain a great value.

While the cost of nearly everything else seems to increase steadily, Summit registration fees have barely risen over the last four biennial conferences. With an early bird rate of only \$395, it remains one of the best bargains for city leaders from NLC member cities.

2. Stay for Columbus Day weekend.

Attendees who arrive early will have plenty of time to explore Boston's historic and cultural sites, diverse neighborhoods, and fine restaurants. The Summit takes place over Columbus Day weekend (Sunday evening, October 11 to Tuesday afternoon, October 13), giving city officials the opportunity to arrive early, bring family, and participate without missing too much work in the office.

1. Don't ask us, ask them.

The conference was spectacular. The general and special sessions were invaluable and inspirational! Thank you! – Pam Brown, Director of Social Services, Enfield, Conn.

The Summit provided much-needed information for me to present to my city's stakeholders – Commissioner Robert O. Kelly, Parsons, Kan.

This conference was excellent. Keep doing this great work to gather and disseminate best practices. – Councilmember Joy Austin-Lane, Takoma Park, Md.

As a school district administrator, it was great to hear from municipal leaders about the issues and creative solutions being presented to develop our youth. – Shirlene Justice, Afterschool Coordinator, Austin Independent School District, Austin, Texas.

I returned to City Council reaffirmed in my conviction to be a strong voice for our city's children. – Councilmember Blordell Reynolds Brown, Philadelphia, Pa.

If the question is, "Did you learn something very specific from this Summit that you can institute when you go home?" the answer is yes. NLC offers best practices and the biggest benefit being that of capitalizing on the opportunity to avoid reinventing the wheel. – Mayor Jacques M. Roy, Alexandria, La.



National League of Cities



Institute for Youth, Education, and Families

Conference Registration Form

National League of Cities • 2009 National Summit on Your City's Families

(A separate registration form is needed for each individual)



Name _____

Title _____

City, Dept or Org _____

Address _____

City / State / ZIP (+ 4) _____

Phone _____ Fax _____

E-mail _____

Registration Fees:

NLC Member Cities and their Community Partners

\$395 by July 17 \$495 by August 17 \$550 after August 17

Non-NLC Member Cities and Others

\$495 by July 17 \$595 by August 17 \$650 after August 17

Voucher or Purchase Order # (if applicable) _____

Credit Card Authorization:

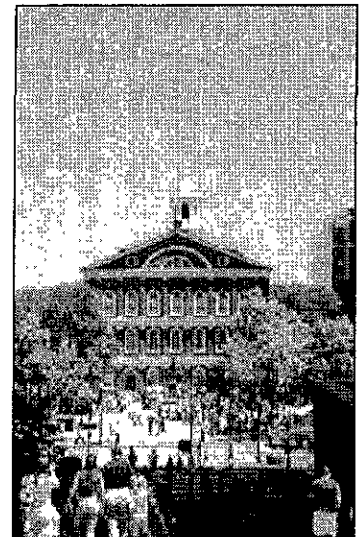
NLC is authorized to use the credit card below to pay my registration fees

Visa/MasterCard Number _____ Exp Date _____

Card Holder Name _____

Card Holder Signature _____

If you have dietary or other special needs, please attach a separate sheet describing your requirements.

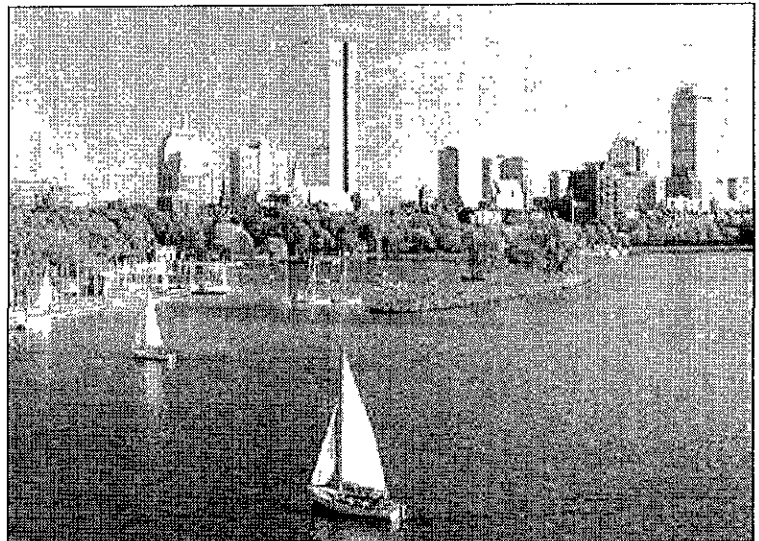


Please mail remittance and registration form to:

National League of Cities
National Summit on Your City's Families
Attn: Sharie Wood
1301 Pennsylvania Avenue, NW #550
Washington, DC 20004

Or, fax registration form to:

National League of Cities
National Summit on Your City's Families
Attn: Sharie Wood
fax: 202-626-3043



What You Need To Know

1. How to register

All conference participants must register in advance by completing and returning the enclosed registration form or registering online at www.nlc.org/iyef

- **The deadline for advance registration is July 17th.**
- No registrations will be processed without payment in full, or without an accompanying purchase order or city voucher.
- No registrations will be accepted by phone

2. Conference registration fee

The NLC Member Fee is available to:

- Local elected officials and municipal staff from cities or towns that pay dues directly to NLC.
- School and community partners who register with NLC member city officials, and
- Staff from state municipal leagues

3. Cancellation policy

No telephone cancellations will be accepted. Your cancellation letter **MUST** be faxed or postmarked no later than **Friday, September 4, 2009**, to qualify for a refund of the registration fee. No refunds will be approved after this date. Each individual registration is subject to a \$75 cancellation fee. Approved refunds will be processed after the Summit. **Substitutions are permitted.**

4. Conference information

For conference information, leave a message at NLC's Youth, Education, and Families Info Line at 202-626-3014, send an e-mail to iyef@nlc.org, or visit www.nlc.org/iyef

5. Hotel accommodations

\$219 single or \$239 double, plus taxes
Westin Boston Waterfront Hotel
425 Summer Street
Boston, MA 02210
617-532-4600 Phone
617-532-4889 Fax

You must make your reservations directly with the hotel, requesting the National League of Cities group rate. Reservations may be made **by phone** at 888-627-7115

The room block will be held only through September 18, 2009. After that date, hotel rooms will be available only on a space available basis. No-shows may be charged the first night's room and tax.

6. Site Visits

The City of Boston offers many innovative programs for children, youth, and families. Participants will have opportunities to visit a number of these programs. Each site can only accommodate a limited number of visitors. More information about the sites and how to sign up in advance will be posted at www.nlc.org/iyef. Sign-up sheets for any remaining spaces will be available at the Summit Registration Desk.

7. Teams

Local teams of municipal, school, and other community leaders will have the chance to participate in a special session to help strengthen citywide collaboration and advance local efforts. Visit www.nlc.org/iyef to learn more about opportunities for community teams.

For more information about the conference, please call Sharie Wood of NLC's Institute for Youth, Education, and Families at 202-626-3087.