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**CONSOLIDATED ANNUAL PERFORMANCE  
EVALUATION REPORT  
FY 2008  
RAPID CITY, SD**



**SUBMITTED TO:  
U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT**







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# 2008 First Program Year CAPER

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Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
3. Date Received:		4. Applicant Identifier: SD461392 Rapid City - B-08-MC-46-0002
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
<b>State Use Only:</b>		
6. Date Received by State: N/A		7. State Application Identifier: N/A
<b>8. APPLICANT INFORMATION:</b>		
*a. Legal Name: City of Rapid City		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 46-60000380		*c. Organizational DUNS: 057222119
<b>d. Address:</b>		
*Street 1: <u>300 Sixth Street</u>		
Street 2: _____		
*City: <u>Rapid City</u>		
County: <u>Pennington</u>		
*State: <u>South Dakota</u>		
Province: _____		
*Country: <u>USA</u>		
*Zip / Postal Code <u>57701</u>		
<b>e. Organizational Unit:</b>		
Department Name: Community Resources Department		Division Name: Community Development Division
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <u>Ms.</u>		*First Name: <u>Barbara</u>
Middle Name: <u>Kay</u>		
*Last Name: <u>Garcia</u>		
Suffix: _____		
Title: <u>Community Development Specialist</u>		
Organizational Affiliation: <u>City of Rapid City</u>		
*Telephone Number: 605-394-4181		Fax Number: 605-355-3520
*Email: <u>barbara.garcia@rcgov.org</u>		

<b>Application for Federal Assistance SF-424</b>	<b>Version 02</b>
<p><b>*9. Type of Applicant 1: Select Applicant Type:</b> C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>	
<p><b>*10 Name of Federal Agency:</b> Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b> 14.218 Entitlement Grant _____</p> <p>CFDA Title: Community Development Block Grant _____</p>	
<p><b>*12 Funding Opportunity Number:</b> _____</p> <p>*Title: _____</p>	
<p><b>13. Competition Identification Number:</b> _____</p> <p>Title: _____</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> Rapid City, Pennington County, SD</p>	
<p><b>*15. Descriptive Title of Applicant's Project:</b> Property acquisition; acquisition rehabilitation; acquisition costs assistance for low income homebuyers; public facilities and improvements, infrastructure, constructions, public services and economic development Individual Deposit Accounts that benefit low income persons and households.</p>	



Application for Federal Assistance SF-424		Version 02
<b>16. Congressional Districts Of:</b>		
*a. Applicant: District 1		*b. Program/Project: District 1
<b>17. Proposed Project:</b>		
*a. Start Date: April 1, 2008		*b. End Date: March 31, 2009
<b>18. Estimated Funding (\$):</b>		
*a. Federal	488,747	CDBG
*b. Applicant	200,000	Capital Improvement Program Funds
*c. State	3,289,655	State leveraged funds
*d. Local	4,356,098	Local funds, also includes private donations, fee income and in-kind donations.
*e. Other	3,175,329	Other HUD and Federal Funds leveraged for projects
*f. Program Income	4,600	Program income includes estimated City Lease Payments & Revolving Loan Income
*g. TOTAL	11,514,429	
<b>*19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on ____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
<b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
<b>Authorized Representative:</b>		
Prefix: _____	*First Name: <u>Alan</u> _____	
Middle Name: _____		
*Last Name: <u>Hanks</u> _____		
Suffix: _____		
*Title: Mayor, City of Rapid City		
*Telephone Number: 605-394-4110	Fax Number: (605) 394-6793	
* Email: alan.hanks@rcgov.org		
*Signature of Authorized Representative:		*Date Signed:

**Application for Federal Assistance SF-424**

Version 02

**\*Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

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# 2008-2009 Rapid City Mayor & City Council

## MAYOR

### Alan Hanks (2009)

300 6th Street, RCSD  
394-4110 (w)

[mayor@rcgov.org](mailto:mayor@rcgov.org)

## Ward 1

### Patti Martinson (2010)

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## Ward 5

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716-6210 (h) - 390-1367 (cell)

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### Aaron Costello (2009)

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721-9498 (h)

[aaron.costello@rcgov.org](mailto:aaron.costello@rcgov.org)





# CAPER FY 2008 First Program Year

## EXECUTIVE SUMMARY

### INTRODUCTION

Rapid City South Dakota has been an entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant Program (CDBG) since 1975. The Community Development Block Grant Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. Entitlements are based on a dual formula under Section 106 of the Act using statistical factors. The factors involved in the first formula are population, extent of poverty and extent of overcrowded housing, weighted 0.25, 0.50, and 0.25, respectively. The factors involved in the second formula are population growth lag, poverty, and age of housing, weighted 0.20, 0.30, and 0.50, respectively. Each metropolitan city and urban county is entitled to receive an amount equaling the greater of the amounts calculated under the two formulas. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C.-5301 et seq.

The Community Development Block Grant program is a flexible program that provides Rapid City with resources to address a wide range of unique community development needs. However, the City must give maximum feasible priority to activities that benefit low- and moderate-income persons. Activities may also be carried out which aid in the prevention or elimination of slums or blight, or certified activities that meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities that do not meet these broad national objectives.

In addition, activities funded under the CDBG program must be eligible activities. CDBG funds may be used for activities that include, but are not limited to:

- acquisition of real property;
- relocation and demolition;
- rehabilitation of residential and non-residential structures;
- construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;
- public services, within certain limits;
- activities relating to energy conservation and renewable energy resources;
- and

- provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

The CDBG program works to:

- ensure decent affordable housing;
- provide services to the most vulnerable in our communities; and
- to create jobs through the expansion and retention of businesses.

The City is not a recipient of HOME, Emergency Shelter Grant (ESG), or Homeless People with Aids (HOPWA) Grant funds. However, the State of South Dakota is a recipient, and developers, non-profits and faith-based organizations in Rapid City may apply for HOME, ESG and HOPWA funds through the State program offerings.

The Rapid City Community Development Division, under the supervision of the Community Resources Department, is responsible for preparing the Consolidated Annual Performance and Evaluation Report for the review of the City Council and community.

Applications are solicited from the Community and are accepted in the Community Development Division office up to October 15<sup>th</sup> of each year. The City Subsidy Committee meets in November to review applications and forwards their funding recommendations to the City Council. Funding awards are announced in January and the Annual Action Plan is submitted to HUD by February 15. HUD has 45 days to review the plan. Upon approval, HUD notifies the city and funds are usually released by June of the program year. However, Congress does not usually release the CDBG approved budget amount until sometime between February and April. Therefore, the City must award funds based on an estimate of our probable award amount. This usually results in the need for the City to execute a major amendment to the plan in order to adjust allocations up or down, depending on the final approved budget. 2008 was no exception. The final budget approved by Congress for FY 2008 resulted in a 3.6% reduction from the FY 2007 Entitlement award. The City used a 2.2% reduction in funding over the previous year for the estimate so a reduction of \$11,253 had to be cut from the approved allocations in a major amendment. The amendment was made and approved by City Council and was implemented prior to contracts being executed with the Sub-grantees. Programs are funded that meet the high priority goals of the City Five Year Consolidated Plan and benefit low-to-moderate income people.

A training session for CDBG applicants is held in August of each year to review eligible activities, review criteria, HUD requirements for program delivery and City requirements for disbursements, reporting and audits.

This report highlights the progress that the City of Rapid City made in FY 2008 in implementing and achieving the goals of the first year of the City's Strategic Five Year Consolidated Plan. This report covers activities carried out by the City of Rapid City Community Development Division and non-profit sub-grantee agencies awarded CDBG funds for the time period of April 1, 2008 to March 31, 2009.

**SUMMARY OF RESOURCES**

Community Development activities are carried out by the Community Development Division, under the supervision of the Community Resources Department of the City of Rapid City. The administrative costs for supporting these activities are funded with HUD grant dollars and program income. Rapid City utilized the following funds for FY 2008:

**ACTIVITY SUMMARY FOR FY 2008  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
APRIL 1, 2008 THROUGH MARCH 31, 2009**

**Funds Carried Forward from FY 2007**

Entitlement funds allocated to activities	\$ 507,002.00		
Funds from previous years	\$ 11,816.97		
Unobligated Entitlement Funds	\$ -		
Cash on hand	\$ 2,286.48		
Program Income			
Revolving Loan Income	\$ 44,083.73	\$ 565,189.18	
<b>Total Carried Forward from FY 2007</b>			<u>\$ 565,189.18</u>

Program Income Funds Carried Forward by Sub-recipients			<u>\$ 20,020.00</u>
--	--	--	---------------------

<b>Total Funds Carried Forward from 2007</b>			<u><b>\$ 585,209.18</b></u>
--	--	--	-----------------------------

Entitlement Grant Received for FY 2008			<u>\$ 488,747.00</u>
--	--	--	----------------------

<b>Total Funds Available for Expenditure at Start of FY 2008</b>			<u><b>\$1,073,956.18</b></u>
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**Program Income Earned in FY 2008 (PI)**

Stipend for travel to training NLC reimbursement	\$ 500.00		
Head Start Association Facilitator Payment	\$ 750.00		
Program Income - Landslide Loans	\$ -		
Program Income - Land Leases	\$ -	\$ 1,250.00	
Program Income - Revolving Loans (Rehab)	\$ 29,358.24	\$ 29,358.24	

Program Income Earned in FY 2008		<u>\$ 30,608.24</u>	<u>\$ 30,608.24</u>
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Program Income Funds Earned and Held by Sub-recipients			<u>\$ 47,000.00</u>
--	--	--	---------------------

Funds Returned			<u>\$ -</u>
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<b>Total Program Income Earned in FY 2008</b>			<u><b>\$ 62,608.24</b></u>
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<b>TOTAL FUNDS AVAILABLE FOR DISBURSAL IN FY 2008</b>			<u><b>\$ 1,136,564.42</b></u>
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<b>Expenditures</b>			
Program Funds Expended	<u>\$478,474.75)</u>		
Program Income Expended	<u>\$ (3,952.70)</u>		
Revolving Loan Income Expended	<u>\$ (4,795.93)</u>	<u>\$(487,223.38)</u>	
<b>Total Funds Expended in FY 2008</b>			<u><b>\$(487,223.38)</b></u>
Expenditures from funds held by Sub-recipient			<u>\$ (66,000.00)</u>
<b>TOTAL EXPENDITURES FOR FY 2008</b>			<u><b>\$(538,223.38)</b></u>
<b>FUNDS REMAINING AT END OF FY 2008 AND CARRIED FORWARD TO FY 2009</b>			<u><b>\$ 598,341.04</b></u>
<b>Program Income Held by Sub-recipients Carried Forward to 2009</b>			<u><b>(\$520.00)</b></u>
<b>TOTAL FUNDS HELD BY CITY CARRIED FORWARD TO FY 2008</b>			<u><b>\$ 597,821.04</b></u>



**TOTAL PROGRAM INCOME FUNDS HELD BY SUB-RECIPIENTS**

**Teton Coalition, Inc.**

**FY 2008 Activity**

Program Income Received	\$ 15,000.00	<u>\$ 15,000.00</u>	<b>\$ 15,000.00</b>
Program Income Expenditures			
Property Costs	\$ (15,000.00)	<u>\$(15,000.00)</u>	<b>\$ (15,000.00)</b>

**Teton Coalition, Inc. Balance Remaining**

\$ -

**RC COMMUNITY DEVELOPMENT CORPORATION**

**2007 Funds Carried Forward**

\$ 20,020.00 **\$ 20,020.00**

**FY 2008 Activity**

Program Income Received	\$ 21,500.00		
	\$ 10,000.00		
		<u>\$ 31,500.00</u>	<u><b>\$ 31,500.00</b></u>

Program Income Expenditures

Property Costs/Down Payment/Closing Costs	\$ (19,500.00)
Program Delivery Costs	\$ (520.00)
Program Delivery Costs	\$ (197.50)
Program Delivery Costs	\$ (150.00)
Program Delivery Costs	\$ (42.92)
Program Delivery Costs	\$ (813.75)
Down Payment & Closing Costs	\$ (560.00)
Property Costs	\$ (26,000.00)
Program Delivery Costs	\$ (3,215.83)

\$(51,000.00) **\$ (51,000.00)**

**RCCDC Balance Remaining**

\$ 520.00

**TOTAL SUB-RECIPIENT'S PROGRAM INCOME CARRIED FORWARD TO FY 2009**

\$ 520.00

Total Program Income Carried Forward by Sub-recipients	\$ 20,020.00
Total Program Income Earned by Sub-recipients	\$ 46,500.00
Total Program Income Expended by Sub-recipients	<u>\$ (66,000.00)</u>
<b>TOTAL FUNDS CARRIED FORWARD TO 2008 BY SUB-RECIPIENTS</b>	<b>\$ 520.00</b>

**FUNDS CARRIED FORWARD FOR PROJECTS  
TO BE COMPLETED IN FISCAL YEAR 2008**

**B-2004-MC-46-0002**

*Housing Activities*

RC Neighborhood Restoration Program	\$ 38,686.99	\$ 38,686.99
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**B-2005-MC-46-0002**

*Housing Activities*

Black Hills Area Habitat for Humanity	\$ 0.03	
Rapid City Community Development Corp.	\$ 273.59	
RC Neighborhood Restoration Program	\$ 8,108.03	\$ 10,381.65

**B-2006-MC-46-0002**

*Administration*

	\$ 9,639.40	\$ 9,639.40
--	-------------	-------------

*Housing Activities*

Rapid City Community Development Corp.	\$ 80,000.00	
RC Neighborhood Restoration Program	\$ 192.00	
West River Foundation	\$ 59,200.00	\$ 139,392.00

**B-2007-MC-46-0002**

*Administration \$103,000*

	\$ 103,000.00	\$ 103,000.00
--	---------------	---------------

*Housing Activities*

Lutheran Social Services - Stepping Stones	\$ 59,200.00	
Western Resources for dis-Abled Independence	\$ 28,750.00	\$ 87,950.00

*Public Facilities & Improvements*

Behavior Management Systems	\$ 12,300.00	
Canyon Lake Seniors Center	\$ 49,311.00	
Cornerstone Transitional Apartments	\$ -	
Knollwood School PTA Playground	\$ -	
Oglala Lakota College	\$ 16,888.76	
Wellspring	\$ 30,000.00	
Youth & Family Services - Monroe St.	\$ 2,308.44	\$ 110,808.20

*Public Services*

Behavior Management Systems- Meds Program.	\$ 4,484.02	
Dakota Plains Legal Services	\$ -	
Salvation Army	\$ 2,207.66	
WAVI	\$ -	
Youth & Family Services - Counseling	\$ 1,666.70	\$ 8,358.38

*Economic Development*

	\$ 35,000.00	\$ 35,000.00
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**Total Allocated Funds Carried Forward to FY 2008**

**\$ 543,216.62**

**FUNDS EXPENDED IN FY 2008**

**B-2004-MC-46-0002**

*Housing Activities*

RC Neighborhood Restoration Program

\$38,686.99 funds recalled and reallocated to other projects.

**B-2005-MC-46-0002**

*Housing Activities*

Rapid City Community Development Corp.

\$ (2,273.59)

RC Neighborhood Restoration Program

\$ (8,108.03)

\$ (10,381.62)

**B-2006-MC-46-0002**

*Administration*

\$ (9,639.40)

*Housing Activities*

RC Neighborhood Restoration Program – Ent.

\$ (192.00)

RC Neighborhood Restoration Program - RL

\$ (8,748.63)

Rapid City Community Development Corp.

\$ (56,045.91)

\$ (74,625.94)

**B-2007-MC-46-0002**

*Administration*

\$ (103,000.00)

*Housing Activities*

Lutheran Social Services - Stepping Stones

\$ (59,200.00)

Western Resources for dis-Abled Independence

\$ (14,685.14)

*Public Facilities & Improvements*

Behavior Management Systems

\$ (12,300.00)

Canyon Lake Seniors Center

\$ (49,311.00)

Wellspring

\$ (30,000.00)

Youth & Family Services - Monroe St.

\$ (2,308.44)

*Public Services*

Behavior Management Systems- Meds Program

\$ (4,484.02)

Salvation Army

\$ (2,207.66)

Youth & Family Services - Counseling

\$ (1,666.66)

*Economic Development*

\$ -

\$ (279,162.92)

**B-08-MC-46-0002**

<i>Administration</i>	\$ (2,422.25)
<i>Housing Activity</i>	
Black Hills Area Habitat for Humanity	\$ (4,673.08)
Black Hills Area Habitat for Humanity	\$ (11,091.00)
RC Neighborhood Restoration Program	\$ (12,214.30)
Teton Coalition	\$ (27,700.00)
<i>Public Services</i>	
Behavior Management Services	\$ (27,595.28)
Help!Line Center - 211	\$ (4,908.00)
Salvation Army	\$ 19,360.99)
Wellspring	\$ (4,908.00)
Working Against Violence	\$ (4,908.00)
Youth & Family Services - Counseling	\$ (3,272.00)

\$(123,052.90)

**TOTAL EXPENDITURES IN FY 2008**

**\$ (487,223.38)**

**FUNDS CARRIED FORWARD FOR PROJECTS  
TO BE COMPLETED IN FISCAL YEAR 2009**

**B-2006-MC-46-0002**

*Housing Activities*

Rapid City Community Development Corp.	<u>\$ 23,954.09</u>	<u>\$ 23,954.09</u>
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**B-2007-MC-46-0002**

*Housing Activities*

Western Resources for dis-Abled Independence	<u>\$ 14,064.86</u>
--	---------------------

*Public Facilities & Improvements*

Oglala Lakota College	<u>\$ 16,888.76</u>
-----------------------	---------------------

*Economic Development*

<u>\$ 35,000.00</u>	<u>\$ 65,953.62</u>
---------------------	---------------------

**B-2008-MC-46-0002**

*Administration*

<u>\$ 96,606.75</u>
---------------------

*Housing Activities*

Black Hills Area Habitat for Humanity	\$ 55,326.92
Rapid City Community Development Corporation	\$ 70,000.00
RC Neighborhood Restoration Program	\$ 57,785.70
Teton Coalition	<u>\$ 12,300.00</u>

*Public Facilities & Improvements*

Cangleska, Inc.	<u>\$ 50,000.00</u>
-----------------	---------------------

*Public Services*

Behavior Management Systems	\$ 3,249.72
Rapid City Community Health	\$ 9,796.00
Salvation Army	\$ 5,132.01
Youth & Family Services - Counseling	<u>\$ 1,636.00</u>

*Economic Development*

Consumer Credit Counseling Service	<u>\$ 35,000.00</u>
------------------------------------	---------------------

*Contingency*

<u>\$ 35,261.00</u>	<u>\$432,094.10</u>
---------------------	---------------------

**Total Allocated Funds Carried Forward to FY 2009**

**\$ 522,001.81**

Program Income Carried Forward	<u>\$ 10,625.89</u>
Revolving Loan Income Carried Forward	<u>\$ 69,598.05</u>
Program Income Held by Sub-grantees Carried Forward	<u>\$ 520.00</u>

**TOTAL ALL FUNDS CARRIED FORWARD TO  
2009**

**\$ 602,745.75**



**TABLE # 1  
CDBG ENTITLEMENT ALLOCATIONS – FY 2008**

<b>FUNDING SOURCES</b>		<b>Funds Available</b>
ESTIMATED ENTITLEMENT		\$ 500,000
ESTIMATED PROGRAM INCOME - Leases		\$ 2,200
ESTIMATED PROGRAM INCOME - Revolving Loans		\$ 4,200
ESTIMATED REALLOCATED FUNDS FROM PREVIOUS YRS (West River F.)		\$ 60,000
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$ 566,400</b>
	<b>NATIONAL OBJECTIVE</b>	<b>CDBG ALLOCATION</b>
<b>MAX ALLOWED PROGRAM ADMINISTRATION (Max 20% of Entitlement+PI)</b>		<b>\$ 101,280</b>
MAXIMUM PROGRAM ADMINISTRATION FUNDS ALLOWED (.20*(500,000 + 2,200+4,200) = \$101,280)		
<b>PROGRAM ADMINISTRATION</b>	LMI People	<b>\$ 101,280</b>
<b>MAX ALLOWED FOR PUBLIC SERVICES</b>		<b>\$86,454</b>
<b>Public Services</b>		
<b>(Max 15% of Entitlement + Previous Yr Program Income) 15%(500,000 + 76,360)= \$86,454</b>		
<b>Behavior Management Systems</b> - Staff salary for medication assistance for 360 people.	LMI People	\$ 31,454
<b>HELP! Line Center</b> - 211 is an information and crisis helpline that provides resource info on non-profit, social service. & government programs.	LMI People	\$ 5,000
<b>RC Community Health Center</b> - school based health center @ General Beadle School, will serve children enrolled @ General Beadle Elementary, Horace Mann Elementary, Knollwood Elementary, and North Middle School & families. Case mgr will conduct outreach and enroll families. Jobs will be sustained after the first year through revenue generated @ the school based health center.	LMI People	\$ 10,000
<b>Salvation Army</b> - Provide rent, deposits, & utility funds for 366 households.	LMI People	\$ 25,000
<b>Wellspring</b> - Youth Challenge after-school program/ Medicaid match.	LMI People	\$ 5,000
<b>Working Against Violence</b> - Staff costs, operation expenses; relocation assistance, life skills training; community education serving 1833 people	LMI People	\$ 5,000
<b>Youth and Family Services</b> - Counseling, intervention, & crisis hotline to serve 1934 clients	LMI People	\$ 5,000
<b>TOTAL PUBLIC SERVICES:</b>		<b>\$ 86,454</b>

<b>MAXIMUM ALLOWED FOR HOUSING AND PUBLIC FACILITIES/IMPROVEMENTS</b>		
<b>\$378,666</b>		
<b>HOUSING</b>		
<b>City of Rapid City / Community Development</b> - Acquisition of property for affordable housing construction or rehabilitation.	LMI Households	\$ 123,666
<b>Black Hills Area Habitat for Humanity</b> - Purchase 6 lots or do infrastructure.	LMI Households	\$ 60,000
<b>RC Community Development Corp</b> - Purchase lots to build new homes for low to moderate income individual & families. Down payment/Closing costs for 15 people for homeownership @ \$10,000 each.	LMI Households	\$ 70,000
<b>Teton Coalition</b> - Down payment and closing cost assistance for 16 buyers @ \$5000 each.	LMI Households	\$ 40,000
<b>PUBLIC FACILITIES AND IMPROVEMENTS</b>		
<b>Cangleska, Inc.</b> - Land Acquisition and/or architectural cost towards the construction of a new shelter facility for Native American victims of domestic violence.	LMI People	\$ 50,000
<b>SPECIAL ECONOMIC DEVELOPMENT</b>		
<b>Consumer Credit Counseling Service of the Black Hills (CCCS/BH)</b> - match money to set up IDA's to be used to purchase a home, post secondary education and starting or expand a small business.	LMI People	\$ 35,000
<b>TOTAL HOUSING,PUBLIC FACILITIES, AND ECONOMIC DEVELOPMENT:</b>		<b>\$ 378,666</b>
<b>TOTAL FUNDING ALLOCATED</b>		<b>\$ 566,400</b>

**AMENDMENT # 1 TO FY 2008 ANNUAL ACTION PLAN**

The City approved Amendment #1 to the 2008 Annual Action Plan. The original plan used an estimated entitlement allocation of Community Development Block Grant funds of \$500,000, however the actual HUD entitlement allocation was only \$488,747. Downward adjustments in allocations to projects were made as follows:



<b>TABLE #2 AMENDMENT # 1 TO FY 2008 CDBG ANNUAL ACTION PLAN</b>			ADJUSTMENT from prev est.
FUNDING SOURCES	Funds Available		
ENTITLEMENT (previous estimate \$500,000)		488,747	\$ (11,253.00)
ESTIMATED PROGRAM INCOME - Leases		2,200	
ESTIMATED PROGRAM INCOME - Revolving Loans		4,200	
ESTIMATED REALLOCATED FUNDS FROM PREVIOUS YRS (West River F.)		60,000	
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$ 555,147</b>	
	<b>FY 08 ALLOCATED</b>	<b>AMENDMENT SUBSIDY RECOMMENDATION</b>	<b>ADJUSTMENTS</b>
<b>MAX ALLOWED PROGRAM ADMINISTRATION (Max 20% of Entitlement+PI)</b>		<b>\$ 99,029</b>	<b>\$ (2,251.00)</b>
MAXIMUM PROGRAM ADMIN FUNDS ALLOWED (.20*(488,747 + 2,200+4,200) = \$99,035)			
<b>PROGRAM ADMINISTRATION</b>	<b>\$ 101,280</b>	<b>\$ 99,029</b>	
<b>MAX ALLOWED FOR PUBLIC SERVICES</b>		<b>\$ 84,766</b>	<b>(1,688.00)</b>
<b>Public Services</b>			
<b>(Max 15% of Entitlement + Previous Yr Program Income) 15%(488,747 + 76,360)= \$84,766</b>			
<b>Behavior Management Systems</b> - Staff salary for medication assistance for 360 people (\$31,700)	\$ 31,454	\$ 30,845	(609.00)
			36% Reduction
<b>HELP! Line Center</b> - 211 is an information and crisis Help Line that provides resource info on non-profit, social services, & government programs. (\$16,665)	\$ 5,000	\$ 4,908	\$ (92.00)
			5.5% Reduction
<b>RC Community Health Center</b> - school based health center @ General Beadle School, will serve children enrolled @ General Beadle Elem, Horace Mann Elem, Knollwood Elem, and North Middle School & families. Case mgr will conduct outreach and enroll families. Job will be sustained after the first year through revenue generated @ the school based health center.	\$ 10,000	\$ 9,796	\$ (204.00)
			3% Reduction
<b>Salvation Army</b> - Provide rent, deposits, & utility funds for 366 households. (\$50,000)	\$ 25,000	\$ 24,493	\$ (507.00)
			3% Reduction
<b>Wellspring</b> - Youth Challenge after-school program/Medicaid match (\$60,000)	\$ 5,000	\$ 4,908	\$ (92.00)
			5.5% Reduction
<b>Working Against Violence</b> - Staff costs, operation expenses; relocation assistance, life skills training; community education serving 1833 people (\$20,000)	\$ 5,000	\$ 4,908	\$ (92.00)
			5.5% Reduction
<b>Youth and Family Services</b> - Counseling, intervention, & crisis hotline to serve 1934 clients. (\$12,000)	\$ 5,000	\$ 4,908	\$ (92.00)
			5.5% Reduction
<b>TOTAL PUBLIC SERVICES:</b>	<b>\$ 86,454</b>	<b>\$ 84,766</b>	<b>\$ (1,688.00)</b>

<b>MAXIMUM ALLOWED FOR HOUSING AND PUBLIC FACILITIES/IMPROVEMENTS</b>			<b>\$ (7,314.00)</b>
<b>\$371,352</b>			
<b>HOUSING</b>			
<b>City of Rapid City / Community Development</b> - Acquisition of property for affordable housing construction or rehabilitation \$123,666)	\$ 123,666	\$ 116,352	\$ (7,314.00)
			6% Reduction
<b>Black Hills Area Habitat for Humanity-</b> Purchase 6 lots or do infrastructure (\$138,000)	\$ 60,000	\$ 60,000	
<b>RC Community Development Corp</b> - Purchase lots to build new homes for low to moderate income individual & families. Down payment/Closing costs for 15 people for homeownership @ \$10,000 each. (\$150,000)	\$ 70,000	\$ 70,000	
<b>Teton Coalition</b> - Down payment and closing cost assistance for 16 buyers @ \$5000 each. (\$80,000)	\$ 40,000	\$ 40,000	
<b>PUBLIC FACILITIES AND IMPROVEMENTS</b>			
<b>Cangleska, Inc.</b> - Land Acquisition and/or architectural cost towards the construction of a new shelter facility for Native American victims of domestic violence. (\$150,000)	\$ 50,000	\$ 50,000	
<b>Rapid City Parks &amp; Recreation-</b> Vickie Powers Park (\$50,000)	\$ -	\$ -	
<b>RC Community Health Center</b> - down pmt for land & structures located at 1020 LaCrosse St. (\$50,000)	\$ -	\$ -	
<b>YFS</b> - Monroe Head Start Facility - Parking reconfiguration (\$75,000)	\$ -	\$ -	
<b>Special Economic Development</b>			
<b>Consumer Credit Counseling Service of the Black Hills (CCCS/BH)</b> - match money to set up IDA's to be used to purchase a home, post secondary education and starting or expand a small business. (\$35,000)	\$ 35,000	\$ 35,000	
<b>TOTAL HOUSING AND PUBLIC FACILITIES AND IMPROVEMENTS:</b>	<b>\$ 255,000</b>	<b>\$ 371,352</b>	
<b>TOTAL FUNDING REQUESTED/TOTAL FUNDING ALLOCATED</b>	<b>\$ 442,734</b>	<b>\$ 555,147</b>	<b>\$ (11,253.00)</b>

**TABLE #3**

**FUNDING SOURCES FOR FY 2008 COMMUNITY DEVELOPMENT PROGRAMS**

Entitlement Grant (Includes reallocated funds)		
CDBG	\$ 488,747.00	
ESG	\$ -	
HOME	\$ -	
HOPWA	\$ -	
	<hr/>	Total <u><u>\$ 488,747.00</u></u>
Prior Years' Program Income NOT previously programmed or reported		
CDBG	\$ -	
ESG	\$ -	
HOME	\$ -	
HOPWA	\$ -	
	<hr/>	Total <u><u>\$ -</u></u>
Reprogrammed Prior Years' Funds		
CDBG – Funds reprogrammed from 2007	\$ 60,000.00	
ESG	\$ -	
HOME	\$ -	
HOPWA	\$ -	
	<hr/>	Total <u><u>\$ 60,000.00</u></u>
Total Estimated Program Income		
Program Income - Refunds	\$ 1,250.00	
Program Income - Land Leases	\$ 0.00	
Program Income - Landslide Loan Repayments	\$ 0.00	
Program Income - Revolving Loans	\$ 29,358.24	
	<hr/>	Total <u><u>\$ 30,608.24</u></u>
Section 108 Loan Guarantee	\$ -	
	<hr/>	Total <u><u>\$ -</u></u>
<b>TOTAL FY 2008 FUNDING SOURCES HELD BY CITY</b>		<u><u>\$</u></u>
Other Funds – Program Income Held by Sub-Recipients		
	\$ 32,000.00	
	<hr/>	Total <u><u>\$ 32,000.00</u></u>
<b>TOTAL FY 2008 FUNDING SOURCES, INCLUDING FUNDS HELD BY SUB-GRANTEES</b>		Total <u><u>\$ 615,147.00</u></u>
TOTAL PROPOSED PROJECTS SUBMITTED	\$ 456,118.00	
TOTAL PROPOSED PROJECTS NOT SUBMITTED	\$ 99,029.00	
<i>Program Oversight and Administration</i>		
<b>TOTAL PROJECTS SUBMITTED</b>		Total <u><u>\$ 555,147.00</u></u>

## **ASSESSMENT OF THE ONE-YEAR GOALS AND OBJECTIVES**

The City has made good progress on meeting the goals and objectives of the annual action plan for 2008 as well as the goals and objectives of the five year plan in spite of the economic downturn experienced.

Housing projects continue to experience difficulties in locating affordable properties and finding qualified, ready-to-go buyers who have the increased cash investment required by the lenders.

Agencies estimated at application that they would help more people with the funding received than they were able to. The costs of providing services and housing have climbed with the economic downturn, so fewer people were able to be assisted for the dollars allocated than in the past.

The following chart shows the goals set and the accomplishments realized.

**TABLE #4  
FIVE YEAR CONSOLIDATED PLAN PRIORITIES AND GOALS - 2008 - 2012**

<b>PROGRAM ADMINISTRATION</b>					
<b>HOUSING</b>				<b>\$26,850,000</b>	
<b>DESCRIPTION</b>	<b>NEED</b>	<b>DOLLARS NEEDED</b>	<b>PRIORITY</b>	<b>5 YEAR GOAL</b>	<b>2008 Accomplishments</b>
<b>Owner Occupied Housing - Rehab</b>				<b>30 Homes</b>	
Extremely low income (<30% Med Income)	233 Households	\$4,200,000	HIGH	30 homes	
Very low income (<50% Med Income)	162 Households				
Low income home owners and mobile home owners (<80% Med. Income)	100 Households				
<b>Home Ownership - Acquisition</b>				<b>10 Homes</b>	
Extremely low income (<30% Med Income)	25 Households	\$3,000,000	HIGH	10 homes	Habitat - 2 /
Very low income (<50% Med Income)	25 Households				
Low income (<80% Med. Income)	50 Households				
<b>Home Ownership - Acquisition Cost Assistance</b>				<b>50 homes</b>	
Extremely low income (<30% Med Income)	50 Households	\$1,000,000	HIGH	40 homes	Teton - 10 /
Very low income (<50% Med Income)					
Low income (<80% Med. Income)					CDC 5 / \$65,999
<b>Home Ownership - Land Purchase for Scattered Site Land Trust</b>				<b>250 homes</b>	
Low income (<80% Med. Income)	400	\$12,000,000	HIGH	50 homes	
<b>Home Ownership - Acquisition Rehab</b>				<b>10 homes</b>	
Extremely low income (<30% Med Income)	10	\$1,250,000	HIGH	3 homes	
Very low income (<50% Med Income)	20				
Low income (<80% Med. Income)	20				
<b>Special Populations - Handicap Accessibility Modifications</b>				<b>40 homes</b>	
Handicap accessibility modifications - Owner occupied homes	35 units	\$375,000	HIGH	20 homes	
Handicap accessibility modifications - Rental Units	40 units			20 apartments	WRDI- 7 units/\$27,006
<b>Rental Units - Subsidized Apartments</b>				<b>20 apartments</b>	
Low Income Rentals for Single Persons - Efficiency Apartments	20 units	\$3,150,000	HIGH	20 apartments	Pennington County Housing & Redevelopment Commission - 30 units Capital Improvements (non CDBG funds)
Low Income Rentals for Single Persons - One Bedroom Apartments	30 units				
Grants for Construction, Acquisition or Rehab costs	300 units				
<b>Small Related -</b>					
Extremely low income (<30% Med Income)	12 units	\$918,000	HIGH	10 apartments	
Very low income (<60% Med Income)	22 units				
<b>Large Related -</b>					
Extremely low income (<30% Med Income)	8 units	\$432,000	HIGH	8 apartments	
Very low income (<60% Med Income)	8 units				
<b>Elderly -</b>					
Extremely low income (<30% Med Income)			HIGH		
Very low income (<60% Med Income)					
<b>Other/Special -</b>					
Extremely low income (<30% Med Income)	35 units	\$525,000	HIGH	8 apartments	
Very low income (<60% Med Income)					
Low Income (<80% Med Income)					

DESCRIPTION	NEED	DOLLARS NEEDED	PRIORITY	5 YEAR GOAL	2008 Accomplishments	
<b>Housing - Rehab Affordable Rental Units</b>						
<b>Small Related -</b>						
Extremely low income (<30% Med Income)			LOW		Pennington County Housing & Redevelopment Commission - 30 units Capital Improvements (non CDBG funds)	
Very low income (<60% Med Income)						
<b>Large Related -</b>						
Extremely low income (<30% Med Income)			LOW			
Very low income (<60% Med Income)						
<b>Elderly -</b>						
Extremely low income (<30% Med Income)			LOW			
Very low income (<60% Med Income)						
<b>Other/Special -</b>						
Extremely low income (<30% Med Income)			LOW			
Very low income (<60% Med Income)						
Low Income (<80% Med Income)						
<b>Housing - Individual Deposit Accounts (IDAs)</b>						
Extremely low income (<30% Med Income)			HIGH			
Very low income (<60% Med Income)						
Low Income (<80% Med Income)						
<b>HOMELESSNESS &amp; SPECIAL NEEDS POPULATION</b>				<b>\$4,610,000</b>		
<b>Homelessness - Individuals</b>						
Emergency Shelter - Beds or Units			HIGH	12 beds	LSS - 14 beds	
Transitional Housing - Beds or Units	50 Beds	\$1,070,000				
Case Management - Supportive Service	100 people	\$50,000				
Life Skills Training - Supportive Service						
				<b>24 beds/ 150 people</b>		
<b>Homelessness - Families</b>						
Emergency Shelter - Beds or Units			HIGH	12 beds		
Transitional Housing - Beds or Units	50 beds	\$50,000				
Case Management - Supportive Service	100 people	\$50,000				
Life Skills Training - Supportive Service	50 people	\$90,000				
<b>Permanent Housing</b>				<b>61 units</b>		
<b>Beds or Units</b>						
Chronic Substance Abusers	25 beds		HIGH	25 beds		
Dually Diagnosed						
Victims of Domestic Violence	36 beds	\$3,200,000				
				<b>123 units/200 people</b>		
<b>Homelessness and Special Needs Population - Families with Children</b>						
Emergency Shelter - Beds or Units	75 beds		HIGH	10 beds	WAVI - 4,656 people	
Transitional Housing - Beds or Units	24 units					
Case Management - Supportive Service	200 people	\$100,000				
Life Skills Training - Supportive Service						
Permanent Housing - Assisted Living Chronically Mentally Ill	24 units					
<b>Homelessness - Support Services for Outreach &amp; Referrals</b>			HIGH			
<b>NON-HOUSING COMMUNITY DEVELOPMENT</b>				<b>\$620,000</b>		
<b>Economic Development</b>						
Individual Deposit Accounts - Start Business	5 savings accounts	\$35,000	HIGH	\$35,000		
Microenterprise loans	10 loans					
<b>Infrastructure</b>						
Lot purchase for drainage basin			HIGH			
Water/Sewer Improvements						
Street Improvements						

DESCRIPTION	NEED	DOLLARS NEEDED	PRIORITY	5 YEAR GOAL	2008 Accomplishments
<b>Removal of Architectural Barriers</b>					
	20 homes/bldgs	\$100,000	HIGH		YFS - \$30,000
<b>Public Facilities &amp; Improvements - General</b>					
		\$500,000	HIGH		BMS - \$12,300 / 506 people; YFS - \$29,200 / 1,292 people
<b>Public Facilities &amp; Improvements - Seniors Centers</b>					
		\$100,000	HIGH		CLSC - \$49,311/ 28,081 people
<b>Neighborhood Facilities</b>					
		\$100,000	HIGH		
<b>Parks &amp; Recreational Facilities</b>					
North Rapid - safe trails & a over the interstate ped/bike skywalk		\$300,000	HIGH		
<b>PUBLIC SERVICES</b>					
<b>General</b>				<b>\$1,535,050 Total</b>	
Counseling services low income people	1669	\$236,000	HIGH		SA - 343/ \$21,568 Help!Line - 3,266 calls referred  BMS - 506/ \$32,079  CCCS - 1 acct.
Deposits, utility hook-ups, car repairs	1,705 people	\$173,700			
Outreach - 211 Help!Line Center					
People at risk	769 people	\$88,350			
Medication program	520 people	\$30,000			
Recreational Programs		\$10,000			
IDA Program - Education	205 people	\$500,000			
Advocates- 4 positions	200 people	\$36,000			
Mental Health Services	2,776 people	\$461,000			
<b>Education</b>				<b>\$53,100</b>	
Financial Education (budget, credit, bankruptcy)	485	\$29,100	HIGH		
Homebuyers education	600	\$24,000			
<b>Handicap Services</b>					
			HIGH		
<b>Legal Services</b>					
Legal services for low income, elderly, victims domestic violence and housing issues	2,000 people	\$100,000	HIGH		
<b>Transportation Services</b>				<b>\$488,100 Total</b>	
Passes	12,100 passes	\$12,100	HIGH		
Buses - 3	3 buses	\$135,000			
Transportation costs	10,000 youth	\$275,000			
Advocate Pick up truck	1 truck	\$28,000			
Advocate Van	1 van	\$24,000			
Transportation Expenses Maintenance - Insurance - Gas	2,400 youth	\$14,000			
<b>Substance Abuse Services</b>				<b>\$50,000</b>	
Adult outpatient Treatment Group	613	\$78,000	HIGH		
<b>Senior Programs</b>				<b>\$420,000</b>	
Senior Programs - Services			HIGH		
Senior Programs - Senior Centers					

DESCRIPTION	NEED	DOLLARS NEEDED	PRIORITY	5 YEAR GOAL	2008 Accomplishments
<b>Youth Programs</b>				<b>\$475,000 Total</b>	
Youth Centers	300 children	\$150,000	HIGH		Wellspring - 316 youth
Child Care Centers	300 children	\$3,500,000			
Abused/Neglected Children					
Emotional/Behavioral problems	24 youth	\$145,000			
Medicaid match	56 youth	\$140,000			
<b>Youth Services</b>				<b>\$125,000</b>	
Suicide Prevention		\$160,900	HIGH		YFS - 1,101 youth
Youth Services	2,258 youth	\$530,000			
Juvenile delinquency	80 youth	\$90,000			
Counseling services	1,150 youth	\$262,000			
Counseling for incarcerated youth	60 youth	\$30,000			
Health Ed/Advocacy	200 youth	\$300,000			
Mentoring programs	120 youth	\$90,000			
<b>ECONOMIC DEVELOPMENT &amp; JOB CREATION</b>					
<i>Micro Enterprise Loans for low income people</i>	50 people	\$350,000	HIGH	20 loans	
<i>Job Training Programs for low income people</i>	200 people	\$150,000	HIGH	50 people	



## Section 1 - GENERAL

### General Questions

The City of Rapid City received \$488,747 of HUD Entitlement funds and Program Income to allocate to projects for FY 2008. The funds were allocated to project categories as follows:

- \$99,029 for Program Administration (HUD caps the amount that may be spent on program administration at 20% of the Entitlement amount plus the program income earned in the program year.);
- \$251,091 for Single Family Owner Occupied Housing;
- \$50,000 for Public Facilities and Improvements (which includes transitional housing projects);
- \$35,000 for Economic Development; and
- \$84,766 for Public Services (HUD puts a cap, 15% of the Entitlement amount plus program income from the previous completed year, on the amount of funds that may be used for Public Services; and
- \$35,261 Contingency funds for Affordable Housing.

Rapid City focused its efforts on the following high priority goal areas in FY 2008:

- Affordable Housing
- Homelessness
- Transitional Housing
- Public Facilities & Improvements
- Removal of Accessibility Barriers
- Legal Services for Low Income People
- Special Economic Development – Individual Deposit Accounts (IDAs)
- Youth Services
- General Public Services
- Victims of Domestic Violence
- Counseling and Intervention
- Case Management
- Life Skills Training
- Neighborhood Parks & Recreation
- Facilities of Higher Education
- Asset building

All of the programs funded met a high priority need as identified by the City of Rapid City in the Five Year Consolidated Plan filed with HUD in March 2008, to cover the five year period of 2008 through 2012. In addition to the projects funded for FY 2008, projects being completed with funds carried forward from previous years were also accomplished and included in this report.

## **Goals Adopted in the Consolidated Plan**

### ***Planning & Administration***

- Program planning and administration for the CDBG program

### ***Housing Goals***

The housing goals addressed by activities carried out in FY 2008 included:

- Bolster existing homeowners
  - Preserve the owner-occupied housing stock through rehabilitation
- Increase home ownership for low-income persons
  - Down payment and closing cost assistance for low-to-moderate income persons purchasing homes
  - Land acquisition for new construction of homes to sell to low-to-moderate income persons
- Provide safe and accessible housing
  - Construction of new housing for sale to low-to-moderate income persons
  - Handicap accessibility rehabilitation or modification to homes

### ***Homelessness Goals***

- Helping low-income households avoid homelessness
  - Rent, mortgage, deposit, and utility bill assistance to avoid evictions
- Reaching out to homeless
  - Providing legal services to homeless and low-to-moderate income people
  - Providing victims of domestic violence with counseling, life skills training, and education to the community on domestic violence
  - Provide needed medications to homeless persons with mental illnesses and/or substance abuse issues
- Addressing emergency shelter and transitional housing needs
  - Acquisition of land and construction of an emergency shelter for homeless women and children victims of domestic violence
  - Providing funding for staffing for domestic violence shelter and relocation assistance

### ***Non-Housing Community Development Goals***

- Public Facilities and Improvements – General
  - Acquisition of land and construction of an emergency shelter for homeless women and children victims of domestic violence
- Economic Development
  - Financial empowerment through assistance with matching funds for Individual Deposit Accounts for low-income people seeking to start their own business or purchase a home.
- Youth Programs
  - Providing counseling and life skills education sessions to youth in the Youth Challenge after-school program and/or provide Medicaid match
  - Provide counseling and intervention services for children

### ***Public Services Goals***

- Public services (General) – ensure a variety of services are available in support of low- income households and at-risk persons
- Domestic violence shelter and assistance
- Outreach services to low-income families and children in need of medical care

- Individual Deposit Account matching funds for low-income people seeking higher education
- Homeless prevention services providing assistance for delinquent rent, mortgage and utility payments
- Referral services to counseling agencies, domestic violence and homeless shelters, financial assistance, and other needed services for low-income and at-risk clientele.
- Substance abuse services
  - Provide needed medications to homeless persons with mental illnesses and/or substance abuse issues
  - Provide counseling and interventions to persons with substance abuse issues
- Youth Programs
  - Counseling Services

### **Assessment of the One-Year Goals, Objectives, & Accomplishments**

The Summary of Specific Annual Objectives for fiscal year 2008 following for each activity itemizes the objectives, funds allocated and spent, estimated goals, and actual accomplishments, including percent of project accomplished by objective category and agency.

Projects funded with Community Development Block Grant funds target funds to projects that will primarily assist low-to-moderate income people and households. The projects addressed the following three specific national objectives and outcomes:

- DH - Sustainability of Decent Housing;
- SL - Availability/Accessibility of Suitable Living Environment; and
- EO - Availability/Accessibility of Economic Opportunity.

Specifically, projects benefited low-to-moderate income persons, households, and Census tract areas by making services or housing available, accessible, and affordable. In addition, projects were undertaken to help people sustain the household or housing.

The City has made good progress in meeting the goals set out.

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> CDBG Program Planning & Administration						
<b>Description:</b>	<b>IDIS Project #:</b> <b>UOG Code:</b> UOG Code					
Program planning, administration, and oversight expenses.						
<b>Location:</b> 300 Sixth Street, Rapid City, SD 57701	<b>Priority Need Category:</b> <b>Select one:</b> Planning/Administration ▼					
<b>Expected Completion Date:</b> 3/31/2009	<b>Explanation:</b> Staff salaries, office expenses, planning costs, training and travel, publication expenses, supplies, equipment, etc., expenses incurred in oversight of the program.					
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>					
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
<b>Project-level Accomplishments</b>	Other ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>	X		<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
31B Administration - grantee ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	99,029.00	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	2,422.25		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Other ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

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Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Behavior Management Systems					
<b>Description:</b>	<b>IDIS Project #:</b> SL-1 <b>UOG Code:</b> UOG Code				
Salary for a staff member to process medication assistance requests and renewals to pharmaceutical companies who will provide free medications for low income people.					
<b>Location:</b> 350 Elk Street, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Public Services				
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> Staff salary for medication assistance requests to pharmaceutical companies.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
<b>Project-level Accomplishments</b>	01 People	Proposed	385	Accompl. Type:	Proposed
		Underway	X		Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
385 People will have new access to medications.		Number of clients receiving grants and medications.		Clients stabilize with no negative set-backs within one year.	
05O Mental Health Services 570.201(e)		Matrix Codes			
05F Substance Abuse Services 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	30,845.00	Fund Source:	Proposed Amt.
		Actual Amount	27,595.28		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	385	Accompl. Type:	Proposed Units
		Actual Units	369		Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

SL-1 BMS

CPMP

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Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Help! Line Center				
<b>Description:</b>	<b>IDIS Project #:</b> SL-2 <b>UOG Code:</b> UOG Code			
211 is an information and crisis helpline that provides resource information on non-profit, social services, and government programs, along with providing crisis intervention services to Rapid City Residents.				
<b>Location:</b> PO Box 1215, Rapid City, SD 57709	<b>Priority Need Category</b> <b>Select one:</b> Public Services ▼			
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> Funds will be used for staffing costs for call center specialists, maintaining database information, and overhead costs.			
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼			
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability				
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 207	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b> X		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
Improved access to services	Number of people referred to services	People connected with services.		
05 Public Services (General) 570.201(e) ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 4,908.00	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b> 4,908.00		<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	01 People ▼	<b>Proposed Units</b> 207	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b> 3266		<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

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Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Rapid City Community Health Center					
<b>Description:</b>	<b>IDIS Project #:</b> SL-3 <b>UOG Code:</b> UOG Code				
Community Health Center of the Black Hills will manage a School-Based Health Center at the General Beadle School. The School-Based Center will serve children enrolled at General Beadle Elementary, Horace Mann Elementary, Knollwood Elementary, and North Middle School, and their families.					
<b>Location:</b> 504 E Monroe Street, Rapid City, SD 57701	<b>Priority Need Category:</b> <b>Select one:</b> Public Services ▼				
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> CDBG funds will be used to create two jobs for low-income people. These two positions will be instrumental in developing the School-Based Health Center program into a sustainable on-going community program.				
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives:</b>				
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons ▼ 2. ▼ 3. ▼				
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 185	<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b> X		<b>Underway</b>	
		<b>Complete</b>		<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>		<b>Proposed</b>	
		<b>Underway</b>		<b>Underway</b>	
		<b>Complete</b>		<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>	<b>Actual Outcome</b>		
185 people will have access to new services.		Number of people receiving medical care.	Improved health will result in less school missed.		
05M Health Services 570.201(e) ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 9,796.00	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>		<b>Actual Amount</b>	
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>		<b>Proposed Amt.</b>	
		<b>Actual Amount</b>		<b>Actual Amount</b>	
	01 People ▼	<b>Proposed Units</b> 185		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>
<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>		<b>Actual Units</b>		

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Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Salvation Army					
<b>Description:</b>	<b>IDIS Project #:</b> SL-4 <b>UOG Code:</b> UOG Code				
The funding requested by The Salvation Army will be used to prevent homelessness. This program will be in addition to the other programs offered by The Salvation Army. We will continue to use funding received from CDBG to pay past due rents and mortgage payments as well as assist with utility bills.					
<b>Location:</b> 405 North Cherry Avenue, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Public Services ▼				
<b>Explanation:</b>					
<b>Expected Completion Date:</b> (03/31/2009)	Funds may be used to pay for first month's rent, rent deposit, past due rent, past due mortgage payment, and assist with utility bills.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 125	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b> X		<b>Underway</b>	
		<b>Complete</b>		<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>		<b>Underway</b>	
		<b>Complete</b>		<b>Complete</b>	
Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>		
	<b>Underway</b>		<b>Underway</b>		
	<b>Complete</b>		<b>Complete</b>		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
125 people will receive new access to assistance		Number of people receiving assistance.		People remain in home and/or have uninterrupted utility service.	
05Q Subsistence Payments 570.204 ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 24,493.00	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b> 19,360.00		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>		<b>Actual Amount</b>	
	01 People ▼	<b>Proposed Units</b> 125	Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b> 343		<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>		<b>Actual Units</b>	



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Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Wellspring				
<b>Description:</b>	<b>IDIS Project #:</b> SL-5 <b>UOG Code:</b> UOG Code			
This grant will fund services or the required Medicaid match for at-risk youth participating in Wellspring's Youth Challenge after-school program. Families below 130% of poverty level.				
<b>Location:</b> 1205 E. St. James Street, Rapid City, SD. 57701	<b>Priority Need Category</b> <b>Select one:</b> Public Services ▼			
<b>Explanation:</b>				
<b>Expected Completion Date:</b> (03/31/2009)	Funds will be used for salaries & program delivery costs for rent and materials			
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>			
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼			
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 20	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b> X		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>
20 youth will have new access to services		Number of persons receiving services		Improved school attendance and reduction in negative behaviors.
03Q Abused and Neglected Children Facilities 570.201(c) ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 4,908.00	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b> 4,908.00		<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	01 People ▼	<b>Proposed Units</b> 20	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b> 316		<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

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Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Working Against Violence, Inc.				
<b>Description:</b>	<b>IDIS Project #:</b> SL-6 <b>UOG Code:</b> UOG Code			
Provide emergency shelter, life skills training and relocation assistance to victims of domestic violence. Working Against Violence, Inc. (WAVI), also offers case management and advocacy, and provides education about domestic violence throughout the community.				
<b>Location:</b>	<b>Priority Need Category</b>			
527 Quincy Street, Rapid City, SD 57701	Select one: Public Services ▼			
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b>			
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Funds will pay for: \$11,000 - 3 FTE Case Manager who will provide direct assistance, aid and comfort to victims of domestic violence and sexual assault residing in emergency shelter. \$5,000-applied to occupancy, supplies, insurance, telephone and misc. expenses; \$4,000 - to provide 16 security deposits at \$250 each to allow victims of domestic abuse to secure housing.			
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	<b>Specific Objectives</b>			
	1 Improve the services for low/mod income persons ▼			
	2 ▼			
	3 ▼			
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 16	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b> X		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
Receive new access to shelter and rent deposit	Number of people assisted	Women access safe housing.		
05G Battered and Abused Spouses 570.201(e) ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 4,908.00	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b> 4,908.00		<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	01 People ▼	<b>Proposed Units</b> 16	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b> 4656		<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

SL-6 WAVI

CPMP

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Youth and Family Services						
<b>Description:</b>	<b>IDIS Project #:</b> SL-7 <b>UOG Code:</b> UOG Code					
Provide a comprehensive program for children & their families that includes crisis intervention counseling, assessments, child abuse counseling, sexual abuse counseling and individual, family and group counseling. YFS Counseling Center therapists use cognitive-behavioral therapy, play therapy, art and sand-tray therapy, and conduct alcohol and drug evaluations.						
<b>Location:</b> 202 E Adams, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Public Services ▼					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> (03/31/2009)	Funds will provide counseling and intervention services					
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 792		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b> X			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
	150 People receive new access to services.		Number of people receiving assistance.		People achieve goals as outlined in counseling plan.	
	05D Youth Services 570.201(e) ▼		Matrix Codes ▼		Matrix Codes ▼	
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 4,908.00		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b> 3,272.00			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	01 People ▼	<b>Proposed Units</b> 150		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b> 1101			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

SL-7 YFS

CPMP

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Black Hills Area Habitat for Humanity					
<b>Description:</b>	<b>IDIS Project #:</b> DH-1 <b>UOG Code:</b> UOG Code				
Project will purchase for construction and/or rehab up to 6 lots/properties to be resold to low income households.					
<b>Location:</b> 611 Herman Street, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> Max of 15% (\$9,000) may be applied to program delivery costs, balance of \$51,000 will be used to acquire properties or cover rehabilitation costs of existing homes. Program delivery costs to include salaries, fringe, supplies and materials, phone, mileage and audit costs.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase the availability of affordable owner housing 2 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	2	Accompl. Type:	Proposed
		Underway	X		Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
2 -new access to homeownership	Acquire property, build/rehab home and sell to LI homebuyer	Stabilization of families and neighborhood revitalization			
01 Acquisition of Real Property 570.201(a)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	60,000.00	Fund Source:	Proposed Amt.
		Actual Amount	4,673.08		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	10 Housing Units	Proposed Units	3	Accompl. Type:	Proposed Units
		Actual Units	2		Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

DH-1-2008 BHAHH

CPMP

Grantee Name: **Rapid City, SD**

CPMP Version 2.0

<b>Project Name:</b> City of Rapid City - Community Development						
<b>Description:</b>	<b>IDIS Project #:</b> DH-2 <b>UOG Code:</b> UOG Code					
Land or property acquisition for affordable housing development						
<b>Location:</b> 300 6th Street, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing ▼					
<b>Explanation:</b>						
<b>Expected Completion Date:</b> (03/31/2009)						
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	<b>Specific Objectives</b>					
	1 Increase the availability of affordable owner housing ▼					
	2 ▼					
	3 ▼					
<b>Project-level Accomplishments</b>	10 Housing Units ▼	<b>Proposed</b> 4	Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b> x		<b>Underway</b>		
		<b>Complete</b>		<b>Complete</b>		
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>		<b>Underway</b>		
		<b>Complete</b>		<b>Complete</b>		
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>		<b>Underway</b>		
		<b>Complete</b>		<b>Complete</b>		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Increase access to home ownership.		Acquisition, construction, sale of home		Affordable housing stabilizes household & neighborhoods.		
01 Acquisition of Real Property 570.201(a) ▼		Matrix Codes ▼				
05R Homeownership Assistance (not direct) 570.204 ▼		Matrix Codes ▼				
14A Rehab; Single-Unit Residential 570.202 ▼		Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	11,091.00	CDBG ▼	<b>Proposed Amt.</b>	70,000.00
		<b>Actual Amount</b>	11,091.00			<b>Actual Amount</b>
	CDBG ▼	<b>Proposed Amt.</b>	35,261.00	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>
	10 Housing Units ▼	<b>Proposed Units</b>	4	10 Housing Units ▼	<b>Proposed Units</b>	10
		<b>Actual Units</b>				<b>Actual Units</b>
	Other ▼	<b>Proposed Units</b>	3	Accompl. Type: ▼	<b>Proposed Units</b>	n/a
		<b>Actual Units</b>				<b>Actual Units</b>

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Rapid City Community Development Corp	
<b>Description:</b>	<b>IDIS Project #:</b> DH-1 <b>UOG Code:</b> UOG Code
Purchase lots for construction of new homes for low to moderate income households and/or provide down payment/closing cost assistance for up to 15 low to moderate income individuals/families.	
<b>Location:</b>	<b>Priority Need Category:</b>
111 St. Joseph Street, Rapid City, SD 57701	Select one: Owner Occupied Housing
<b>Explanation:</b>	
<b>Expected Completion Date:</b> (03/31/2009)	Funds will be used to provide down payment and closing cost assistance for up to 7 households (\$7000 down payment and \$3000 closing cost assistance for a maximum of \$10,000). If affordable lots are available, funds may be used to purchase lots for single
<b>Objective Category:</b>	<b>Specific Objectives:</b>
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Increase the availability of affordable owner housing 2 Improve access to affordable owner housing 3
<b>Outcome Categories:</b>	
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Project-level Accomplishments</b>	
10 Housing Units	Proposed 7 Underway X Complete
Accompl. Type:	Proposed Underway Complete
Accompl. Type:	Proposed Underway Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
New access to affordable housing	Land acquired/home built/home sold
	<b>Actual Outcome</b>
	Affordable housing stabilizes household.
01 Acquisition of Real Property 570.201(a)	Matrix Codes
13 Direct Homeownership Assistance 570.201(n)	Matrix Codes
Matrix Codes	Matrix Codes
<b>Program FY05</b>	
CDBG	Proposed Amt. 2,273.59 Actual Amount 2,273.59
Fund Source:	Proposed Amt. Actual Amount
10 Housing Units	Proposed Units 1 Actual Units 0
Accompl. Type:	Proposed Units Actual Units
<b>Program FY06</b>	
CDBG	Proposed Amt. 80,000.00 Actual Amount 56,045.91
Fund Source:	Proposed Amt. Actual Amount
10 Housing Units	Proposed Units 3 Actual Units 4
Accompl. Type:	Proposed Units Actual Units

DH-1 FY 05&06 RCCDC

CPMP

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Rapid City Community Development Corp					
<b>Description:</b>	<b>IDIS Project #:</b> DH-3 <b>UOG Code:</b> UOG Code				
Purchase lots for construction of new homes for low to moderate income households and/or provide down payment/closing cost assistance for up to 15 low to moderate income Individuals/families.					
<b>Location:</b> 111 St. Joseph Street, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> Funds will be used to provide down payment and closing cost assistance for up to 7 households (\$7000 down payment and \$3000 closing cost assistance for a maximum of \$10,000). If affordable lots are available, funds may be used to purchase lots for single family home construction.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase the availability of affordable owner housing 2 Improve access to affordable owner housing 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	7	Accompl. Type:	Proposed
		Underway	X		Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
New access to affordable housing		Land acquired/home built/home sold		Affordable housing stabilizes household.	
01 Acquisition of Real Property 570.201(a)		Matrix Codes			
13 Direct Homeownership Assistance 570.201(n)		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	70,000.00	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	10 Housing Units	Proposed Units	7	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Teton Coalition				
<b>Description:</b>	<b>IDIS Project #:</b> DH-4 <b>UOG Code:</b> UOG Code			
Teton will assist 8 potential homebuyers with closing cost and down payment assistance up to \$5,000 per homebuyer.				
<b>Location:</b> 816 St. Joseph Street, Rapid City, SD 57701	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing			
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> Funds will be used to pay housing down payment/closing costs assistance.			
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1 Improve access to affordable owner housing 2 3			
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed: 8 Underway: X Complete:	Accompl. Type:	Proposed Underway Complete
	Accompl. Type:	Proposed Underway Complete	Accompl. Type:	Proposed Underway Complete
	Accompl. Type:	Proposed Underway Complete	Accompl. Type:	Proposed Underway Complete
	<b>Proposed Outcome</b>			
	<b>Performance Measure</b>		<b>Actual Outcome</b>	
	Provide new access to affordable homeownership		Household stabilized with affordable payments.	
	13 Direct Homeownership Assistance 570.201(n)		Matrix Codes	
	Matrix Codes		Matrix Codes	
	Matrix Codes		Matrix Codes	
<b>Program Year 1</b>	CDBG	Proposed Amt.: 40,000 Actual Amount: 27,700	Fund Source:	Proposed Amt. Actual Amount
	Other	Proposed Amt.: 15,000 Actual Amount: 15,000	Fund Source:	Proposed Amt. Actual Amount
	10 Housing Units	Proposed Units: 8 Actual Units: 10	Accompl. Type:	Proposed Units Actual Units
	Accompl. Type:	Proposed Units Actual Units	Accompl. Type:	Proposed Units Actual Units

DH-4 Teton

CPMP



CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Cangleska Inc.					
<b>Description:</b>	<b>IDIS Project #:</b> DH-5 <b>UOG Code:</b> UOG Code				
Replace the current substandard facility providing emergency shelter to women and children victimized by domestic and sexual violence with a new, larger facility to meet the need.					
<b>Location:</b>	<b>Priority Need Category</b>				
PO Box 638, Kyle, SD 57752	<b>Select one:</b> Public Facilities ▼				
<b>Explanation:</b>					
<b>Expected Completion Date:</b> (03/31/2009)	Funds will be used for land acquisition and/or architectural cost towards the construction of a new shelter facility.				
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of public improvements for lower income persons ▼				
<b>Outcome Categories</b>	2 ▼				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3 ▼				
<b>Project-level Accomplishments</b>	11 Public Facilities ▼	<b>Proposed</b>	1	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Improved access to emergency shelter.	Acquisition/construction and occupancy of shelter.	Safe housing and transition to permanent housing.			
03C Homeless Facilities (not operating costs) 570.201(c) ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	50,000.00	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	11 Public Facilities ▼	<b>Proposed Units</b>	1	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>

DH-5 Cangleska

CPMP

CPMP Version 2.0

Grantee Name: **Rapid City, SD**

<b>Project Name:</b> Consumer Credit Counseling Service of the Black Hills					
<b>Description:</b>	<b>IDIS Project #:</b> EO-1 <b>UOG Code:</b> UOG Code				
The funds will be used as match money for low to moderate income individuals and families in Rapid City to set up Individual Development Accounts (IDA's) to be used for the purchase of a home, post secondary education and/or to start or expand a small business.					
<b>Location:</b> 111 St Joseph Street, Rapid City, SD 57701	<b>Priority Need Category:</b> <b>Select one:</b> Economic Development				
<b>Expected Completion Date:</b> (03/31/2009)	<b>Explanation:</b> The funds will be used as match or seed money to set up IDA's for low to moderated income individuals and families in Rapid City. Each dollar deposited into the IDA account will be matched 1:1.				
<b>Objective Category:</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	<b>Specific Objectives:</b> 1 Improve economic opportunities for low-income persons 2 3				
<b>Outcome Categories:</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	01 People	Proposed	30	Accompl. Type:	Proposed
		Underway	X		Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
New access to asset building accounts.	Completion of savings program and goal purchase	Better money management and asset building.			
18C Micro-Enterprise Assistance	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	35,000.00	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	30	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

EO-1 CCCS

CPMP

Several housing and public facilities projects experienced delayed starts or difficulties in finding properties to purchase, and therefore did not complete the project within the fiscal year. Their funds will be carried forward to FY 2009 to allow for their completion.

***Obstacles To Meeting The Goals And Objectives.***

Decreasing federal, state and local funding sources and private donations are the primary reason more goals and objectives were not met. Rapid City's Community Development Block Grant Entitlement funds have decreased every year since 2001, for a total reduction of \$191,253, a 29.71% reduction in funds. The decreases have greatly affected the number of projects that can be funded. The war, natural disasters, the housing slow down and rapidly rising food and gas prices have all affected the amount of dollars available to address the priority issues. Rapid City continues to aggressively pursue additional funding resources and ways to leverage funds.

Housing agencies experienced difficulty in meeting their goals for assisting low-to-moderate income households in obtaining home ownership due to difficulties in finding affordable properties, both existing homes and lots for new construction, to purchase within the City limits. Many buyers who could qualify for mortgage loans were unable to purchase homes due to an increasing gap between the qualifying income ranges and the purchase price of homes. Lot prices have doubled in the past 10 years from \$15,000 to \$30,000 and construction costs for a modest home have increased from \$70,000 to \$119,000. The dollars available for homeownership assistance are not enough to bridge the gaps.

Existing home prices have also increased significantly, making it more difficult to find properties to purchase for rehabilitation and resale to low-to-moderate income households. There were few existing homes selling for less than \$100,000 and they typically needed more than \$25,000 in rehabilitation due to foundation problems and the need to replace roofs and siding.

It has only been in the past 6 months that foreclosures and plant closings have caused housing prices to start dropping. However, at least half of the foreclosures have been for upper end houses that would not be affordable for low-to-moderate income households.

The economic issues of higher food prices and soaring gas prices are having a major impact on low-income households who were already struggling financially. Social service providers have seen a significant increase in the number of people needing assistance, which is straining their already limited resources and staff. They are not able to meet all the needs of the people and operations funding sources are very limited, so staff expansion is not an option in most cases.

In most cases, projects funded by the City of Rapid City with Community Development Block Grant funds were undertaken and accomplished in a timely fashion, and met or exceeded the goals set. Those that experienced delays have been housing or public facility projects. Many issues arise in construction and rehabilitation projects that are difficult to anticipate. Acquisition of land for housing and public facility projects is especially difficult for agencies with the scarcity and high cost of properties. In order to take advantage of land offerings that may come up, an agency has to have the funding available in advance, since funding allocations from federal grants can take from six (6) to nine (9) months from the date of

application for receipt. Few sellers are willing to wait for up to a year to close the sale of a land deal to a non-profit agency. Rapid City is working with agencies to try to develop a funding pool of private dollars for land and property acquisition.

Agencies are collaborating and partnering on projects in order to leverage funds and reduce the need for costly additions of agency staff in order to carry out new programs.

## **Affirmatively Furthering Fair Housing**

### ***Impediments To Fair Housing Choice***

The City of Rapid City completed an Analysis of Fair Housing Impediments study in August 2002, and conducted public meetings to discuss the report, the conclusions and recommendations, and received input and recommendations from interested parties. The Report was submitted to the City Council for their acceptance in August, 2002.

Impediments to obtaining affordable housing identified in the Analysis of Fair Housing Impediments include:

1. Housing development costs and fees;
2. Neighborhood objections (the "Not In My Back Yard" syndrome – NIMBY);
3. Lack of emergency and transitional housing units;
4. Lack of affordable housing units for both owner-occupied and rental housing for very low and low-income households for single parents, families with children, seniors and persons with disabilities;
5. Low-income and wage levels/ lack of good paying jobs/ lack of job opportunities;
6. Housing discrimination;
7. Lack of affordable apartments for larger households of more than 5 people; and
8. Long waiting lists for subsidized housing or Section VIII vouchers.

A new issue, item #9, was identified in the past year during public comment periods for the 2008-2012 Consolidated Plan.

9. Lack of affordable housing or housing assistance for persons who can not qualify for subsidized or Section VIII housing assistance due to felony records, previous unpaid debts or utility bills, bad credit or other etc; and

### ***Actions taken to overcome effects of impediments identified***

The following actions have been taken to overcome effects of impediments identified above:

- **Housing development costs and fees**

Development costs and fees continue to affect the affordability of housing. Although no reductions in housing development costs or fees have been granted for any housing projects, the City Council has the ability to grant exceptions to fees if they determine it necessary or worthwhile. Higher densities for low-income housing may be considered individually on a case by case basis by the Planning Commission and City Council for exceptions to the existing ordinance requirements. In addition, a

Tax Increment Financing (TIF) District may be considered for infrastructure costs for an affordable housing project.

- **Neighborhood objections (the “Not In My Back Yard” syndrome – NIMBY) and Housing Discrimination**

Neighborhood objections (NIMBY’ism) and housing discrimination exist in many forms. Objections are raised against people of other races, financial status, family size and age. Objections may also be voiced about different types of housing, commercial development, and locations of those projects.

NIMBY’ism stems from a lack of understanding and fear, and is best overcome through education. The City and non-profit organizations work to educate the community about housing issues, social needs, and development and growth processes. Education is provided in a number of ways and through a number of topics. Educational sessions are offered as classes, seminars, group sessions, community forums and through newsletters by many non-profit and social service agencies and government departments.

- **Enforcement of 1994 UBC accessibility requirements rather than Fair Housing Act standards**

This issue is no longer an impediment. The City has adopted and now follows the 2003 International Residential Building Codes and follows the ICC/ANSI A117.1-2003 American National Standard for Accessible and Usable Buildings and Facilities. The City is currently working on the adoption of the 2006 edition of the International Residential Building Codes and expects them to be adopted by the end of 2007.

An Outreach and Advocacy Coordinator for Western Resources for dis-abled Independence, comes in to the City Growth Management Department to review submitted building plans for ADA compliance as needed. If the plans do not meet ADA guidelines, she contacts the architect or builder directly to discuss her recommendations. In most cases the developers accept the recommendations and they are incorporated, although there are no enforcement provisions.

The City continues to monitor the provision of accessible housing units through the Building Department using the currently adopted Building Codes.

The City provided CDBG funds in FY 2007 to Western Resources for dis-abled Independence to perform handicap accessibility rehabilitation to rental units for disabled tenants. Funds may also be used to provide a “removable” access ramp. Projects were continued into FY 2008. In addition, the City’s Neighborhood Restoration Loan Program provides rehabilitation assistance funds to low income homeowners to accomplish handicap accessibility modifications to homes, as well as other safety, structural, and energy efficiency projects.

- **Lack of emergency and transitional housing units**

Rapid City has made progress over the last five years on meeting the goals for emergency and transitional housing for Rapid City, as set forth in the Five-Year Consolidated Plans. Funding was provided to Cornerstone Rescue Mission in 2006 for the acquisition of property for a 24-unit transitional housing apartment building for homeless families with children and in 2007 for construction and infrastructure costs. Construction was completed in March, 2008 and families began moving in to the apartments in April, 2008.

CDBG Funds were also allocated to Lutheran Social Services in 2007 for purchase of an apartment building for transitional housing for youth aging out of the foster care system or leaving juvenile detention. A property was identified and purchased in 2007. It was renovated and occupied in 2008.

Seventy-one (71) new transitional beds were added for families and children through 2008 and with the completion of the Lutheran Social Services youth transitional housing units there are an additional fifteen (15) beds for a total of eighty-six.

- **Lack of affordable housing units for both owner-occupied and rental housing for very low and low-income households for single parents, families with children, seniors and persons with disabilities**

Funding was provided to Western Resources in for dis-Abled Independence to provide handicap accessibility rehabilitation and access ramps to rental properties for handicapped tenants.

Funding was also provided through the Neighborhood Restoration Loan Program for rehabilitation for homes and to address accessibility issues for owner-occupied properties. This program assists low income, elderly and handicapped people with major repairs or accessibility issues to allow them to remain in their homes.

Down payment and closing cost assistance was provided to low and moderate income homebuyers by the Rapid City Community Development Corporation and Teton Coalition for the purchase of a home. Black Hills Area Habitat for Humanity received funding for acquisition of properties for the new construction of homes for low income families.

The City TIF committee continues to review and discuss policy recommendations for ways to use TIF funding for infrastructure costs for affordable housing projects. In addition, the City provided support letters for HOME and LIHTC applications to South Dakota Housing Development Authority for affordable rental housing projects that include handicap accessible units and units for families.

The City Community Development Division coordinated meetings of all interested non-profit housing agencies and developers to discuss pooling funds and joint applications for the Neighborhood Stabilization Program funds to purchase foreclosure properties in order to increase the number of units for low income housing.

- **Low-income and wage levels/ lack of good paying jobs/ lack of job opportunities**

The City of Rapid City actively pursues economic development projects that will bring new higher paying jobs to the area and it remains a high priority. Affordability issues all relate back to a lack of livable wage jobs for the unskilled and uneducated. The national economic downturn has affected the job market in the last quarter of 2008 and the first quarter of 2009 with business closures and announcements of layoffs. The unemployment rate in Rapid City has risen from 3.4% in March 2008 to 6.2% in March 2009. The City of Rapid City utilizes other available funding sources for Economic Development. The City will continue to support economic development projects with funds from the Vision 2012 fund, Tax Increment Financing (TIF), and the Infrastructure Development Partnership Fund. An amendment to the FY 2007 Annual Plan reallocated contingent funds for a micro-enterprise loan fund to

Consumer Credit Counseling Services of the Black Hills for matching funds for an Individual Deposit Account (IDA) fund. The funds were released for use in 2008. The funds will be used to match savings of low-income people that will be used to purchase a home, start or expand a small business, or pay for post secondary education. The first IDA account was started and will be used for furthering the client's education.

- **Lack of affordable apartments for larger households of more than 5 people**

Affordable apartments for larger families will continue to be a high priority need in the community. A new affordable rental complex was completed in 2007 that included some four bedroom apartments. However, some multi-generational or larger families have 12 or more people that require more space and five to six bedrooms. The cost to build larger housing units often exceeds the affordability of the people most in need of them. The City will continue to seek additional funding sources to provide deep subsidy for larger affordable housing units and work with and encourage developers to include a few affordable, larger units in their developments.

- **Long waiting lists for subsidized housing or Section VIII vouchers**

Waiting list times for subsidized housing and Section VIII vouchers tend to be cyclical based on the notification and release of funds by HUD. The average wait time when funding announcements have not been released can be up to two years, as housing vouchers can not be released until the dollar amounts have been committed and it is possible to determine the number of vouchers available. For a period of time after the funding notification is released, waiting times can decrease down to six (6) to nine (9) months, as a large number of vouchers become available. Pennington County Housing and Redevelopment Commission and the City of Rapid City continue to work together to try to find additional ways to reduce the cost of construction of subsidized units, so that the savings can be passed on to the tenants. In addition, the Cornerstone Rescue Mission, Behavior Management Systems and Pennington County Health and Human Services applied for a three year grant from the John T. Vucurevich Foundation for housing assistance vouchers for homeless families entering transitional housing until they either qualify for Section VIII vouchers or acquire employment and can afford to cover their full rent costs.

- **Lack of affordable housing or housing assistance for persons who can not qualify for subsidized or Section VIII housing assistance due to felony records, previous unpaid debts or utility bills, etc**

Local agencies working collaboratively secured private grant funds from the John T. Vucurevich Foundation for a three year trial program that will use the funds as housing vouchers for persons not eligible for Section VIII vouchers. Supportive services and case management will be provided to recipients to help them overcome their housing barriers so they can transition to Section VIII or market rate housing. Funding was also granted to cover miscellaneous needs such as costs for accessing identification records, unpaid debts, deposits and utility bills.

- **The costs of commercial taxes and garbage on 1- 4 unit owner-occupied housing units rented to low-income households**

This issue was brought forward right at the end of the program year as comments for the new 2008-2012 Consolidated Plan. The comments were included in the consolidated plan and will also be submitted for the new Analysis of Impediments to

Fair Housing. The issue is being researched and possible solutions will be brought forward for discussion and consideration by the City Council.

***Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.***

The Community Development Division purchased a Poverty Simulation Kit to be used for community presentations and educational seminars to raise awareness of homeless issues, living in poverty, affordable housing barriers, the need for reevaluation of service systems and why solutions must involve the whole community. Five poverty simulations were conducted in 2008 for Head Start staff (statewide), the South Dakota Housing Development Authority Housing Annual Conference, government officials, community leaders and community residents, and for Youth & Family Services staff.

Through discussions about possible funding sources for activities, it came to the attention of the Community Development Division in early 2008 that the police department, a county agency, and a non-profit organization were all looking into starting offender re-entry programs. The Community Development Specialist encouraged the agencies to form a coalition group for the creation of one "full circle" offender reentry program for Rapid City, and has provided technical assistance for setting up the program. The reentry program will work with the Department of Corrections to coordinate needed services and assistance for offenders returning to the community to facilitate their successful reintegration into the community and reduce the recidivism rate. Assistance will include accessing affordable housing, medications, mental and physical health care, employment, counseling, mentors, and family reintegration help.

The City will contract for a new Analysis of Fair Housing Impediments to evaluate progress made over the past five (5) years and identify any new challenges that people are experiencing. The new Analysis was scheduled to be completed by the end of 2008, but challenges of the economic downturn and identifying projects for stimulus money allocations requiring quick program submission and project completion dates resulted in postponing the requests for proposals for the Analysis. The request for proposals will be published in June, 2009 with a completion date of October, 2009.

**Leveraging Resources – Public, Private and Federal**

Matching funds are not currently required for projects receiving Community Development Block Grant (CDBG) funds. However funding decisions do take into consideration the use of leveraged funds for projects. In 2008, Agencies leveraged \$11 for every \$1 of CDBG funds on CDBG funded activities. The following chart shows the total amounts of Federal, State, local, and private dollars leveraged for specific CDBG projects:



<b>TABLE 5</b>	
<b>TOTAL FUNDS LEVERAGED - FY 2008</b>	
Source of Funds	Dollar Amount
CDBG	\$ 488,747
Federal Funds (Other)	\$ 201,329
State Funds	\$ 30,520
Local Funds	\$ 697,628
Private Donations	\$2,419,786
Fees & Interest Income	\$ 181,737
In-Kind	\$ 173,077
United Way	\$ 140,500
Mortgages	\$ 965,000
<b>Total Leveraged Funds</b>	<b>\$5,265,695</b>

The following chart shows how CDBG funds were leveraged by agencies for all activities conducted. CDBG funds leveraged \$163 in other funds for the agency's activities.

**TABLE 6**  
**FUNDS LEVERAGED BY FY 2008 CDBG FUNDED PROJECTS**  
**ALL ACTIVITIES**

Agency	Estimated Funds
<b>Behavior Management Systems</b>	
<b>CDBG - Medications Program</b>	<b>\$ 31,454.00</b>
Title XIX	\$ 2,754,931.00
CMHS Block Grant	\$ 2,047,588.00
Other Grants	\$ 297,948.00
Gambling Service Fee	\$ 800.00
Total Funds Leveraged	\$ 5,132,721.00
<b>Black Hills Area Habitat for Humanity</b>	
<b>CDBG</b>	<b>\$ 60,000.00</b>
Other Federal Funds	\$ 36,000.00
Fundraising events	\$ 25,000.00
Local Funds	\$ 5,000.00
Contributions	\$ 445,000.00
Mortgage Income	\$ 115,000.00
In Kind	\$ 60,000.00
Total Funds Leveraged	\$ 746,000.00
<b>Cangleska Inc.</b>	
<b>CDBG</b>	<b>\$ 50,000.00</b>
Foundation/Donations	\$ 950,000.00
Native American Bank	\$ 750,000.00
Shakopee Mdewakaton Sioux Community	\$ 500,000.00
ESG	\$ 300,000.00
Federal Home Loan Bank	\$ 100,000.00
Total Funds Leveraged	\$ 2,650,000.00
<b>City of Rapid City</b>	
<b>CDBG</b>	<b>\$ 123,666.00</b>
<b>Consumer Credit Counseling Service of the Black Hills</b>	
<b>CDBG</b>	<b>\$ 35,000.00</b>
Vucurevich Foundation	\$ 130,000.00
CCCS/BH	\$ 5,000.00
Total Funds Leveraged	\$ 170,000.00

<b>HELP! Line Center</b>	
<b>CDBG</b>	<b>\$ 5,000.00</b>
Private donations	\$ 2,174.00
United Way	\$ 16,000.00
Grants – Government agencies	\$ 53,716.00
Total Funds Leveraged	\$ 76,890.00
<b>Rapid City Community Development Corporation</b>	
<b>CDBG</b>	<b>\$ 70,000.00</b>
RCCDC Construction pool (on hand)	\$ 173,423.00
In kind (CCCS Counseling services)	\$ 2,625.00
Total Funds Leveraged	\$ 246,048.00
<b>Rapid City Community Health Center</b>	
<b>CDBG</b>	<b>\$ 10,000.00</b>
Rapid City Subsidy funding	\$ 30,000.00
Total Funds Leveraged	\$ 40,000.00
<b>Salvation Army</b>	
<b>CDBG</b>	<b>\$ 25,000.00</b>
Emergency Food & Shelter Program (FEMA)	\$ 4,495.00
Private Donations	\$ 16,000.00
United Way	\$ 85,000.00
City of Rapid City Subsidy	\$ 4,205.00
In-Kind	\$ 40,000.00
Total Funds Leveraged	\$ 74,700.00
<b>Teton Coalition Inc.</b>	
<b>CDBG</b>	<b>\$ 40,000.00</b>
SD Housing Development Authority (HOME)	\$ 1,024,000.00
SDHDA - Homebuyer Education	\$ 40,000.00
Rapid City Subsidy - Homebuyer Education	\$ 4,000.00
Administration for Native American-Homebuyer Ed.	\$ 70,000.00
Total Funds Leveraged	\$ 1,178,000.00
<b>Wellspring, Inc.</b>	
<b>CDBG</b>	<b>\$ 5,000.00</b>
Medicaid	\$ 60,834.00
DSS/DOC	\$ 29,487.00
Private Pay	\$ 4,266.00
Contributions	\$ 34,994.00
Total Funds Leveraged	\$ 134,581.00

<b>Working Against Violence (WAVI)</b>	
<b>CDBG</b>	<b>\$ 5,000.00</b>
Federal Grant- Safe Haven	\$ 6,000.00
FEMA	\$ 5,080.00
- Child Protection Services	\$ 12,000.00
- VOCA - Victims of Crime Act	\$ 75,560.00
- FVPA - Family Violence Prevention Act	\$ 80,641.00
- ESG - Emergency Shelter Grant	\$ 22,849.92
- VEI - Victims Enforcement Implementation Task Force	\$ 12,000.00
- DASA - Domestic Abuse Sexual Assault	\$ 13,050.00
- VAWA - Stop Violence Against Women Act	\$ 17,658.00
Pennington County Grants	\$ 63,000.00
City of Rapid City Subsidy	\$ 4,000.00
	<b>\$ 316,838.92</b>
<b>Youth and Family Services</b>	
<b>CDBG - Counseling</b>	<b>\$ 5,000.00</b>
Sustaining Memberships/Contributions	\$ 14,000.00
United Way	\$ 39,500.00
Lemley/Rasmussen Trusts	\$ 2,000.00
DADA	\$ 10,300.00
VOCA	\$ 34,600.00
Fee Income (Including group therapy and Title XIX)	\$ 181,737.00
Kids Fair Income Distribution	\$ 4,700.00
YFS Foundation Distribution	\$ 4,920.00
	<b>\$ 296,757.00</b>
<b>TOTAL CDBG FUNDS</b>	<b>\$ 465,120.00</b>
<b>TOTAL LEVERAGED FUNDS</b>	<b>\$ 10,821,081.92</b>

## Managing the Process

The Community Development Block Grant program is managed by Kevin Thom, the Director of the Community Resources Department, under the guidance and oversight of the Mayor and City Council of Rapid City. The program is administered by the Community Development Specialist, Barbara Garcia, with the assistance of June Hart, the Administrative Secretary.

The Community Development Division staff attended training sessions and conferences to improve their knowledge, skills and job proficiency for administering the CDBG program and enhancing community development and program services. Conferences offered by the National League of Cities provided program development training needed to enhance and expand activities needed in the community and the comprehensive planning strategies.

Trainings and conferences attended by staff included:

- Section 106 Historical Society Training, June 2008, Pierre, SD – Administrative Secretary;
- Behavior Management Service Conference, June 2008, Rapid City, SD – Community Development Specialist;
- CFED 2008 Assets Learning Conference, September 2008, Washington D.C. – Community Development Specialist;
- FBI Disaster Response Seminar, September 2008, Rapid City, SD - Community Development Specialist;
- Rural Collaborative Housing Recovery Act Round Table, October 2008, Rapid City, SD - Community Development Specialist;
- Truancy Seminar, October 2008, Rapid City, SD - Community Development Specialist;
- South Dakota Voices for Children Summit on SD Children in Poverty, November 2008, Huron, SD - Community Development Specialist;
- South Dakota Housing Development Authority Housing Conference, November 2008, Pierre, SD - Community Development Specialist;
- Governor's Interagency Council on Homelessness, December 2008, Pierre, SD - Community Development Specialist, Mayor Hanks, Community Resources Director Kevin Thom;
- National League of Cities Financial Empowerment Asset Building Symposium, March 2009, Washington D.C. – Community Development Specialist & Alderwoman Hadcock.

The City applied for and has been chosen to receive Technical Assistance from the National League of Cities for Implementing a *Bank On Rapid City* initiative. The technical assistance helps cities develop programs that connect low income residents, the un-banked, and under-banked to mainstream financial services and products. The programs will provide low-interest, low-fee alternatives for low income people and help them develop relationships with mainstream lenders. The Technical Assistance is provided through quarterly group conference calls to share information, challenges and solutions, and monthly conference calls with our city and participating non-profit agencies and local businesses. Participation on calls with the National League of Cities staff includes the Community Development Specialist, Alderwoman Deb Hadcock and participating committee members from businesses, non-profit agencies and the community and members of the other participating cities.

The City also continues to participate in cross-talk meetings as a National League of Cities Listening Community member. Listening Communities share information on innovative ways to provide more support to our low income families.

The Community Development Division staff provides technical assistance and training classes for anyone interested in applying for, or receiving CDBG funds. Training assistance includes the following activities:

- Staff conducts a training session for all interested applicants where program guidelines are reviewed and eligible and ineligible activities are discussed. The session also discusses grantee reporting requirements, the logic model for performance evaluation and results. The quality of the applications received has improved as a result of the training and there are fewer applications eliminated due to ineligible applications for non-qualifying activities.
- Staff performs an analysis of the submitted projects to ensure that they meet both a HUD National Objective and a high priority identified in the City Consolidated Plan. Projects are reviewed for financial feasibility and required documentation.
- Agencies chosen for funding are required to attend a detailed training session on the CDBG Contract that will be signed with Sub-grantees prior to release of funds. The training reviews administration, funding draws, reporting, documentation, accounting, Davis Bacon contracting requirements, environmental reviews and legal obligations related to the CDBG program and program delivery for the approved activities. This training sets expectations and describes the procedures that will be used. The training has eliminated many misunderstandings and improved the reporting and timely use of the funds.
- Staff is available to provide technical assistance to agencies wishing to start a new program or expand an existing one, as well as on how to set up tracking mechanisms for their programs, reporting guidelines, and program rules and regulations. Staff encourages agencies to join the National League of Cities initiatives and participate in goal and achievement based activities.

## **Citizen Participation**

### **Summary of Citizen Comments**

The Citizen Participation plan for the Community Development Block Grant program endeavors to provide the citizens of Rapid City every opportunity to comment on the Annual Action Plans, Consolidated Plans and Consolidated Annual Performance and Evaluation Reports. Reports are published on the City web site and hard copies are displayed in the City administration building, the Community Development Division's office, the Public Library and the lobby of the Pennington County Housing and Redevelopment Commission's office building. Display ads and public notices are run in the Rapid City Journal and the Lakota Journal, both local papers with large distributions locally as well as statewide. A fifteen-day comment period and public meeting were held to collect public input on the Consolidated Plan Annual Performance Evaluation Report (CAPER). Citizens have the opportunity to offer their comments regarding the CDBG program in writing to the Rapid City Community

Development Division, or in person at public hearings and City Council meetings.

No comments received at time of posting. Any comments received during the comment period or at the Public Hearing will be inserted prior to submission to HUD and posted with the report on the City web-site.

*See Appendix for a copy of the Citizen Participation Plan and Copies of Public Notices and Ads run requesting public comments on the Consolidated Annual Performance and Evaluation Report..*

## **Geographical Location of Projects Funded in FY 2008**

Rapid City is located in Pennington County in western South Dakota. Community Development Block Grant projects must be located within the Corporate Limits of Rapid City. Included in the **Appendix** are maps of the following:

- Geographical divisions,
- Corporate Limits of Rapid City,
- Low/Moderate Income Census Blocks,
- Location map for activities that undertaken with FY 2008 CDBG program funds,

Sub-grantee locations and projects with specific addresses or census tracts are shown. Some of the specific services are provided to residents citywide, and are not shown on the map. Records of the addresses are maintained on file by those Sub-grantees.

The following Sub-grantees will provide citywide activities for which locations are scattered sites:

- Behavior Management Systems – Prescription medicine assistance for homeless and low-income people with mental and physical illnesses. *(Community wide)*
- Consumer Credit Counseling Service of the Black Hills – Funds will be used to provide matching funds for Individual Deposit Accounts that may be used to purchase a home, continue post secondary education or to start or expand a small business. *(Community wide)*
- Help!Line Center – 211 is an information and crisis helpline that provides resource into on non-profit agencies, social services, and government programs to help people find the assistance or information they need. *(Community wide)*
- Rapid City Community Health Center – A new school-based health center at General Beadle School will serve children enrolled at General Beadle Elementary School, Horace Mann Elementary, Knollwood Elementary and North Middle School and their families. A case manager will conduct outreach, enroll families, and coordinate services for families with other agencies, as needed. *(Area wide)*.
- Salvation Army – Past due rent and mortgage payment assistance, past due utility bill assistance and rental deposits for low income people to acquire permanent housing. *(Community wide)*
- Wellspring – Funding was used for the Youth Challenge after-school program and will serve as matching funds for Medicaid services. *(Community wide)*

- Working Against Violence, Inc. – Staff costs, eligible operations expenses, relocation assistance, life skills training, and community education. *(Community wide)*
- Youth & Family Services – Counseling and intervention for low-income youth and families. *(Community wide)*

Rapid City has allocated its limited resources to programs that are located within the corporate limits of the City of Rapid City and are considered to address a high priority need as identified in the Five Year Consolidated Plan. The City encourages development and diversity of projects that benefit low-income people in all areas of town, in an effort to provide better access to affordable housing, jobs and services.

Low-income census tracts are found primarily in North Rapid, the center City area, and some limited areas of old Robbinsdale and Rapid Valley. North Rapid contains most of the low-income census tracts and oldest housing, and is therefore a priority area for revitalization and services that benefit low-income residents. Three other areas of town also have aging housing stock, over 40 years old that is in need of revitalization – the center City area, old Robbinsdale and the old Canyon Lake area.

As noted, a number of activities listed above impact low-income residents living throughout the entire community. Other activities, which affect individual neighborhoods or areas, have been evaluated to ensure that they meet the statutory objective of benefiting low- and moderate-income persons, and are appropriate in light of the varied needs that have been identified.

## **Institutional Structure**

### **Actions to overcome gaps in Institutional Structures and Enhance Coordination**

The Community Development Division administers the CDBG program and implements sub-grantee agreements with agencies receiving funding. A close working relationship with non-profit direct service providers in the community helps keep the City informed of citizen needs of all types, not just housing. By reaching out to the community through the Chamber of Commerce, the Economic Development Partnership, neighborhood organizations, and service clubs, gaps in the delivery system of services can be minimized and education of the business leaders as to the needs of the low-income residents is accomplished.

In addition, the Community Development Division works with the Mayor of Rapid City and the Housing Task Force to develop and implement a long range housing plan that identifies the housing needs that exist and a plan for addressing them. The Housing Task Force will continue to address the identified housing issues and finalize and adopt a plan to address chronic homelessness. The plan will be presented to City Council for their comments, input and support, and then be taken to the public for their input and comments before finalization. The Task Force is identifying funding sources, interested developers and project leaders. Non-profit housing agencies will endeavor to establish working relationships with rental managers to access apartments for “housing first” transitions for homeless persons and families, thereby increasing the numbers of homeless households and persons assisted with



transitions from shelters to permanent housing with supportive services and case management.

The Rapid City Community Development Corporation, the Community Development Division for the City and some of the members of the Housing Task Force started efforts in 2008 to put together a Housing Summit, but scheduling difficulties with out-of-state speakers and the dramatic changes in the economy caused it to be postponed until April 17, 2009. The changing economic climate and impending release of stimulus funds dictated a change in the scope of the event and it was changed to *The Economic Challenges Facing Us Today – What Can We Do? Symposium*. Speakers for the event included Mayor John Hickenlooper from Denver, CO, John Quinn, Economist and Executive Director of National American University and Lorraine Polak, Director of Rental Housing for South Dakota Housing Development Authority and administrator for the Neighborhood Stabilization Program. Topics included information about the economic issues that started the recession, ideas on how to address issues of housing foreclosures, homelessness, affordable housing and the amount of stimulus funds coming to South Dakota and Rapid City and what they can be used for. Over 100 people attended the symposium.

The Task Force for Strengthening Families for Better Outcomes for Children has compiled a listing of programs and services available within the community in order to identify gaps in services and specific needs to be addressed. The Task Force identified the top priority issues and created committees to tackle each of the five issues. The issues to be addressed include:

- Truancy and dropout rate;
- Early childhood education;
- Transportation;
- Alcohol and substance abuse prevention and treatment;
- Creation of youth council.

The committees have identified specific activities and goals for achieving them and are making progress on them.

The Community Development Specialist has attended training sessions and conferences on ending homelessness and building family assets in order to gain additional knowledge and ideas for solutions to issues affecting the community. The information is shared with the non-profit agencies and technical support is provided for collaborative efforts to implement new programs.

The Rapid City Police Department has begun a new initiative in partnership with service and government agencies, the Department of Corrections, churches and community members to create an offender reentry program to help people successfully reintegrate into the community after serving time in jail or prison. Many of the returning offenders end up homeless and unemployed due to difficulties in obtaining housing and jobs, and reintegrating with their families. The reentry committee is developing a program to provide wrap-around services and support to returning offenders. The committee is made up of government and non-profit service providers, mental and physical health service providers, parole officers, the department of corrections, family support members, mentors, and faith based organizations. The Community Development Division provides technical assistance to the Reentry Committee for planning, program set-up and organization, and evidence based results and tracking.

## Monitoring

### ***Frequency and Method of Monitoring Your Activities***

Staff monitors and audits activities in a number of different ways to ensure compliance with the program guidelines.

- Staff audits the file every time a draw request is received to ensure that all required supporting documentation has been received and that draw amounts are accurate. Accounting sheets are maintained in the City CDBG Department file as well as the Finance Department. The purchase order draw request is reviewed and entered by the administrative secretary, then undergoes review and approval by four other people prior to being processed, to ensure accuracy.
- Site visits are conducted with new applicants at the beginning of the program year for the purpose of meeting the staff that will be involved with administering the funded program, discussing any questions or concerns on how they will handle the program and supporting documentation and files, and to review procedures. Staff provides technical assistance for maintaining files and tracking information.
- Site visits and audits are to be performed on all agencies on a rotating basis with emphasis on agencies that have program staff turnover, who are experiencing financial instability, or who are involved in complicated or high volume projects.
- A final review of each file is accomplished upon close out of funding and completion of the activity. The final audit reviews the accounting sheets and reporting documentation for accomplishments.

Projects that trigger Davis Bacon guidelines have additional oversight requirements that include a contractor training session to review payroll and draw documentation, work site requirements and minimum pay rates for workers.

### ***Internal Controls***

Internal controls have been designed to ensure adequate segregation of duties. The City's Finance Department establishes accounts and issues checks for draw requests after review processes are completed, in cooperation with the Community Development Division. The Community Development Division monitors invoices for compliance with the contractual agreement, approved spending plan and federal regulations. The Finance Department does a secondary review of the draw based on purpose of draw, amount requested, and supporting documentation. The Community Development Division is responsible for setting up and administering project activities on the Integrated Disbursement and Information System (IDIS).

### ***Contractual Agreements***

The Community Development Division prepares contractual agreements between the City and sub-grantees for all activities supported by CDBG. The City Attorney and City Council review contracts prior to securing the Mayor's signature on the contracts. Contracts spell out the requirements for reporting, documentation and access for site reviews of records, and sub-grantee obligations to meet all applicable HUD, local, state, and federal regulations applicable to the funding source and project.

### ***Monitoring Findings***

In 2008 all accounts were reviewed monthly upon receipt of draw requests for proper documentation, balances and accomplishment reporting.

Accounting audits of sub-grantees identified two issues that were addressed by the sub-grantees. One was an entry error on a \$520 program income deposit, which was mistakenly deposited into the wrong account and not shown as new program income. The issue was corrected immediately by the sub-grantee. The sub-grantee was also instructed to draw the \$520 in program income prior to submitting any additional grant draws. The second issue involved inadequate documentation for a draw request. In trying to obtain the correct documentation staff became aware that the project had not been bid or conducted in compliance with Davis Bacon guidelines. The draw request was denied and the project deemed ineligible for funding. We offered the sub-grantee the opportunity to identify another eligible project for use of the funding but they had not other projects at that time. The sub-grantee contacted the HUD Regional Office of Labor Relations, Denver, CO to dispute our findings. Staff consulted with Kamaria Taylor, Labor Relations Specialist, HUD Regional Office of Labor Relations, Denver, CO regarding the situation. She concurred with our findings and actions. The remaining funds of \$16,888.76 were recaptured to be reallocated to FY 09 projects.

### **Self Evaluation**

#### ***The Effect Programs Have In Solving Neighborhood and Community Problems***

**Housing** - Housing programs help bridge the gaps between income, acquisition costs, or rehabilitation costs, making it possible for low- and moderate-income families to purchase or maintain their own home. Homeownership stabilizes families and neighborhoods.

Projects are chosen to meet the most pressing needs of the community. Transitional housing has been a high priority need in the Consolidated Plan since 1985. Construction was completed on Cornerstone Apartments, transitional rental units for homeless families with children in late March of FY 2007 and began renting apartments in April 2008. The building was fully occupied in 2008 with homeless families seeking supportive services to help them become self-sufficient once again. Stabilization, supportive services and assistance addressing barriers to permanent housing increases their chances for success. Lutheran Social Services' housing for youth transitioning from the foster care system or Juvenile Detention provides youth with a safe, affordable place to live while securing jobs, finishing school, or learning needed life skills. This helps youth become more self-assured and provides them with the tools needed to avoid negative influences and become successful, responsible members of the community. Their project was started in FY 2007 and completed and occupied in 2008.

The City's Neighborhood Restoration Loan program provides funds to low-income homeowners for repairs and renovations that address structural, safety, energy efficiency, and health and handicap accessibility issues. The program restores substandard housing, improving the neighborhood appearance and allows the elderly and handicapped to remain in their homes. Western Resources for dis-abled

Independence completed handicap accessibility rehabilitation projects for rental properties with funds carried forward from FY 2007.

The Teton Coalition, Rapid City Community Development Corporation and Black Hills Area Habitat for Humanity provided assistance to low income home buyers for the purchase of homes or purchased properties, built new homes, and sold them to low income households.

Salvation Army's homeless prevention program provides emergency financial assistance for low-income families in danger of eviction due to delinquent rent, mortgage or utility payments. Providing one-time emergency assistance keeps a family from becoming homeless and driving them further into debt and trouble, which costs the community more in social service resources.

**Public Services** - Public Service projects funded provide free or reduced cost services that help to stabilize situations, families, or individuals, provided referral information to needed services, health services, and assistance for homeless prevention. Services provided help reduce costs to the community by reducing the use of high cost services such as the emergency room, jail, detox, and other more costly means of resolving issues.

Behavior Management Systems' Medication program is helping to solve a serious problem affecting homeless people needing medications to help stabilize their lives for mental illness, medical problems or addictions. Many homeless people are released from the hospital, jail, detox, etc., with a limited supply of medication, sometimes only a three day supply. Many people have no money to purchase additional medication, and the cost is often several hundred to a thousand dollars per prescription. CDBG funds were allocated to cover the salary for a full-time employee to apply to pharmaceutical companies for free drugs for qualified clients. The program has been extremely successful. The program was able to access \$956,051 in free prescription drugs for 506 clients, an eighteen (18%) percent increase in access to free prescription drugs over 2007. They served sixty-six new clients and four hundred forty (440) repeat clients. New clients served had experienced the following conditions prior to acceptance into this program:

- 24 had previously had trouble getting medications in the previous year;
- 6 had been hospitalized because of not being able to access medications;
- 8 had had a run in with the law because of not being able to access medications;
- 4 lost housing due to not being able to access medications;
- 14 clients had trouble at work due to not being able to access medications.

Only eleven (11) clients experienced negative set-backs of either being hospitalized, having a run in with the law, losing their housing, or having trouble at work. This was a reduction of 47.9% over the previous year's negative setbacks. The recidivism rate within one year of being released from jail, detox, or the hospital decreased from 75% to 2.2%. In addition to the savings in pharmaceutical drug costs, this program has saved hundreds of thousands of dollars in costs of medications, reduced numbers of police calls, E.M.T. responses to emergency calls, ambulance rides, admissions to the emergency room, and transport to detox. The clients have stabilized, are able to hold down jobs, and keep their housing, becoming productive members of the community.

**Public Facilities & Improvements** – Funding was provided to Cangleska for acquisition of land and construction costs for a new domestic violence shelter for women with culturally sensitive supportive services. However, the project will not be ready to move forward until late 2010, so funding will be recovered for reallocation to another project in FY 2009.

**Special Economic Development** – Funding was provided to Consumer Credit Counseling Service of the Black Hills to be used as matching funds for Individual Deposit Accounts (IDA). Clients will receive a 2:1 match for each dollar they save towards a specific goal of either advancing their education, starting a new business or expanding and existing one, or purchasing a home. IDAs help low income people achieve financial stability by increasing their ability to earn more money or build assets, such as equity in their own home.

***Progress In Meeting Priority Needs And Specific Objectives To Help Make The Community's Vision Of The Future A Reality***

The Rapid City community works diligently with non-profit agencies, developers of affordable housing, and City departments in an effort to identify and plan improvements that support the overall Consolidated Plan high priority goals. The City was successful in providing assistance to many Rapid City citizens through eligible CDBG programs in FY 2008. All 2008 activities addressed high priority needs and objectives identified in the Consolidated Plan. The City adopted the National League of Cities Platform on Strengthening Families for Better Outcomes for Youth and Children in 2007. The Mayor appointed a task force to identify the top priority needs in the community for strengthening families. The Task Force was charged with prioritizing the issues and forming committees to address them. The committees are responsible for choosing one or two goals a year that will address the high priority issues and accomplishing those goals in one year. Six committees were formed, goals were chosen and progress has been made or achieved on each. In addition, a new initiative to address the financial needs and well being of low income residents is being launched in 2009, called Bank on Rapid City. All of the issues addressed by these initiatives are high priority issues in the Consolidated Plan.

***(See the priorities addressed under the Community Development section above.)***

***How Decent Housing, A Suitable Living Environment And Expanded Economic Opportunity Principally For Low And Moderate-Income Persons Were Provided***

The Community Development Block Grant (CDBG) program funded local non-profit agencies that provided needed services, counseling, emergency assistance and housing to homeless and low-to-moderate income people residing in Rapid City.

Projects funded provided down payment and closing cost assistance to homebuyers, provided rent/mortgage and utility payment assistance to prevent homelessness, counseling services for youth, families and people with mental illness, prescription drug cost assistance, youth activities.

A close working relationship with non-profit direct service providers in the community helps keep the City informed of citizen needs of all types, not just housing. By reaching out to the community through the Chamber of Commerce, the Economic Development Partnership, neighborhood organizations, and service clubs,

gaps in the delivery system of services can be minimized and education of the business leaders as to the needs of the low-income residents is accomplished.

In addition, the Community Development Division continued to work with the Mayor of Rapid City and his Task Forces on Housing and Strengthening Families for Better Outcomes for Children and Youth to develop a long range plans that identify high priority needs that exist and a plan for addressing them. The Task Forces have and will continue to help identify funding sources, interested developers and project leaders.

The Task Force for Strengthening Families has identified six (6) top priority issues to address and has formed a committee for each one. Each committee has identified one or two top priority goals to address within one year and began work on those goals. The issues and goals are:

- Truancy/drop out rate
  - Abolish chronic truancy
- Youth engagement
  - Accomplish a youth survey
    - determine youth interests, needs, gaps in services, and create a youth council
- Early childhood development
  - Build public will on affordable, quality child care and early childhood education
  - Identify and understand needs of pre-K youth and child care in the community
- Transportation
  - Affordable transportation for homeless, very low income, and parolees receiving case management services
  - Extended hours for evening and night shifts and weekends
  - Collaborative effort to develop a 24-hr van system for agency clients
- Mental health and addictions treatment and Mental health and addictions prevention
  - The two (2) committees are working together initially to develop a system of care that is child-centered, family focused, and family driven, with the needs of the child and family dictating the types and mix of services provided.
  - Currently working on development of Strategic Plan & Goals

### ***Activities Falling Behind Schedule***

Western Resources for dis-abled Independence had not yet begun work on handicap accessibility rehabilitation for rental units of low-income handicapped persons at the end of FY 07. The delay was primarily due to loss of the staff person who handled the rehabilitation programs for WRDI, and the time it took to hire and train a replacement. Once the new rehab manager was hired, the properties had to go through the qualification process and then have environmental reviews completed, which were not completed until after the close of FY 07. Five (5) of their eight (8) projects were completed in FY 08. This was a much needed program and one of the high priorities of the City, so funds were carried forward to allow for the completion of the projects. The remaining (3) were completed in the first quarter of 2009 and all funds were drawn down in May, 2009.

Rapid City Community Development Corporation had not used up all of their FY 2006 funds at the close of the FY 2008 program year. The tightening of the banking industry and changes in the required minimum buyer investment from 0-3% to 5-10% severely affected the ability of low income people to qualify for and purchase homes. Falling property values also affected buyers' interests in purchasing homes at this time. Many want to wait until prices bottom out in hopes of getting a better buy. RCCDC continues to try to identify lots for infill projects or opportunities to partner with Habitat for Humanity and Teton Coalition, Inc.

## **Impact of Activities and Strategies on Identified Needs**

### ***Strategies***

One of the primary strategies employed for FY 2008 was the development of partnerships and collaborations to address the priority goals of the annual plan and leverage funds in order to assist as many people as possible with the limited funds available. The strategy was successful, resulting in the following partnerships and collaborations:

- The agencies of the Black Hills Homeless Coalition and Rapid City Housing Task Force worked together to accomplish the HUD Point-In-Time homeless count.
- The agencies of the Black Hills Homeless Coalition, community businesses, government and non-profit agencies and the City partner to put on a one-stop Homeless Connect Day to provide outreach and immediate application for services for the homeless.
- Consumer Credit Counseling Service of the Black Hills provided homebuyer's education and/or financial education to clients of the Rapid City Community Development Corporation, Teton Coalition, Black Hills Area Habitat for Humanity and the City of Rapid City Neighborhood Restoration Program clients.
- Rapid City Community Development Corporation also collaborated with the Teton Coalition by providing down payment and closing cost assistance to low-income homebuyers purchasing homes built by the Teton Coalition. The leveraging of the funds of these two agencies made it possible for very low and low income households to become homeowners.
- Cornerstone Transitional Housing project. Cornerstone has partnered with Pennington County Housing and Redevelopment Commission and the Pennington County Department of Health and Human Services for the management of the apartments and housing voucher assistance for the clients. Several other agencies provide in-kind supportive services and case management.
- Ohitika and Working Against Violence work together to house victims of domestic violence, providing beds to the other agency's clients when one agency is full.
- Rapid City Neighborhood Restoration Program (RCNRP) partners with Western SD Community Action Program (WSDCAP) on rehab projects for low income home owners. WSDCAP provides weatherization services. They refer clients to RCNRP who need more work accomplished than their program can cover.
- The Help! Line Center is funded by a collaboration of agencies to provide a valuable referral system to the community that connects people with the services they need. The system is especially important to low income people with no transportation, as it provides one contact for information on multiple services.

- AARP, VITA, the John T. Vucurevich Foundation and the City partnered to promote the free tax preparation and filing services for low income people and to recruit more volunteer preparers.
- The City of Rapid City collaborates with the John T. Vucurevich Foundation United Way, and other foundations to leverage funding in order to serve greater numbers of people within the community.

***Impact of Activities & Indicators That Best Describe the Results***

Community Development Block Grant funds are leveraged to reach and assist as many people as possible, in a cost effective way, that shows measurable results.

***Behavior Management's Prescription Drug program*** for people with persistent mental illness has enabled clients to access needed medications on a regular basis, for free, thereby stabilizing their condition and ability to hold down a job, retain housing and greatly reduce the number of people who suffer from negative set-backs. Negative set-backs may include being arrested for substance abuse, violence, or criminal activity, being sent to detox, or being admitted to the hospital or mental health care center for other than regular medical care. Reductions in negative set-backs not only improve life for the client, but also greatly reduce costs to the City and County for services that go unpaid, such as medications, medical care, police, fire department and ambulance services, detox admissions and incarceration. In FY 2008 the Prescription Drug program accessed \$956,051 worth of free prescription medications for clients. Five hundred and six clients received medications. Sixty-six (66) were new patients and four hundred forty (440) were refill clients. There were only eleven (11) negative setbacks among the clients receiving the assistance, a 2.2% recidivism rate. Prior to the program the recidivism rate was 75%. This is an exceptional program that has leveraged a small amount of funding to a community savings of over a million dollars.

***Salvation Army*** provided rent and mortgage payment assistance to one hundred seventy-seven (177) people to prevent homelessness. They provided rent deposit assistance to forty-six (46) households, enabling them to move from homelessness, a shelter or doubled-up situation to permanent housing. They also improved living conditions for one-hundred twenty (120) households by providing utility assistance to keep homes warm during the winter.

***Working Against Violence, Inc.*** provided emergency shelter to seven hundred twenty-two (722) domestic violence victims. Fourteen (14) clients received relocation assistance to a safer environment. WAVI provided thirty-five (35) community education seminars on domestic violence to nine hundred six (906) people, raising awareness in the community. Three thousand one hundred sixty-two (3,162) additional service contacts were made the clients.

***The 211 Help! Line Center*** received six thousand eight hundred thirty-two (6,832) calls for service information for the Rapid City area with six thousand two hundred twenty-two (6,222) of them receiving referrals to services. Of those calls, three thousand two hundred sixty-six (3,266) of them were referrals to CDBG eligible or low income activity services. The callers were able to access information or assistance to help them improve their situation. Services accessed included:



• Domestic violence	104
• Elderly services	44
• Disabled Services	59
• Homeless services or shelter	131
• Literacy services	3
• AIDS Services	7
• Migrant farm workers, any service	0
• Other services - low-income people	2,918

## Housing

**Homeownership** was made possible for seventeen (17) low income households through programs offered by non-profit housing agencies through lot purchases for new home construction and down payment and closing cost assistance. Assistance helped bridge the growing gap between what people could qualify for with low income wages and the rising costs of homes.

- **Rapid City Community Development Corporation (RCCDC)** provided assistance to four (4) households with down payment assistance. RCCDC received payoffs in 2008 on two of their previous loans. The funds will be “recycled” to help two more households.
- **Teton Coalition** provided down payment assistance for ten (10) households.
- **Black Hills Area Habitat for Humanity** purchased lots, built homes and sold them to three (3) families.

**Rehabilitation projects** were accomplished on owner-occupied homes by the City run **Rapid City Neighborhood Restoration Program (RCNRP)** to address sub-standard conditions, weatherization, energy efficiency issues or handicap accessibility issues, allowing families to remain in their own homes. Three programs are offered within the corporate limits of the city and all are subject to income restrictions. In some cases, both a 0% and 3% loan may be provided with a maximum combined loan of \$12,000, additional qualifying criteria applies to the combined loan. The programs available are:

- Grant for mobile home repairs or rehab – Maximum \$4,000
- 0% Loans – deferred payments for owner-occupied homes – Maximum \$7,000
- 3% Loans – terms from 1 year to 15 years for owner-occupied homes – Maximum loan amount \$12,000.

In FY 2008 the City's RCNRP received six (6) applications for rehabilitation projects. Two (2) applications are pending additional documentation and one (1) application did not meet the income guidelines. Rapid City Neighborhood Restoration Program provided rehabilitation on three (3) homes in FY 2008.

Western Resources for dis-abled Independence started eight projects and accomplished seven (7) handicap accessibility rehab projects on rental properties to meet the needs of renters and enable them to remain in their apartments. The last project will be completed in FY 2009.

A total of seventeen (17) low-income people became homeowners in 2008 and three (3) homeowners received rehabilitation assistance for repairs, new water or sewer lines or handicap accessibility modifications. Seven (7) tenants received assistance for handicap accessibility renovations to their apartments. Safe affordable housing

helps to provide stability for children and the family. Homeownership also helps promote a sense of belonging and involvement with the community that benefits everyone with more pride in their home, neighborhood and city.

## **Barriers That Had a Negative Impact on Fulfilling the Strategies and Overall Vision**

### ***Shortage/Decreasing Funding***

The primary barrier to fulfilling the strategies and overall vision has been the lack of additional funding sources that allow for more flexibility in what the funds can be spent on. Agencies struggle with funding operations costs and many grants have guidelines with specific limitations on allowable expenditures. Offenders returning to the community are unable to secure employment because of the need for identification papers or birth certificates, a \$35.00 need. Some will lose their home for delinquent taxes because assistance funding can only be used for rent, mortgage or utility payments, and there are no funding sources for those activities. Each persons need is different, and sometimes the dollar amount needed is relatively small, but there is no flexibility in how funds can be used. There is a need for more flexible funding and the City will continue to pursue private funds donations or grants to meet those needs.

### ***High Housing Costs/Low Wage Jobs***

Housing barriers were primarily related to the need for more gap assistance or Section VIII vouchers for rental payments, especially for those who do not qualify for Section VIII or subsidized housing due to felony records, unpaid debts or substance or alcohol issues.

### ***Economic Downturn/Housing Foreclosures/Job Layoffs***

The economic downturn for housing has affected Rapid City with rising numbers of foreclosures and job layoffs. Tightened lending rules make it even more difficult for first time homebuyers. Our local non-profit housing agencies are not FHA certified agencies, and their assistance programs are limited to being used with conventional financing, which now requires a ten (10%) percent down payment investment from the buyer. Our economic climate coupled with low wages and this increased buyer investment make it very difficult for the clients to amass the required down payment and agencies to find qualified ready-to-buy clients. One agency is checking into getting FHA certification, but certification requires additional accounting audits and program operations that cost thousands of dollars that will reduce the amount of money available to put towards helping clients. Considering their annual CDBG funding averages around \$70,000, increased operations costs of around \$10,000 to meet those guidelines is significant.

### ***Staffing Turnover & Layoffs for Service Providers/Agencies***

Non-profit agency staffing turnover and layoffs also contributed to not being able to implement or expand needed programs.

## **Progress on Meeting Goals**

The City has made good progress on achieving the goals set in the Consolidated Plan for FY 2008. Some goals were set as a dollar amount that would be made available. However, universal reductions in funding allocations and grant programs in both the federal, state, local and private arenas, made it very difficult to meet the dollar goals set. The City made every effort to provide as much funding as possible to the most

pressing issues. Leveraging of funding made it possible to reach many people with few dollars.

***See Goals and Accomplishments Chart.***

### **Adjustments Or Improvements To Strategies And Activities That Might Meet The Needs More Effectively**

There still exists a great need for transitional housing for the homeless, veterans, parolees, and persons with mental illness or substance abuse issues. However, transitional housing is very hard to locate in most communities and expensive to operate. Non-profit agencies do not have the funds, staff, or expertise to build and operate apartment buildings or units. Other communities are having good success reducing costs and increasing their results by placing people in permanent housing first and providing in-home supportive services. They work with landlords to secure apartments for their clients and provide rental deposits or other appropriate assistance, and then other supportive services are provided in their home. We will explore this form of assistance as an alternative to building more units. This would reduce costs and the time it takes to place people in homes, and providing supportive services in the home will be more convenient for the family and contribute to more consistent participation.

### **Lead-based Paint**

#### ***Actions Taken During The Last Year To Evaluate And Reduce Lead-Based Paint Hazards***

Western SD Community Action Agency has invested in training several of their employees in the areas of risk assessors, clearance technicians, and lead-safe work practices and has purchased equipment to identify lead paint in the units eligible for their programs. Western SD Community Action Agency has also agreed to accomplish risk assessments and clearance activities for the City on units receiving CDBG assistance funding from the City's Neighborhood Restoration housing rehabilitation program. All rehabilitation work on units built before 1978 and assisted by CDBG funds is undertaken with the assumption of the existence of lead-based paint. The City program requires stabilization of all deteriorated painted surfaces using lead-based paint safe work practices. Lead-based paint abatement is allowed if it can be done within the funding limitations of the program, however there have been no projects brought forward.

Lead-based paint testing was performed as needed for rehabilitation projects carried out in 2008.

Western SD Community Action Agency has recently accomplished a lead safe practices and lead-based paint certification training with 26 graduates in preparation for an expanded Weatherization program. WSDCAA will receive around \$7 million dollars for weatherization projects in Rapid City and western SD counties.

## SECTION 2 - HOUSING

### Housing Needs

\*Please refer to the Housing Needs Table in the Appendix.

### **Actions Taken During The Last Year To Foster And Maintain Affordable Housing.**

Affordable workforce housing is one of the top concerns of the community. Community Needs Assessments continue to list affordable housing of all kinds as a priority need. In FY 2008 the CDBG projects provided single-family homeownership assistance, acquisition of property for new construction of single-family housing, and rehabilitation of owner-occupied housing.

The City's Neighborhood Restoration Loan Program provides zero percent (0%) and three percent (3%) interest loans for rehabilitation projects on low-income owner occupied homes located within the corporate limits of Rapid City. In 2008 three (3) rehab projects were completed and two (2) new projects begun. All projects completed addressed substandard conditions, allowing the owners to remain in their own home. An additional project was accomplished to install a sidewalk for a low income household using non-CDBG City Capital Improvement Program funds.

The Rapid City Community Development Corporation (RCCDC) provided down payment and closing cost assistance to five (5) low-to-moderate income homebuyers and two (2) zero percent (0%) interest construction loans from a revolving loan program funded with private dollars. The loans provided are zero percent (0%) thirty (30) year deferred payment loans that make homeownership affordable for low-income people. Funds used were both grant funds and program income received from loan repayments. The down payment and closing cost assistance program makes it possible for people to live in any neighborhood they wish within the corporate limits of the City. In addition, the RCCDC makes 0% interest construction loans available to developers of low-income homes.

Habitat for Humanity built and closed three (3) new homes on in-fill lots within the City. Habitat for Humanity provides housing to very low income households that live in sub-standard or dangerous housing conditions and are unable to qualify for housing loans through traditional lenders. The properties are all close to needed services and jobs, and provided very-low, low and moderate income families living in substandard conditions with a home. The Habitat program uses volunteer labor from the community to build homes, relationships and understanding between people of different backgrounds and life circumstances. Habitat also has three other properties ready to develop that were not purchased with CDBG dollars.

Teton Coalition develops property or works with developers to provide housing for low and very low income people. They partner with Western South Dakota Community Action to connect future homebuyers with Individual Deposit Accounts (IDAs) matching funds savings accounts to help the buyers save money for purchasing their home. The Teton Coalition helps all low income people, with an emphasis on outreach to Native Americans. They provide culturally sensitive education classes for Native Americans interested in becoming homebuyers.

All housing agencies receiving loan payoffs from the sale or refinance of a home use the “program income” to provide assistance to another low-income homebuyer. “Recycling” CDBG funding dollars makes it possible for more people to be helped. The City requires that all funds used for home purchases be fully recoverable.

## **Specific Housing Objectives**

### **Progress In Meeting Specific Objective Of Providing Affordable Housing**

Table 5 shows the goals and accomplishments for providing affordable housing by income level and tenure set by the City in the Five Year Consolidated Plan for 2008 through 2012. Rapid City’s five year objective is to maintain the existing housing stock, eliminate substandard conditions in homes of low income households so they can remain in their homes, and provide subsidy for housing to help keep costs low enough to maintain affordability for those in the lowest income categories.

City funded programs target households making less than eighty (80%) percent of the HUD Area Median Income (AMI). Emphasis is put on trying to make homeownership affordable for people under fifty (50%) percent of AMI. In addition, the City continues to seek additional funding to provide deep subsidy or vouchers for rentals to provide affordable housing for tenants making less than fifty (50%) percent and thirty (30%) percent of AMI.

The City also seeks to create permanent affordable housing by encouraging and supporting placement of properties into the Dakota Land Trust. The land trust makes properties more affordable for low income households and ensures that there will be affordable properties for future homebuyers. The highest five (5) year goal set in the consolidated plan is the fifty (50) properties for inclusion in the land trust.

The City’s Neighborhood Restoration Loan Program provides affordable grants and loans for the rehabilitation of existing owner-occupied housing to maintain livability and affordability of existing housing stock. The City has set a goal of rehabilitating 30 (30) owner-occupied homes during the five years of the consolidated plan; in this first year of the plan three (3) homes were assisted.

Homeownership is a high priority goal for the City. Affordable workforce housing is needed in all areas of the city and goals were set to encompass three different forms of assistance:

- Acquisition of lots for new construction homes to increase the inventory of affordable housing for low income homeowners – Goal – 10 households;
- Acquisition cost assistance to help low income homebuyers bridge the gap between wages and rising housing prices – Goal 40 households; and
- Land or property purchases for inclusion in a land trust to ensure permanent affordability for low income households – Goal 50 households.

<b>TABLE 7</b>			
<b>Housing Accomplishments</b>			
Category	5 Year Goal	FY 2008	5 Year Total
<b>REHABILITATION OF EXISTING PROPERTIES</b>			
Owner Occupied Rehab	30 homes	# Homes	YTD # Homes
Extremely Low Income	15		
Very Low Income	10	1 – RC/NRP	1
Low Income	5	1 – RC/NRP	1
Special Populations – Handicap Accessibility Modifications	40 homes	# Homes	YTD # Homes homes
Owner Occupied Homes	20		
Extremely Low Income		1-RC/NRP	1
Very Low Income			
Low Income			
Rental Units	20		
Extremely Low Income		5-WRDI	5
Very Low Income	20	2-WRDI	2
Low Income			
<b>ACQUISITION REHAB FOR HOMEOWNERSHIP</b>			
Homeownership Acquisition Rehab	3 homes	# Homes	YTD # Homes
Extremely Low Income	1		
Very Low Income	1		
Low Income	1		
<b>HOMEOWNERSHIP</b>			
Homeownership Acquisition Property	10 homes	# Homes	YTD # Homes
Extremely Low Income	1		
Very Low Income	2	1-Habitat	1
Low Income	7	1-Habitat	1
*RC Afford Housing/Habitat purchased 1 property in FY 2008- construction not started yet.			
Homeownership Land Purchase for Land Trust	50 lots	# Lots	YTD # Lots
Extremely Low Income			
Very Low Income	50		
Low Income			
Homeownership Acquisition Cost Assistance	40 homes	# Homes	YTD # Homes
Extremely Low Income			
Very Low Income	40	10-Teton 1-RCCDC	11
Low Income		3-RCCDC	3

<b>TABLE 7 - continued</b>			
<b>Housing Accomplishments</b>			
Category	5 Year Goal	FY 2008	5 Year Total
<b>RENTAL PROPERTIES</b>			
Purchase Rental Units–Subsidized	46 units	# Homes	YTD # Homes
Rehabilitation			
Pennington Co. Housing		60 units – scattered sites	60 units
*Note – non-CDBG dollars used			

**Progress In Providing Section 215 Affordable Housing For Rental And Owner Households**

Section 215 Affordable Housing for rental units and homeownership are defined as:

**Rental Housing**

A rental housing unit is considered to be an affordable housing unit if it is occupied by a low income household or individual and bears a rent that is the lesser of:

- (1) the Existing Section 8 Fair Market Rent (FMR) for comparable units in the area or,
- (2) 30 percent of the adjusted income of a household whose income equals 65 percent of the median income for the area, except that HUD may establish income ceilings higher or lower than 65 percent of the median because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

**Homeownership**

(a) Housing that is for purchase (with or without rehabilitation) qualifies as affordable housing if it:

- (1) is purchased by a low-income, first-time homebuyer who will make the housing his or her principal residence; and
- (2) has a sale price which does not exceed the mortgage limit for the type of single family housing for the area under HUD’s single family insuring authority under the National Housing Act.

(b) Housing that is to be rehabilitated, but is already owned by a household when assistance is provided, qualifies as affordable if the housing:

- (1) is occupied by a low-income household which uses the housing as its principal residence, and
- (2) has a value, after rehabilitation that does not exceed the mortgage limit for the type of single family housing for the area, as described above.

All CDBG funded housing projects completed in 2008 met the Section 215 definition of affordable housing as defined in 24 CFR 92.252 (rental housing) and 24 CFR 92.254 (homeownership).

## **“Worst-Case” Housing Needs And Housing Needs Of Persons With Disabilities**

The major barrier to affordable housing, for home purchase and rentals, continues to be a lack of livable wage jobs for people without higher education. A person making only minimum wage in South Dakota needs to have 2.1 minimum wage jobs in order to afford a two bedroom apartment.

The 2000 Census shows that 5,411 households in Rapid City are cost burdened paying more than 30 percent of their income for housing expenses. The City will continue to seek additional funding sources to provide more job training, education, livable-wage jobs, and assistance to bridge the gap.

The most pressing housing needs are those of low income people on fixed incomes, disability income, who are unemployed, have a felony criminal record, or a severe, persistent mental illness or substance abuse addiction. Long waiting lists for subsidized housing, too few Section VIII vouchers and restrictions against criminal or substance abuse issues make it difficult to impossible for those most in need of assistance to access it. The City is working with non-profit agencies and homeless shelters to pursue private funding dollars to provide housing assistance for placement and subsidy for people who are not eligible for traditional funding assistance.

Community comments show that the primary obstacle for persons with disabilities is the lack of affordable housing that is handicap accessible, especially rentals. The City allocated funds to a non-profit agency for handicap ramps and door and bathroom modifications in rentals, to increase housing that is accessible and will continue to seek additional funds.

More substandard housing units are being reported to Code Enforcement, both rental and owner occupied properties. Increasing living costs over the past five years and the economic downturn have left people with limited resources for general maintenance on homes. Approximately fifty percent (50%) of the Rapid City housing stock is now over 50 years old, contributing to the increasing numbers of substandard homes, as roofs, siding and major mechanical systems near the end of their effective life. The City's Neighborhood Restoration Loan program provides assistance to qualifying low income households, however more middle income people are struggling to cover the cost of such "big ticket item" repairs.

Funding for rehabilitation on mobile homes is an increasingly pressing need, inside the City limits and outside. Many extremely-low and very-low income people and persons with felony records purchase older mobile homes on a lease-to-own option, as it is the lowest "rental cost" option available. However, the mobile homes are often substandard, with electrical and plumbing issues, poor quality windows and deteriorating siding. Very limited resources are available to assist with repairs on mobile homes. In many cases the cost of repairs would not be cost effective, costing almost as much, or more, than the value of the mobile home. However, in absence of any other living accommodation options that are both available and affordable, there is a need for emergency assistance funds. The City will continue to work with housing agencies to develop programs to address these special needs.



## **Public Housing Strategy**

The City of Rapid City does not fund public housing improvements or resident initiatives. Pennington County Housing and Redevelopment Corporation (PCHRC) receives Public Housing Capital Program funds, Section 8 Tenant Based Assistance Funds, and Shelter Plus Care funds to maintain its properties in safe and sanitary conditions for the residents and fund assistance programs for low-income tenants.

PCHRC offers a Self-Sufficiency Program to tenants who wish to pursue homeownership and qualify for the program.

Rapid City has a joint cooperation agreement with PCHRC that provides for the collaboration on the development of affordable housing units. The administrator of PCHRC works closely with Rapid City's Community Development Specialist in reviewing needs for housing development, public housing tenant needs within the community and jointly working to further additional affordable housing locally. PCHRC's Agency Plan is on file with Rapid City. Rapid City will consider requests by PCHRC for Certifications of Consistency with the Consolidated Plan.

Pennington County Housing and Redevelopment Corporation partners with Cornerstone Rescue Mission and provides rental management services for the new Cornerstone Transitional Apartments. PCHRC also handles the rental management of Behavior Management Systems' Shelter Plus Care scattered site housing.

## **Eliminating Barriers to Affordable Housing**

The City funded housing agencies to assist with down-payment and closing cost assistance, land acquisition for new home construction, rental rehab, and purchase rehab of existing homes. All of the programs provide zero 0% percent loans, with no payment to the buyer, to assist them in qualifying for the homes. The programs help to bridge the gap between escalating home prices and wages.

The City's Neighborhood Restoration Loan Program provided financial assistance to low income owners for needed repairs and handicap accessibility renovations, in order to bring substandard homes up to code and make homes safe and more energy efficient. Assistance was provided as grants, zero percent (0%) deferred loans and three percent (3%) loans.

Western Resources for dis-abled Independence provided zero% forgivable loans for rental properties for handicap accessibility modifications to provide more handicap accessible rental units.

Two housing agencies, Consumer Credit Counseling Service of the Black Hills (CCCSBH), and the Teton Coalition provide homebuyers education classes at no cost for anyone interested in learning about the home buying process. CCCSBH also offers financial literacy classes, as well as credit, budgeting and foreclosure counseling. Their programs help homebuyers understand the process, what their rights are and how to avoid predatory sales and lending practices. In addition, (CCCSBH) received funding from the City to provide matching funds for Individual Deposit Accounts for low income people saving for the goal of purchasing a home, starting a business or continuing their post secondary education. Savings and matching funds may be used for their down payment and closing costs for the

purchase of a home, for start-up costs for a business or for tuition and books for continuing their education. The Individual Savings Account matching funds provides an incentive for people to set a goal and start saving for the goal. The length of time needed to save the money helps to establish the habit of saving while the matching funds provide the incentive to stick with it and to help them realize their goal sooner.

The Dakota Land Trust was created by the Neighborhood Housing Services of the Black Hills with the support of Rapid City and other area communities in order to provide long term affordability of homes in the area. The Land Trust became operable in 2008.

Dakota Plains Legal Services provided legal services to low income people, the elderly and victims of domestic violence including issues involving landlord and tenant rights.

Transitional Housing built or purchased for families and youth provides homeless households with supportive services and affordable safe housing for up to two years to allow the family/youth time to get back on their feet before moving into permanent housing.

The city has begun working on affordable transportation issues that can be a barrier to where low income people live if they do not own their own car. The issue is being addressed by a subcommittee of the Strengthening Families for Better Outcomes for Children and Youth Task Force. Non-profit agencies who provide transportation to work and service appointments are working with the City transportation Director to develop solutions to transportation issues raised.

### **HOME/ American Dream Down Payment Initiative (ADDI)**

The City of Rapid City is not a HOME funds entitlement community. HOME funds are disbursed at the state level through direct applications to South Dakota Housing Development Authority. The City provided support letters to developers or organizations applying for funding for qualifying activities that were identified as a high priority in the Rapid City Consolidated Plan.

The American Dream Down Payment Initiative (ADDI) Funds are administered through the South Dakota Housing Development Authority. This program is no longer available.

## SECTION 3 - HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

#### **Actions Taken To Address Needs Of Homeless Persons**

Rapid City has placed a high priority on addressing the needs of the homeless and supporting non-profit agencies' efforts for moving the homeless to permanent affordable housing with the supportive services needed to stabilize the households. CDBG funds were allocated to emergency shelter assistance and new transitional housing units for homeless families and youth.

A coalition group of non-profit service providers, government agencies, and interested citizens led by the Rapid City Police Department and the Community Development Division have implemented the Rapid City Offender Reentry Initiative to help offenders returning to Rapid City access employment, housing and services needed for a successful reintegration into the community.

#### **Actions To Help Homeless Persons Make The Transition To Permanent Housing And Independent Living**

Funds were provided to WAVI to provide emergency shelter services and counseling support of homeless women and children who are victims of domestic violence. WAVI assists battered women by providing emergency shelter, counseling, and assistance with transitioning to their own apartment, if needed, through use of other assistance funds or referrals to other agencies.

Dakota Plains Legal Services did not request CDBG funding in 2008, however they continue to provide legal advice and representation to the homeless, victims of domestic violence, low-income people and the elderly to resolve civil matters.

Lutheran Social Services purchased an apartment building to provide affordable apartments to youth aging out of the foster care system or timing out of Juvenile Detention. The facility provides a safe, affordable place to live along with the supportive services and life skills training needed for a successful transition to self-sufficiency. The project was completed in the first quarter of FY 2008 and was fully occupied almost immediately.

Cornerstone Rescue Mission, Pennington County Health and Human Services, and the Pennington County Housing and Redevelopment Commission, with support from the City, applied for and were awarded private grant dollars from the John T. Vucurevich for a three-year transition assistance program for homeless people and parolees and ex-offenders transitioning back into the community.

The Rapid City Re-Entry Initiative, a collaborative effort led by the Rapid City Police Department and Community Development Division of city, county, and state agencies, non-profit service providers, medical and mental health facilities, housing providers, family support agencies, the Department of Corrections, and faith-based organizations, has developed a program to assist offenders with their reintegration

into the community and reduce recidivism. The program is in the implementation stages.

### **New Federal Resources Obtained From Homeless SuperNOFA**

No new federal resources were obtained in 2008 from the Homeless SuperNOFA.

## **Specific Homeless Prevention Elements**

### **Actions Taken To Prevent Homelessness**

The City supports community and non-profit efforts for homeless prevention education and services. Financial literacy, budgeting, homebuyer education, fair housing and tenant rights seminars were held throughout the year by non-profit agencies to provide citizens with information needed in order to make good decisions regarding the expenditure and management of their funds and their legal rights. Agencies providing these services included Consumer Credit Counseling Services of the Black Hills, Fair Housing of the Dakotas, Teton Coalition, Love, Inc., and Dakota Plains Legal Services.

Funds were allocated to Salvation Army to provide assistance for delinquent rent, mortgage and utility bills, to prevent eviction or foreclosure.

Area non-profit organizations working to end homelessness meet monthly as members of the Black Hills Area Homeless Coalition to discuss the homeless and housing needs of the community and ways to address those needs. The organizations have formed partnerships and referral systems in order to provide expanded or new services. A sub-committee meets weekly to better coordinate their efforts and the delivery of services and treatment to their mutual clients.

The Community Development staff serves as a conduit for information on trends, new programs, grant sources, partnerships and community interests for agencies in order to develop new programs and identify additional funding sources for the programs.

## **Emergency Shelter Grants (ESG)**

### **N/A – Handled through the State**

Rapid City does not receive Emergency Shelter Grant (ESG) funds. ESG funds are allocated to the State of South Dakota and are administered by South Dakota Housing Development Authority (SDHDA). Emergency shelters located in Rapid City apply directly to SDHDA for grants and have been recipients of ESG funding.

## SECTION 4 - COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

#### Assessment of Relationship of CDBG Funds to Goals and Objectives

##### ***Use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan***

Community Development Block Grant funds (CDBG) are only awarded to activities that address high priority activities as identified in the Five-Year Consolidated Plan for Rapid City. Activities are chosen with consideration to the number of people that can be helped for the amount of dollars expended, the agency's ability to deliver the services and complete the projects within the program year, and the timeliness and completeness of their reporting. Their programs must be goal based and outline expected outcomes. The City made good progress towards meeting goals set in the Consolidated Plan, but was limited by reduced funding, increased requests for assistance, and shortage of staffing and technical knowledge within agencies needed to add programs to address gaps in services.

#### Progress Made Toward Meeting Goals for Providing Affordable Housing Using CDBG Funds

##### ***Rehabilitation***

- ***Owner-Occupied Rehabilitation***  
A goal has been set to accomplish thirty (30) rehabilitation projects on owner-occupied homes for the five year period from April 1, 2008 to March 31, 2012. In 2008, three (3) homes were rehabilitated under the City's Neighborhood Restoration Loan Program. Two (2) additional projects were in the approval process at the end of the fiscal year and will be completed in FY 09.
- ***Acquisition Rehabilitation***  
The City set a five (5) year goal of accomplishing three (3) acquisition rehabilitation projects to preserve existing housing stock for affordability. No projects were accomplished in 2008. It is difficult to find affordable homes to purchase and rehab that will not exceed the lending guidelines for combined loan-to-value, and still be affordable for a low income person. Many existing homes need more rehab than the funds available can accomplish. The City will continue to seek additional funds to leverage with CDBG dollars for acquisition rehabilitation projects.
- ***Special Populations Handicap Accessibility Modifications***  
A five (5) year goal of forty (40) units was set for handicap accessibility modifications for twenty (20) owner occupied homes and twenty (20) rental properties. Modifications to homes allow people with handicaps to remain in their homes or find rental properties that are accessible. Eight (8) handicap accessibility rehab projects were accomplished in FY 2008.

### ***Homeownership***

FY 2008 CDBG funds were allocated to several housing agencies for homeownership projects. Program income from loan payoffs was used for some of the projects carried out in FY 2008, which affected the amount of grant funds expended. The five (5) year goals for homeownership projects include:

- ***Acquisition of property for construction or acquisition of existing property – Goal: ten (10) lots or homes***

Rapid City has not experienced the major property value losses that other areas of the country have, so lot costs remain high, making it difficult to build affordable housing for low income people. A slow down in new construction has affected the number of lots available and the economic down turn has led to fewer people applying to purchase a home. Three (3) properties were purchased, 2 of them developed, and 2 sold to low income households. The remaining property is under construction. Project will be completed in FY 2009.

- ***Acquisition cost assistance for down payment and closing costs – Goal: Forty (40) homebuyers***

Acquisition cost assistance is provided to assist buyers with down payment and/or closing costs for the purchase of a home. Lenders tightened underwriting guidelines increasing the required buyer investment and down payment amounts, making it much more difficult for low income households to qualify. In spite of the reduced number of people seeking to purchase a home thirteen (13) households were assisted in purchasing a home.

- ***Land purchase for Scattered Site Land Trust – Goal: Fifty (50) lots or homes***

A land trust was created to provide permanent affordability for low income homebuyers. It was still in the set-up phase for most of FY 2008 and has been educating housing agencies, cities and the public about land trusts. The City will continue to encourage agencies to place properties in the land trust.

### ***Rental Properties***

- ***Subsidized Apartments- Goal: Forty-six (46) rental units***

There is a need for affordable rental units for very-low and extremely-low income households and for larger families. The forty-six (46) units goal includes twenty (20) units for single persons, ten (10) units for small related families, eight (8) units for large related families and eight (8) units for other/special needs households. Rental properties are not typically funded with CDBG dollars. They primarily utilize HOME Funds and Low Income Housing Tax Credits (LIHTC).

## **Changes in Program Objectives**

### ***Changes in program objectives and how the jurisdiction would change its program as a result of its experiences.***

The City may alter program objectives or funding allocations during the year with Council approval as long as the changes meet HUD guidelines for eligible activities and program procedures for public notification and comments are followed. The changes may accommodate the changing needs of agencies, the community, to address unexpected natural disasters, or in order to ensure the timely expenditure of the funds. In FY 2008 there were no changes to program objectives.

Two amendments to the Annual Plan were made in FY 2008.

***Annual Action Plan Amendment #1***

The City must estimate the amount of entitlement funds expected to be available for the funding year due to the fact that the Congressional release of allocations to HUD occurs after the required submission date for the annual plan. Actual funding for FY 2008 was \$11,253 less than estimated, so Amendment #1 made reductions to funded activities to reflect the actual funding amount.

***Annual Action Plan Amendment #2***

The City will receive an additional allocation of Community Development Block Grant funds as part of the Recovery Act. The amendment must be submitted to HUD by June 5, 2009 and will address energy efficiency rehabilitation and job creation related projects.

The City will continue to evaluate and modify the program as needed in order to meet the most pressing needs for the largest number of people possible.

**Assessment of Efforts in Carrying Out Planned Actions**

***Indicate how grantee pursued all resources indicated in the Consolidated Plan.***

The Community Development Division staff worked with local non-profit agencies and City departments to identify additional funding sources, federal, state and private, for funding the various projects brought forward, or in the planning stages. Staff also provided technical assistance for grant writing and collaborations between agencies in order to leverage more funding and access new grant sources. Staff also met with foundations and funding organizations to discuss the consolidated plan findings and local service and funding needs.

***Indicate how grantee provided certifications of consistency in a fair and impartial manner.***

The City of Rapid City has adopted a set of goals to meet the urgent needs of the community and is dedicated to meeting those goals. The City's policy is to provide certifications to all projects that meet a high priority item identified in the Consolidated Plan.

***Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.***

The City's Community Development Specialist conducted a pre-application training class for all persons interested in applying for CDBG funds for FY 2008. The training class was conducted to provide applicants with specific information identifying high priority activities included in the Consolidated Plan, HUD guidelines for the CDBG program, guidance on how to develop a logic plan for tracking results, and evaluation information for grant awards so that applicants could submit strong, approvable applications.

The projects selected for funding in FY 2008 met many of the categories identified as high priorities in the Consolidated Plan.

## **Funds Not Used for National Objectives**

All activities funded met at least one of the HUD National Objectives.

### **Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property**

Due to limited and decreasing CDBG funding, the City of Rapid City does not fund any projects that will require displacement or relocation. Acquisition rehab projects are only undertaken on vacant properties, or properties that will be vacated by the owner at time of sale. Rehabilitation of owner-occupied properties is limited to renovations that do not require owners to vacate the property during the rehabilitation. No activities receiving 2007 funding caused the displacement or relocation of tenants or owners, demolition of occupied property or rehab on a home that required relocation of occupants.

### **Low/Mod Job Activities**

N/A – No projects were undertaken in FY 2008 that involved economic development or the creation of jobs with the use of CDBG funds. Other funding is available for economic development projects through Rapid City Community Economic Development and the Black Hills Business Development Center.

### **Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low- and moderate- income benefit**

All but one (1) activity undertaken during 2008 used income verification to qualify clients for participation in CDBG funded projects. The Community Health project in North Rapid was based on a low-to-moderate income area, defined by low income census tracts and the natural neighborhood and school boundaries. The health clinic will be utilized by the families within the schools' district and neighborhoods as well as the students attending the schools. The area served by the school-based health clinic lies between two major north-south streets. I-190 is the west side boundary of the neighborhoods and Lacrosse Street is the east side boundary. Interstate 90 borders on the north side with East North Street and North Street bordering to the south. Children served by the school and health clinic live within the neighborhood or are bused from the Lakota Homes subdivision to the north of the interstate.

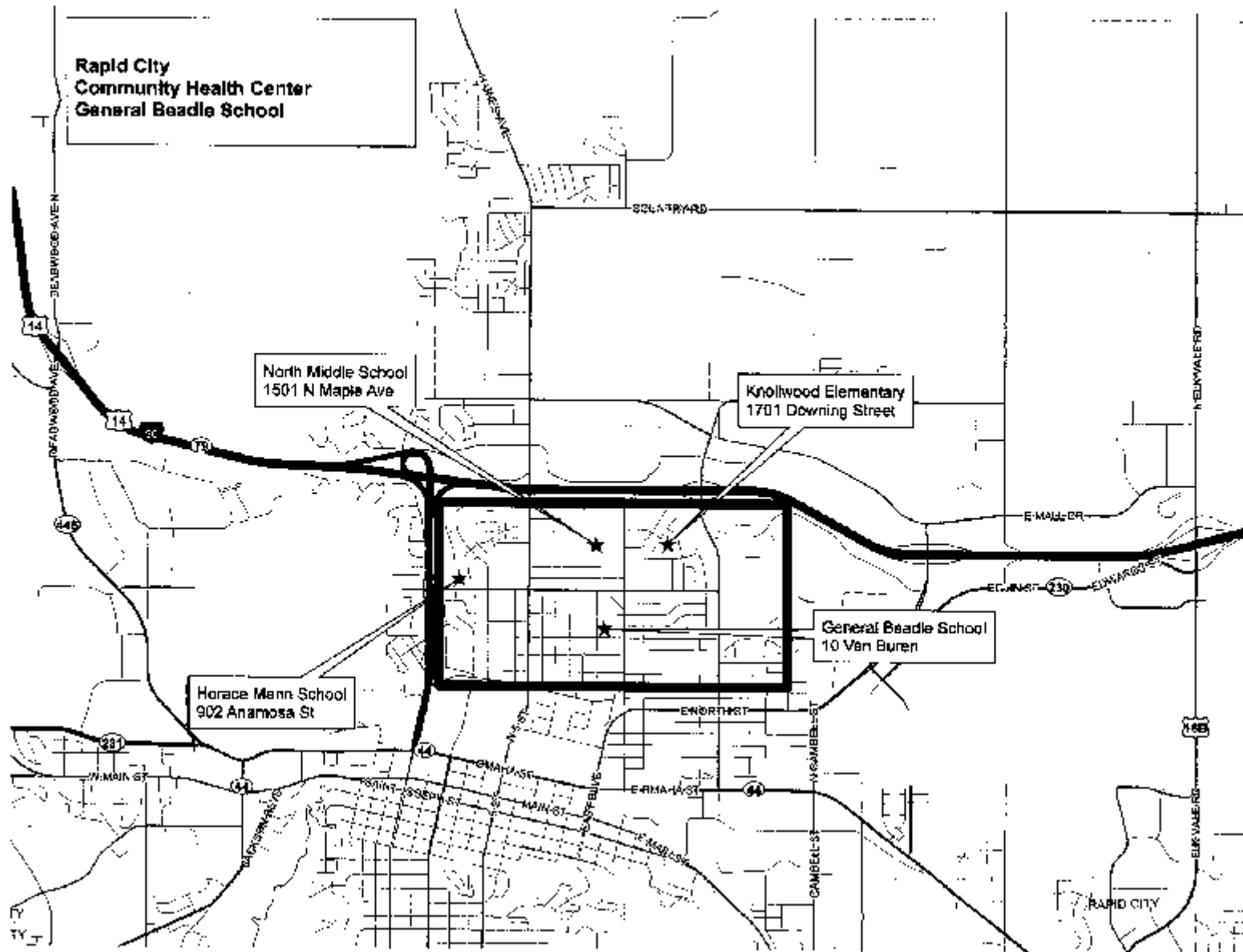
The neighborhoods and school enrollment areas served by the Rapid City Community Health Center at General Beadle School include the following census tracts and blocks:



<b>TABLE 8</b>				
<b>LOW-INCOME CENSUS TRACTS</b>				
<b>Census Tract</b>	<b>Census Block</b>	<b>Low/Mod Universe</b>	<b># Low/Mod Residents</b>	<b>% of Low/Mod Residents</b>
010200	1	911	<b>598</b>	<b>65.6</b>
010200	2	744	<b>617</b>	<b>82.9</b>
010200	3	910	<b>748</b>	<b>82.2</b>
010200	4	551	<b>280</b>	<b>50.8</b>
010200	5	847	<b>244</b>	<b>28.8</b>
010200	6	731	<b>378</b>	<b>51.7</b>
010300	1	889	<b>771</b>	<b>86.7</b>
010300	2	1558	<b>821</b>	<b>52.7</b>
010300	3	543	<b>342</b>	<b>63.0</b>
010400	1	1719	<b>1049</b>	<b>61.0</b>
010400	2	1424	<b>813</b>	<b>57.1</b>
010400	3	867	<b>589</b>	<b>67.9</b>
011400	2	864	<b>361</b>	<b>41.8</b>
011400	3	2023	<b>1197</b>	<b>59.2</b>
<b>TOTALS</b>		<b>14581</b>	<b>8808</b>	<b>60.4%</b>

The project area for the Community Health School-based clinic is shown on the map shown on the map below within the boxed area. This area is comprised of Low Income Census Tracts 102, 103, 104, and students are bussed from Lakota Homes and Sioux Addition in CT 114.

*See Census Tract, Poverty area and Low-Income Map in Appendix.*



**Program Income**

**Amount repaid on float-funded activities**

N/A – No float funded activities conducted.

Program income is reported in Table 9 for funds held by Sub-recipients and in Table 10 for funds held by the City.

**TABLE 9  
TOTAL PROGRAM INCOME (RE) ACTIVITY FOR FUNDS HELD BY SUB-RECIPIENTS**

<b>TETON COALITION</b>	<b>Income</b>	<b>Balance</b>	<b>Total Remaining</b>
<b>FY 2007 Funds Carried Forward to 2008</b>			
<b>Total Carried Forward from 2007</b>			<b>\$ 0.00</b>
<b>FY 2008 Activity</b>			
Program Income Received			
Loan Repayment	\$15,000.00	\$15,000.00	\$ 15,000.00
Program Income Expenditures			
Land Acquisition	(\$15,000.00)	(\$15,000.00)	\$ (15,000.00)
<b>Teton Coalition Balance Remaining</b>			<b>\$ (0.00)</b>
<b>RC COMMUNITY DEVELOPMENT CORPORATION</b>	<b>Income</b>	<b>Balance</b>	<b>Total Remaining</b>
<b>FY 2007 Funds Carried Forward</b>	\$ 0.00	\$ 20,020.00	<b>\$ 20,020.00</b>
<b>FY 2008 Activity</b>			
Program Income Received			
Refund of loan application	\$ 500.00		
Loan Repayment	\$ 21,500.00		
Loan Repayment	\$ 10,000.00	\$ 32,000.00	<b>\$ 32,000.00</b>
Program Income Expenditures			
Down Payment & Closing Cost	\$(19,500.00)		
Correction- duplicate listing income	\$ (500.00)		
Program Delivery Costs	\$ (717.50)		
Program Delivery Costs	\$ (150.00)		
Program Delivery Costs	\$ (42.92)		
Program Delivery Costs	\$ (813.75)		
Program Delivery Costs	\$ (560.00)		
Down Payment & Closing Costs	\$(26,000.00)		
Down Payment & Closing Costs	\$ (3,215.83)	\$ 52,020.00	<b>\$ (51,500.00)</b>
<b>TOTAL SUB-RECIPIENT'S PROGRAM INCOME CARRIED FORWARD TO FY 2009 (RE)</b>			<b>\$ 520.00</b>

**Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.**

See Table 9 below. There were no program income funds received from economic development or any other funds.

**Detail the amount of income received from the sale of property by parcel.**

Program income received from properties that sold during fiscal year 2008 is shown in Table 9 below.

**TABLE 10  
CITY OF RAPID CITY FY 2008 PROGRAM INCOME ACTIVITY**

CITY OF RAPID CITY PROGRAMS	Income	Total Remaining
<b>Revolving Loan (RL) Income Carried Forward from FY 2007</b>		<b>\$ 44,083.73</b>
<b>Program Income (PI) Carried Forward from FY 2007</b>		<b>\$ --</b>
Owner-Occupied Rehabilitation Program Revolving Loan Payments/Repayments (RL)	\$8,748.63	\$ 8,748.63
Land Lease Urban Development Payments/Repayments (PI)		\$ 0.00
Landslide Loan Payments/Repayments (PI)		\$ 0.00
Reimbursement of Expenses	\$1,250.00	\$ 1,250.00
<b>Total Program Income Earned in FY 2008</b>		<b>\$ 9,998.00</b>
<b>Revolving Loan Income Earned in FY 2008</b>	\$29,358.24	<b>\$ 29,358.24</b>
<b>Revolving Loan Income Disbursed in FY 2008</b>	(\$ 4,795.93)	(\$ 4,795.93)
<b>Balance of Program Income Carried Forward to FY 09</b>		<b>\$78,644.04</b>

Table 11 below, shows the breakdown of the type of activity, by agency, program income was received from.

**TABLE 11  
AGENCY BREAKDOWN FOR PROGRAM INCOME ACTIVITY**

<b>Fund Agency / Type of Project</b>	<b>#/Unit</b>	<b>Type Activity</b>	<b>Total Amount Received</b>
<b>Rapid City Community Development Corporation</b>			
Single Family Homeownership	1 home	Owner Sale	\$21,500.00
Single Family Homeownership	1 home	Owner Sale	\$10,000.00
Program Delivery Costs	1 transaction	Refund of loan application fee	\$500.00
<b>TOTAL FUNDS RECEIVED</b>			<b>\$32,000.00</b>
<b>Rapid City - City</b>			
Neighborhood Restoration Loan Program – Owner Occupied Rehab loans	19 loans	Monthly loan payments/ Loan repayments	\$29,358.24
Land Leases	2 leases	Annual payments	\$0.00
Urban Renewal- Landslide Home Loan Repayments	0 loans		\$0.00
<b>TOTAL FUNDS RECEIVED</b>			<b>\$29,358.24</b>
<b>Teton Coalition, Inc.</b>			
Single Family Homeownership	1 home	Owner sale	\$15,000.00

***Prior period adjustments***

N/A – No disallowed expenditures were made and/or reimbursed.

**Loans and Other Receivables**

***Float-Funded Activity Outstanding As Of The End Of The Reporting Period***

N/A – No float funded activities conducted.

***Outstanding Loans and the Principal Balance Owed as of the End of the Reporting Period***

See Table 12 below for itemization of all outstanding loans held by the City and Sub-grantees.

**TABLE 12**

**Outstanding Loans Originated with CDBG Funds**

<b>Total loans outstanding</b>	<b># of Loans</b>	<b>Principal Balance</b>	<b>D = Deferred F = Forgivable G = Grant</b>	<b>Terms of Loans</b>
<b>Rapid City Community Development Corp</b>				
Forgivable Mortgages – Land Acquisition	7	\$ 75,360.00	F	0% -10 years Step rate 20% per year reduction
Non-Forgivable Mortgages – Land Acquisition	7	\$174,100.00	D	0% - 30 years
Down Payment/Closing Cost Deferred Mortgages	34	\$387,941.31	D	0% - 30 Years
<b>TOTAL RCCDC LOAN BALANCES</b>		<b>\$637,401.31</b>		
<b>Rapid City – City Neighborhood Restoration Loan Program (Rehabilitation)</b>				
<b>Forgivable Rehab Grants</b>				
Grants Originated in 2008	1	\$4,000.00	G	Grant
<b>Ten Year Forgivable Rehab Loans – 0% interest</b>				
Loans Originated in 1999	9		F	0% - 10 years then forgiven
Loans Originated in 2000	4		F	
Loans Originated in 2001	1	\$7,000.00	F	
Loans Originated in 2002	4	\$21,343.03	F	
Loans Originated in 2003	2	\$ 7,602.05	F	
Loans Originated in 2004	3	\$14,075.60	F	
Loans Originated in 2005	10	\$65,057.15	F	
Loans Originated in 2006	4	\$20,775.55	F	
Loans Originated in 2007	7	\$33,439.48	F	
Loans Originated in 2008	0	\$ 0.00	F	
<b>TOTAL TEN YEAR FORGIVABLE LOANS</b>		<b>\$162,292.86</b>		
<b>Rehab Loans - 0% Interest (Terms 15 years)</b>				
Owner Occupied Rehab Loan	1	\$ 6,631.29	Total Due	0% for 15 yrs
<b>Total 0% INTEREST REHAB LOANS</b>		<b>\$ 6,631.29</b>		
<b>Rehab Loans - 3% Interest (Terms vary from 1-15 years)</b>				
Owner Occupied Rehab Loan	1	\$ 16.30	Total Due	3% for 5 yrs
Owner Occupied Rehab Loan	1	\$ 2,101.05	Total Due	3% for 9 yrs
Owner Occupied Rehab Loan	5	\$14,844.42	Total Due	3% for 10 yrs
Owner Occupied Rehab Loan	8	\$41,308.91	Total Due	3% for 15 yrs
<b>TOTAL 3% INTEREST REHAB LOANS</b>		<b>\$58,270.68</b>		

Total loans outstanding	# of Loans	Principal Balance	D = Deferred F = Forgivable G = Grant	Terms of Loans
<b>Black Hills Area Habitat for Humanity</b>				
Homeownership Assistance	15	\$236,576.00	D	0% - 20 to 33 years
<b>Western Resources for dis-Abled Independence</b>				
Rental Property Rehab – Handicap accessibility	7	\$22,768.64	F	0% - 5 years then forgiven
<b>West River Foundation</b>				
Acquisition Rehab Loan	1	\$15,000.00	D	0% - 30 years
<b>Teton Coalition</b>				
Homeownership Assistance	20	\$162,539.40	D	0% - 10 years
Homeownership Assistance	3	\$8,199.26	D	0% - 33 years

***CDBG Funded Loans in Default or Written Off in FY 2008***

One (1) assistance loan for \$3,000 held by the Rapid City Community Development Corporation has been foreclosed on during the reporting period and has been written off. RCCDC has received notice of foreclosure action on one property and a possible short sale on another.

***List Of CDBG Funded Properties Owned By The Grantee Or Its Sub-Recipients Available For Sale As Of The End Of The Reporting Period***

There are no properties available for sale as of the end of the reporting period.

***Lump sum agreements***

The City does not provide lump sum agreements.

**Housing Rehabilitation**

***Types of rehabilitation programs for which projects/units were reported as completed during the program year:***

**TABLE 13  
Rehabilitation Projects Completed in FY 2008**

Type of Project	Number of Units Underway	Number of Units Completed	CDBG Funds Utilized	Total Other Funds Leveraged
Owner Occupied Rehab Program	6 homes	4 homes	\$43,948.10	\$ 0.00

## **Neighborhood Revitalization Strategies**

The City of Rapid City does not have any HUD-approved neighborhood revitalization strategies. The City also does not contain any federally designated empowerment zones or enterprise communities.

The City Community Development Division and the Rapid City Police Department are working with a neighborhood group in North Rapid and a non-profit housing organization, Neighborhood Housing of the Black Hills, to renovate homes and revitalize the neighborhood that will include the four (4) block area of Lemmon Street. Projects will address exterior maintenance of the homes, landscaping, additional lighting for the neighborhood, and crime prevention.

The City continues to support the Adopt a Creek program. Citizens adopt sections of Rapid Creek and clean and maintain their areas, to include tree trimming, trash removal, and weeding. In addition to cleaning up the area, it has reduced the number of homeless sleeping in the bushes along the creek and crime in the area.

The Rapid City Police Department and the Community Development Division work with neighborhood groups wishing to implement Neighborhood Watch groups or civic associations wishing to improve their areas. The Police Department has hired a retired officer for a temporary position for the summer to work specifically on assisting in the organization of new neighborhood watch groups.

## **Antipoverty Strategy**

### **Actions taken during the last year to reduce the number of persons living below the poverty level**

Consumer Credit Counseling Service of the Black Hills implemented their Individual Deposit Account (IDA) program to help low income people build personal assets through a two (2) to one (1) matched savings program. The matched savings are provided as an incentive to save money and set goals that will allow the clients to improve their earning potential through higher education or by starting their own small business. It will also allow for building personal assets through saving for the purchase of a home.

Western SD Community Action has an IDA program that is in it's second year that provides a three (3) to one (1) match. There are 32 people enrolled in the IDA at this time.

Consumer protection and financial literacy classes were provided to the community by Consumer Credit Counseling Services of the Black Hills. They provided the following classes and seminars from April 1, 2008 through May 31, 2009:



Classes Offered	Number of Classes Held	Total Number in Attendance
Home Buyers Education	24 classes	147 people
Credit When Credit Is Due , financial literacy	39 classes	379 people
Foreclosure	1 class	1 person
Money in Motion	7 classes	67 people
ID Theft	3 classes	85 people
Predatory Lending	4 classes	56 people
CheckWise	17 classes	309 people
Budgeting/Credit/Credit Scores/Credit Cards	37 classes	873 people
CCCS Services presentation to groups & businesses	37 classes	873 people



## SECTION 5 - NON-HOMELESS SPECIAL NEEDS

### Non-Homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

#### **Actions Taken To Address Special Needs Of Persons That Are Not Homeless But Require Supportive Housing, (Including Persons With HIV/AIDS And Their Families).**

Fiscal Year 2007 dollars were carried forward for Western Resources for dis-abled Independence to complete their activity to provide handicap accessible ramps for rental properties of handicapped tenants. Western Resources for dis-abled Independence completed four (4) rehabilitation projects in FY 2008. Their activity is the first ever undertaken on rental housing, in an effort to increase the number of rental units that are handicap accessible. Funding for the remaining four (4) rehabilitation projects was carried forward for completion in the first quarter of FY 2009. Fiscal Year 2008 dollars were provided to HELP!Line Center 211 to provide referral services and information to people in need and searching for supportive services.

### Specific HOPWA Objectives

#### **HIV/AIDS**

Rapid City does not receive entitlement Housing Opportunities for People with AIDS (HOPWA) funds.

South Dakota, in conjunction with the states of North Dakota and Montana, has received a HUD HOPWA (Housing Opportunities for Persons with AIDS) renewal grant of \$1,430,000 to continue operating the TRI-STATE Housing Environments for Living Positively (TS HELP) over the next 3 years. This program serves people living with HIV/AIDS and their families in the three states through a continuum of housing and related supportive services. For each year of the grant period, TS HELP will provide tenant-based rental assistance to 72 households; short-term rent, mortgage, and utility assistance to 43 households; and supportive services to 109 individuals living with HIV/AIDS and their families. This program represents a partnership between the Montana Department of Public Health and Human Services; the Sioux Falls Housing and Redevelopment Commission in South Dakota; Missoula AIDS Council in Montana; Yellowstone AIDS Project in Montana; Community Action Program in North Dakota; and Region VII in North Dakota. The Sioux Falls Housing and Redevelopment Commission provides this assistance on a statewide basis for families needing help throughout South Dakota.

The TRI-STATE HELP program coordinates services for persons with AIDS in the Rapid City area. Eight (8) people received HIV/AIDS assistance in FY 2008. Services available for persons with AIDS include:

- housing information
- tenant-based rental assistance,
- short-term rent, mortgage and utility assistance
- housing case management services
- supportive services and referral services, and
- emergency housing assistance



TABLE 15

Housing Needs Table Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems		Grantee: <b>City of Rapid City</b>														Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/ Ethnic Need?	# of Households in lead- Hazard Housing	Total Low Income HIV/ AIDS Population			
		Only complete blue sections. Do NOT type in sections other than blue.																	% of Goal	% HSHLD				# HSHLD		
		Current % of House- holds	Current Number of House- holds	3-5 Year Quantities																						
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Multi-Year												
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual											
Household Income <=30% MF	Renter	Elderly	NUMBER OF HOUSEHOLDS		100%	523													100%	2392	Y	876	2			
			Any housing problems		58.5	306	6	2	1		6		5		6		24	2	8%	H	Y	C	31.2	746		
			Cost Burden > 30%		57.7	302	2				2						6	0	0%	H		C				
			Cost Burden >50%		32.3	169											0	0	####	L						
	Small Related	NUMBER OF HOUSEHOLDS		100%	654																	Y				
		With Any Housing Problems		71.3	466	1		8		8		8		8		33	0	0%	H	Y	C					
		Cost Burden > 30%		67.9	444			5		5		5		5		20	0	0%	H		C					
		Cost Burden >50%		55	360											0	0	####	M							
	Large Related	NUMBER OF HOUSEHOLDS		100%	171																	Y				
		With Any Housing Problems		77.2	132	5		5		5		5		5		25	0	0%	H	Y	C					
		Cost Burden > 30%		74.9	128					2		2		2		6	0	0%	H		C					
		Cost Burden >50%		51.5	88			1		1		1		1		4	0	0%	H		C					
	All other hshld	NUMBER OF HOUSEHOLDS		100%	721																	Y				
		With Any Housing Problems		69.2	499	5		5		5		5		5		25	0	0%	H		C					
		Cost Burden > 30%		69.2	499			3	1	1		1		1		4	3	75%	H	Y	C					
		Cost Burden >50%		57.3	413			2		2		2		2		8	0	0%	H		C					
	Owner	Elderly	NUMBER OF HOUSEHOLDS		100%	142																				
			With Any Housing Problems		74.6	106	5	1	5		5		5		5		25	1	4%	H	Y	C				
			Cost Burden > 30%		74.6	106			1		1		1		1		3	0	0%	H		C				
			Cost Burden >50%		53.5	76	1				1		1		1		4	0	0%	H		C				
Small Related		NUMBER OF HOUSEHOLDS		100%	78																	Y				
		With Any Housing Problems		100	78	5		5		5		5		5		25	0	0%	H	Y	C					
		Cost Burden > 30%		100	78											0	0	####	H		C					
		Cost Burden >50%		82.1	64	10		10		10		10		10		50	0	0%	H		C					
Large Related		NUMBER OF HOUSEHOLDS		100%	22																	N				
		With Any Housing Problems		36.4	8											0	0	####	L							
		Cost Burden > 30%		18.2	4	1				1				1		3	0	0%	L							
		Cost Burden >50%		18.2	4					1		1		1		3	0	0%	L							
All other hshld	NUMBER OF HOUSEHOLDS		100%	81																	Y					
	With Any Housing Problems		56.8	46											0	0	####	M								
	Cost Burden > 30%		56.8	46	1				1				1		3	0	0%	M								
	Cost Burden >50%		44.4	36			5		5		5		5		20	0	0%	M								



CPMP VERSION 1.0

Housing Needs Table		Grantee: <b>City of Rapid City</b>														Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income, HIV/AIDS Population	
		Only complete blue sections. Do NOT type in sections other than blue.																	% of Goal	%				#
		Current % of Households	Current Number of Households	3-5 Year Quantities																				
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Multi-Year										
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	HSGLD	HSGLD							
Household Income >30 to <=50% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	423												100%	2378	Y	2378				
			With Any Housing Problems	56.5	239		1			1	1		3	0	0%	H	Y	C	28.9	687				
			Cost Burden > 30%	56.5	239		2			2	2		6	0	0%	H		C						
		Cost Burden > 50%	25.1	106		2			2	2		6	0	0%	L									
		Small Related	NUMBER OF HOUSEHOLDS	100%	563																Y			
			With Any Housing Problems	62.3	351	5	5	5	5	5	5	25	0	0%	H	Y	C							
			Cost Burden > 30%	60.2	339	3	2	1	2	3	3	11	0	0%	H		C							
		Cost Burden > 50%	9.8	55								0	0	####	L									
		Large Related	NUMBER OF HOUSEHOLDS	100%	92																Y			
	With Any Housing Problems		57.6	53							0	0	####	H	Y	C								
	Cost Burden > 30%		48.9	45		2	2	1			5	0	0%	M										
	Cost Burden > 50%	0	0								0	0	####	L										
	All other hshld	NUMBER OF HOUSEHOLDS	100%	607																Y				
		With Any Housing Problems	80.1	486	5	5	5	5	5	5	25	0	0%	H	Y	C								
		Cost Burden > 30%	78.4	476		2	3	3	3	3	12	2	17%	H		C								
	Cost Burden > 50%	20.6	125		2	2	2	2	2	8	0	0%	L											
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	416															Y				
			With Any Housing Problems	48.8	203	5	2	1	3	4	15	0	0%	M										
			Cost Burden > 30%	48.8	203		1	1	1	1	1	4	0	0%	M									
		Cost Burden > 50%	15.9	66							0	0	####	L										
		Small Related	NUMBER OF HOUSEHOLDS	100%	151																Y			
			With Any Housing Problems	76.2	115	5	5	5	5	5	25	0	0%	H	Y	C								
			Cost Burden > 30%	76.2	115	2	4	2	1	2	2	9	4	44%	H		C							
		Cost Burden > 50%	31.8	48	1	1	1	1	1	1	5	0	0%	L										
Large Related		NUMBER OF HOUSEHOLDS	100%	32																Y				
	With Any Housing Problems	87.5	28		3	3	3	3	3	12	0	0%	H	Y	C									
	Cost Burden > 30%	56.3	18	1	3		1		1	3	3	100%	H		C									
Cost Burden > 50%	12.5	4								0	0	####	L											
All other hshld	NUMBER OF HOUSEHOLDS	100%	94																Y					
	With Any Housing Problems	63.8	60							0	0	####	H	Y	C									
	Cost Burden > 30%	63.8	60	5	5	5	5	5	5	25	5	20%	H		C									
Cost Burden > 50%	23.4	22								0	0	####	L											





CPMP Version 1.3

<b>Housing Needs Table</b> <b>Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems</b>			Grantee: <b>City of Rapid City</b>														Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Lg. Incom: HIV/ All Populat:	
			Only complete blue sections. Do NOT type in sections other than blue.																	% of Goal	% HSHLD				# HSHLD
			Current % of Households	Current Number of Households	3-5 Year Quantities																				
					Year 1		Year 2		Year 3		Year 4*		Year 5*		Multi-Year										
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual										
Household Income >50 to <=80% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	367														100%	4415	N	3111			
			With Any Housing Problems	33.8	124										0	0	####	L		16.8	743				
			Cost Burden > 30%	33.8	124										0	0	####	L							
		Cost Burden > 50%	7.1	26										0	0	####	L								
		Small Related	NUMBER OF HOUSEHOLDS	100%	674																		N		
			With Any Housing Problems	24.6	166										0	0	####	L							
			Cost Burden > 30%	16.9	114										0	0	####	L							
		Cost Burden > 50%	0	0		1								0	1	####	L								
		Large Related	NUMBER OF HOUSEHOLDS	100%	166																		Y		
	With Any Housing Problems		74.7	124	2		2		2		2		2		10	0	0%	H	Y	C					
	Cost Burden > 30%		24.1	40	1		1		1		1		1		5	0	0%	L							
	Cost Burden > 50%	0	0										0	0	####	L									
	All other hshld	NUMBER OF HOUSEHOLDS	100%	1,159																		N			
		With Any Housing Problems	25.1	291		3								0	3	####	L								
		Cost Burden > 30%	24.4	283										0	0	####	L								
	Cost Burden > 50%	1.6	18										0	0	####	L									
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	870																	N			
			With Any Housing Problems	26.1	227										0	0	####	L							
			Cost Burden > 30%	25.6	223										0	0	####	L							
		Cost Burden > 50%	6	52										0	0	####	L								
		Small Related	NUMBER OF HOUSEHOLDS	100%	616																		Y		
			With Any Housing Problems	55.5	342	1	3	1		1		1		1		5	3	60%	H	Y	C				
			Cost Burden > 30%	54.2	334	1		1		1		1		1		5	0	0%	H		C				
		Cost Burden > 50%	14.4	89	1	1	1		1		1		1		5	1	20%	L							
Large Related		NUMBER OF HOUSEHOLDS	100%	154																		Y			
	With Any Housing Problems	52.6	81	2		2		2		2		2		10	0	0%	H	Y	C						
	Cost Burden > 30%	50	77	2		2		2		2		2		10	0	0%	H		C						
Cost Burden > 50%	2.6	4										0	0	####	L										
All other hshld	NUMBER OF HOUSEHOLDS	100%	409																		Y				
	With Any Housing Problems	47.4	194										0	0	####	M									
	Cost Burden > 30%	46.5	190										0	0	####	M									
Cost Burden > 50%	10	41										0	0	####	L										
<b>Total Any Housing Problem</b>					52	28	55	0	58	0	60	0	62	0	287	9		Total Disabled		2177					
Total 215 Renter					35	11										11		Tot. Elderly	1205	3	Total Lead Hazard	6365			
Total 215 Owner					49	17										17		Tot. Sm. Related	3558	9	Total Renters	7630			
<b>Total 215</b>					84	28	0	0	0	0	0	0	0	0	28			Tot. Lg. Related	838	3	Total Owners	3448			

TABLE 16

Part 3: Homeless Needs Table: Individuals		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y/N	Fund Source: CDBG, HOME, HOPWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	300	234	66	0	0	0	0	0	0	50	0	0	0	50	0	0%	H	Y	C
	Transitional Housing	310	39	271	8	14	0	0	42	0	0	0	0	50	14	28%	H	Y	C	
	Permanent Supportive Housing	50	25	25	0	0	25	0	0	0	0	0	25	0	50	0	0%	H	Y	C
	<b>Total</b>	<b>660</b>	<b>298</b>	<b>362</b>	<b>8</b>	<b>14</b>	<b>25</b>	<b>0</b>	<b>42</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>150</b>	<b>14</b>	<b>9%</b>			
Chronically Homeless		67	234															H	Y	C
Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y/N	Fund Source: CDBG, HOME, HOPWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	334	234	100	32	0	0	0	0	0	0	0	0	32	0	0%	H	Y	C	
	Transitional Housing	250	0	250	0	0	0	0	24	0	0	0	24	0	48	0	0%	H	Y	C
	Permanent Supportive Housing	24	0	24	0	0	0	0	0	0	0	0	0	0	0	0	###	H	Y	C
	<b>Total</b>	<b>608</b>	<b>234</b>	<b>374</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>80</b>	<b>0</b>	<b>0%</b>			

TABLE 17

CPMP Version 1.3		2008 - 2012																			
Grantee Name: City of Rapid City, SD																					
Non-Homeless Special Needs Including HOPWA		Needs	Currently Available	GAP	3-5 Year Quantities										Total			Priority Need: H, M, L	Plan to Fund? Y/N	Fund Source: CDBG, HO	
					Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal	Actual	% of Goal				
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete							
Housing Needed	52. Elderly	50	0	50	0	0	15	0	15	0	15	0	5	0	50	0	0%	H	Y	C	
	53. Frail Elderly	318	270	48	0	0	2	0	2	0	4	0	2	0	10	0	0%	H	Y	C	
	54. Persons w/ Severe Mental Illness	50	25	25	0	0	25	0	0	0	0	0	0	0	25	0	0%	H	Y	C	
	55. Developmentally Disabled	112	72	40	0	0	0	0	0	0	0	0	0	0	0	0	####	H	Y	C	
	56. Physically Disabled	75	40	35	0	7	0	0	0	0	0	0	0	0	0	7	####	H	Y	C	
	57. Alcohol/Other Drug Addicted	30	0	30	0	0	0	0	0	0	0	0	0	0	0	0	####	H	Y	C	
	58. Persons w/ HIV/AIDS & their families	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####	M	N		
	59. Public Housing Residents	633	452	181	0	0	0	0	0	0	0	0	0	0	0	0	####	H	Y	C	
	<b>Total</b>	<b>1268</b>	<b>859</b>	<b>409</b>	<b>0</b>	<b>7</b>	<b>42</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>85</b>	<b>7</b>	<b>8%</b>				
Supportive Services Needed	60. Elderly	500	0	500	25	0	25	0	25	0	25	0	25	0	125	0	0%	H	Y	C	
	61. Frail Elderly	100	0	100	10	0	10	0	10	0	10	0	10	0	50	0	0%	H	Y	C	
	62. Persons w/ Severe Mental Illness	49	0	49	0	0	25	0	0	0	25	0	0	0	50	0	0%	H	Y	C	
	63. Developmentally Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####	H	Y	C	
	64. Physically Disabled	30	0	30	0	0	10	0	10	0	10	0	0	0	30	0	0%	H	Y	C	
	65. Alcohol/Other Drug Addicted	50	0	50	10	0	10	0	10	0	10	0	10	0	50	0	0%	H	Y	C	
	66. Persons w/ HIV/AIDS & their families	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####	H	N		
	67. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####	H	N		
	<b>Total</b>	<b>729</b>	<b>0</b>	<b>729</b>	<b>45</b>	<b>0</b>	<b>80</b>	<b>0</b>	<b>55</b>	<b>0</b>	<b>80</b>	<b>0</b>	<b>45</b>	<b>0</b>	<b>305</b>	<b>0</b>	<b>0%</b>				

TABLE 18

City of Rapid City, SD																					
CPMP Version 1.3																					
Only complete blue sections.																					
Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities												% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source	
				Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative							
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						
01 Acquisition of Real Property 570.201(a)	300	0	300	2	2	2	2	2	2	2	2	2	2	2	10	2	20%				
02 Disposition 570.201(b)	0	0	0												0	0	###				
03 Public Facilities and Improvements (General) 570.201(c)	5	0	5	1		1		1		1		1		1	5	0	0%				
03A Senior Centers 570.201(c)	4	0	4			1		1		1		1		4	0	0%					
03B Handicapped Centers 570.201(c)	0	0	0											0	0	###					
03C Homeless Facilities (not operating costs) 570.201@ / beds	175	0	175	2		8		24		59		36		129	0	0%					
03D Youth Centers 570.201(c)	1	0	1											0	0	###					
03E Neighborhood Facilities 570.201(c)	4	0	4											0	0	###					
03F Parks, Recreational Facilities 570.201(c)	5	0	5											0	0	###					
03G Parking Facilities 570.201@	0	0	0											0	0	###					
03H Solid Waste Disposal Improvements 570.201(c)	0	0	0											0	0	###					
03I Flood Drain Improvements 570.201(c)	0	0	0											0	0	###					
03J Water/Sewer Improvements 570.201(c)	1	0	1											0	0	###					
03K Street Improvements 570.201(c)	0	0	0											0	0	###					
03L Sidewalks 570.201(c)	0	0	0											0	0	###					
03M Child Care Centers 570.201(c)	1	0	1					1						1	0	0%					
03N Tree Planting 570.201(c)	0	0	0											0	0	###					
03O Fire Stations/Equipment 570.201(c)	0	0	0											0	0	###					
03P Health Facilities 570.201(c)	0	0	0											0	0	###					
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0	1	1									1	1	100%					
03R Asbestos Removal 570.201(c)	0	0	0											0	0	###					
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0											0	0	###					
03T Operating Costs of Homeless/AIDS Patients Programs	0	0	0											0	0	###					
04 Clearance and Demolition 570.201(d)	0	0	0											0	0	###					
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0											0	0	###					
05 Public Services (General) 570.201(e)	3363	0	3363	60	134	60		60		60		60		300	134	45%					
05A Senior Services 570.201(e)	2000	0	2000		44			252		252		252		756	44	6%					
05B Handicapped Services 570.201(e)	0	0	0		59									0	59	###					
05C Legal Services 570.201(E)	2000	0	2000	120		120		120		120		120		600	0	0%					
05D Youth Services 570.201(e)	3748	0	3748	150	1101	150		150		150		150		750	1101	147%					
05E Transportation Services 570.201(e)	24500	0	24500					1454		1454		1454		4362	0	0%					
05F Substance Abuse Services 570.201(e)	613	0	613	20	184	20		20		20		20		100	184	184%					
05G Battered and Abused Spouses 570.201(e)	15000	0	15000	100	4760	100		100		100		100		500	4760	952%					
05H Employment Training 570.201(e)	200	0	200					16		17		17		50	0	0%					
05I Crime Awareness 570.201(e)	0	0	0											0	0	###					
05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0											0	0	###					
05K Tenant/Landlord Counseling 570.201(e)	0	0	0											0	0	###					
05L Child Care Services 570.201(e)	300	0	300			60		80		80		80		300	0	0%					
05M Health Services 570.201(e)	200	0	200		7									0	7	###					
05N Abused and Neglected Children 570.201(e)	500	0	500	20	316	20		20		20		20		100	316	316%					
05O Mental Health Services 570.201(e)	2776	0	2776	25	185	50		50		50		25		200	185	93%					
05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201	0	0	0											0	0	###					
05Q Subsistence Payments 570.204	852	0	852	150	343	200		175		175		152		852	343	40%					
05R Homeownership Assistance (not direct) 570.204	600	0	600											0	0	###					

CPMP Version 1.3

City of Rapid City, SD Housing and Community Development Activities			Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N		
						Year 1		Year 2		Year 3		Year 4		Year 5						Cumulative	
						Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					Goal	Actual
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204			0	0	0											0	0	####			
05T Security Deposits (if HOME, not part of 5% Admin c			852	0	852											0	0	####			
06 Interim Assistance 570.201(f)			0	0	0											0	0	####			
07 Urban Renewal Completion 570.201(h)			0	0	0											0	0	####			
08 Relocation 570.201(i)			0	0	0											0	0	####			
09 Loss of Rental Income 570.201(j)			0	0	0											0	0	####			
10 Removal of Architectural Barriers 570.201(k)			75	0	75	4	4	4	4	4	4	4	4	4	20	0	0	0%			
11 Privately Owned Utilities 570.201(l)			0	0	0											0	0	####			
12 Construction of Housing 570.201(m)			0	0	0											0	0	####			
13 Direct Homeownership Assistance 570.201(n)			0	0	0		14								14	0	14	####			
14A Rehab; Single-Unit Residential 570.202			495	0	495	4	13	13	13	13	11	50	4	8%							
14B Rehab; Multi-Unit Residential 570.202			0	0	0										0	0	####				
14C Public Housing Modernization 570.202			0	0	0										0	0	####				
14D Rehab; Other Publicly-Owned Residential Buildings 570.202			0	0	0										0	0	####				
14E Rehab; Publicly or Privately-Owned Commercial/Indu 570.202			0	0	0										0	0	####				
14F Energy Efficiency Improvements 570.202			0	0	0										0	0	####				
14G Acquisition - for Rehabilitation 570.202			50	0	50		1	1	1	1	3	0	0%								
14H Rehabilitation Administration 570.202			0	0	0										0	0	####				
14I Lead-Based/Lead Hazard Test/Abate 570.202			35	0	35	3	8	8	8	8	8	35	0	0%							
15 Code Enforcement 570.202(c)			0	0	0										0	0	####				
16A Residential Historic Preservation 570.202(d)			0	0	0										0	0	####				
16B Non-Residential Historic Preservation 570.202(d)			0	0	0										0	0	####				
17A CI Land Acquisition/Disposition 570.203(a)			0	0	0										0	0	####				
17B CI Infrastructure Development 570.203(a)			0	0	0										0	0	####				
17C CI Building Acquisition, Construction, Rehabilitat 570.203(a)			0	0	0										0	0	####				
17D Other Commercial/Industrial Improvements 570.203(a)			0	0	0										0	0	####				
18A ED Direct Financial Assistance to For-Profits 570.203(b)			0	0	0										0	0	####				
18B ED Technical Assistance 570.203(b)			0	0	0										0	0	####				
18C Micro-Enterprise Assistance			100	0	100		5	5	5	5	20	0	0%								
19A HOME Admin/Planning Costs of PJ (not part of 5% Ad			0	0	0										0	0	####				
19B HOME CHDO Operating Costs (not part of 5% Admin ca			0	0	0										0	0	####				
19C CDBG Non-profit Organization Capacity Building			0	0	0										0	0	####				
19D CDBG Assistance to Institutes of Higher Education			0	0	0										0	0	####				
19E CDBG Operation and Repair of Foreclosed Property			0	0	0										0	0	####				
19F Planned Repayment of Section 108 Loan Principal			0	0	0										0	0	####				
19G Unplanned Repayment of Section 108 Loan Principal			0	0	0										0	0	####				
19H State CDBG Technical Assistance to Grantees			0	0	0										0	0	####				
20 Planning 570.205			0	0	0										0	0	####				
21A General Program Administration 570.206			5	0	5										0	0	####				
21B Indirect Costs 570.206			0	0	0										0	0	####				
21D Fair Housing Activities (subject to 20% Admin cap) 570.206			1	0	1										0	0	####				
21E Submissions or Applications for Federal Programs 570.206			0	0	0										0	0	####				
21F HOME Rental Subsidy Payments (subject to 5% cap)			0	0	0										0	0	####				
21G HOME Security Deposits (subject to 5% cap)			0	0	0										0	0	####				

City of Rapid City, SD		Only complete blue sections.																				
		Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source			
					Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative		
Housing and Community Development Activities		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					
21H HOME Admin/Planning Costs of PJ (subject to 5% cap)		0	0	0												0	0	####				
21I HOME CHDO Operating Expenses (subject to 5% cap)		0	0	0												0	0	####				
22 Unprogrammed Funds		0	0	0												0	0	####				
HOPWA	31J Facility based housing - development	0	0	0												0	0	####				
	31K Facility based housing - operations	0	0	0												0	0	####				
	31G Short term rent mortgage utility payments	0	0	0												0	0	####				
	31F Tenant based rental assistance	0	0	0												0	0	####				
	31E Supportive service	0	0	0												0	0	####				
	31I Housing information services	0	0	0												0	0	####				
	31H Resource identification	0	0	0												0	0	####				
	31B Administration - grantee	0	0	0												0	0	####				
	31D Administration - project sponsor	0	0	0												0	0	####				
CDBG	Acquisition of existing rental units	85	0	85			20		21		22		22		85	0	0%					
	Production of new rental units	335	0	335			15		15						30	0	0%					
	Rehabilitation of existing rental units	260	0	260	60		50		50		50		50		260	0	0%					
	Rental assistance	100	0	100			4		4		4		4		16	0	0%					
	Acquisition of existing owner units	100	0	100	2		2		2		2		2		10	0	0%					
	Production of new owner units	400	0	400	2		10		10		10		18		50	0	0%					
	Rehabilitation of existing owner units	495	0	495	6		6		6		6		6		30	0	0%					
Homeownership assistance	50	0	50	8		8		8		8		8		40	0	0%						
HOME	Acquisition of existing rental units	0	0	0											0	0	####					
	Production of new rental units	0	0	0											0	0	####					
	Rehabilitation of existing rental units	0	0	0											0	0	####					
	Rental assistance	0	0	0											0	0	####					
	Acquisition of existing owner units	0	0	0											0	0	####					
	Production of new owner units	0	0	0											0	0	####					
	Rehabilitation of existing owner units	0	0	0											0	0	####					
Homeownership assistance	0	0	0											0	0	####						
<b>Totals</b>		60586	0	60586	736	7154	938	0	2673	0	2694	0	2628	0	9669	7154	0					

## **APPENDIX**

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- 2. Maps**
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## Glossary of Terms

**Affordable Housing:** Under State and federal statutes, housing which costs no more than 30 percent of gross household income. Housing costs include rent or mortgage payments, utilities, taxes, insurance, homeowner association fees, and related costs.

**AIDS and Related Diseases:** The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

**Assisted Household or Person:** For the purpose of identification of goals, an assisted household or person is one which during the period covered by the annual plan will receive benefits through the Federal funds, either alone or in conjunction with the investment of other public or private funds. The program funds providing the benefit(s) may be from any funding year or combined funding years.

- A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or receives rental assistance through new budget authority.
- An existing homeowner is benefited during the year if the home's rehabilitation is completed.
- A first-time homebuyer is benefited if a home is purchased during the year.
- A homeless person is benefited during the year if the person becomes an occupant of transitional or permanent housing.
- A non-homeless person with special needs is considered as being benefited, however, only if the provision of supportive services is linked to the acquisition, rehabilitation, or new construction of a housing unit and/or the provision of rental assistance during the year.
- Households or persons who will benefit from more than one program activity must be counted only once.

To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24 CFR sections 5.703 and 982.401). See also, instructions for completing Table 3B of the CHAS and Table 1 of the Annual Performance Report.

**Assisted Housing:** Housing that has received subsidies (such as low interest loans, density bonuses, direct financial assistance, etc.) by federal, state, or local housing programs in exchange for restrictions requiring a certain number of housing units to be affordable to very low, low, and moderate income households.

**At-Risk Housing:** Assisted rental housing that is at risk of losing its status as housing affordable for very low, low, and moderate income residents due to the expiration of federal, state or local agreements.

**Barrier Free:** The term used to describe housing that complies with 1986 ANSI Standard A.117.1 which includes federal and private construction systems. This

reference is made because, unlike handicap accessible, barrier-free indicates that the home is fully accessible to an individual who utilizes a wheelchair.

**Certification:** A written assertion, based on supporting evidence, that must be kept available for inspection by HUD, by the Inspector General of HUD and by the public. The assertion shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice an opportunity for comment.

**CHAS:** The Comprehensive Housing Affordability Strategy. Now combined with HUD program applications to comprise the Consolidated Plan.

**CHDO (Community Housing Development Organization):** A non-profit community-based and low-income community service organization that has, or intends to retain, staff with the capacity to develop affordable housing for the community it serves.

**CIP - Capital Improvement Program**

**COC:** Continuum of Care.

**Committed:** Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

**Community Development Division:** The City division responsible for administering the Community Development Block Grant Entitlement funds received from HUD.

**Census:** The official United States decennial enumeration of the population conducted by the federal government.

**Chronic Homeless:** A chronically homeless person is one who has been continuously homeless for one year or more or has been homeless four or more times within the past three years.

**Community Development Block Grant (CDBG):** A grant program administered by the U.S. Department of Housing and Urban Development (HUD). This grant allots money to cities and counties for housing rehabilitation and community development activities, including public facilities and economic development.

**Condominium:** A building or group of buildings in which units are owned individually, but the structure, common areas and facilities are owned by all owners on a proportional, undivided basis.

**Consistent with the Consolidated Plan:** A determination made by the governing jurisdiction that a program application meets the following criterion:

- The Annual Plan for that fiscal year's funding indicates the jurisdiction planned to apply for the program or was willing to support an application by another entity for the program;
- The location of activities is consistent with the geographic areas as specified in the plan; and
- The activities benefit a category of residents for which the jurisdiction's five-year strategy shows a priority.

**Cost Burden > 30%:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Cost Burden > 50%:** The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Density:** The number of dwelling units per unit of land. Density usually is expressed "per acre," e.g., a development with 100 units located on 20 acres has density of 5.0 units per acre.

**Density Bonus:** The allowance of additional residential units beyond the maximum for which the parcel is otherwise permitted usually in exchange for the provision or preservation of affordable housing units at the same site or at another location.

**Development Impact Fees:** A fee or charge imposed on developers to pay for a jurisdiction's costs of providing services to new development.

**Development Right:** The right granted to a land owner or other authorized party to improve a property. Such right is usually expressed in terms of a use and intensity allowed under existing zoning regulation. For example, a development right may specify the maximum number of residential dwelling units permitted per acre of land.

**Dwelling Unit:** One or more rooms, designed, occupied or intended for occupancy as separate living quarters, with cooking, sleeping and sanitary facilities provided within the unit for the exclusive use of a household.

**Dwelling, Multi-family:** A building containing two or more dwelling units for the use of individual households; an apartment or condominium building is an example of this dwelling unit type.

**Dwelling, Single-family Attached:** A one-family dwelling attached to one or more other one-family dwellings by a common vertical wall. Row houses and town homes are examples of this dwelling unit type.

**Dwelling, Single-family Detached:** A dwelling, not attached to any other dwelling, which is designed for and occupied by not more than one family and surrounded by open space or yards.

**Economic Independence and Self-Sufficiency Programs:** Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate locally-developed programs or conduct a variety of special projects designed to promote economic independence and self-sufficiency.

**Elderly Household:** For HUD rental programs, elderly households are households of one- or two persons in which the head of the household or spouse is at least 62 years of age.

**Elderly Person:** A person who is at least 62 years of age.

**Employer Mortgage Assistance Program (EMAP):** This program provides down payment and closing cost assistance in the form of a second mortgage for homebuyers employed with a participating employer.

**Emergency Shelter:** An emergency shelter is a facility that provides shelter to homeless families and/or homeless individuals on a limited short-term basis.

**Entitlement Cities:** Metropolitan cities with a population of 50,000 or more who meet criteria, set by a formula, to apply for federal funds. An example of this is the Community Development Block Grant (CDBG) funds. In South Dakota Rapid City and Sioux Falls are Entitlement cities.

**Existing Homeowner:** An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

**Extremely Low-Income:** Households whose incomes do not exceed 30 percent of the median household income for the area, as determined by HUD.

**Fair Market Rent (FMR):** Fair Market Rents (FMRs) are freely set rental rates defined by HUD as the median gross rents charged for available standard units in a county or Standard Metropolitan Statistical Area (SMSA). Fair Market Rents are used for the Section 8 Rental Program and other HUD programs.

**Family:** See definition in 24 CFR 5.403 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term "household" is used in combination with the term "related" in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also Homeless Family)

**Family Self-Sufficiency (FSS) Program:** A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency.

**Federal Preference for Admission:** The preference given to otherwise eligible applicants under HUD's rental assistance programs who, at the time they seek housing assistance, are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent. (see, for example, 24 CFR 92.253.)

**First-Time Homebuyer:** An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 5.403) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his or her spouse or resided in a home owned by the spouse.

**Floor Area Ratio (FAR):** The gross floor area of all buildings on a lot divided by the lot area; usually expressed as a numerical value (e.g., a building having 10,000 square feet of gross floor area located on a lot of 5,000 square feet in area has a floor area ratio of 2:1).

**FmHA (Farmers Home Administration):** The Farmers Home Administration, or programs it administers. FmHA has been reorganized and is now operating under the name USDA Rural Development (RD). It operated under the name Rural Economic and Community Development (RECD) for a period of time.

**FMR (Fair Market Rent):** See Fair Market Rent.

**For Rent:** Year round housing units which are vacant and offered/available for rent. (U.S. Census Definition)

**For Sale:** Year round housing units which are vacant and offered/available for sale only. (U.S. Census Definition)

**Frail Elderly:** An elderly person who has one or more limitations of Activities of Daily Living (ADL), i.e. eating, dressing, bathing, grooming, and household management activities. (See 24 CFR 891.205.)

**Group Quarters:** A facility which houses groups of unrelated persons not living in households (U.S. Census definition). Examples of group quarters include institutions, dormitories, shelters, military barracks, prisons, nursing homes,

assisted living facilities and other quarters, including single-room occupancy (SRO) housing, where 10 or more unrelated individuals are housed.

**Home Mortgage Disclosure Act (HMDA):** The Home Mortgage Disclosure Act requires larger lending institutions making home mortgage loans to publicly disclose the location and disposition of home purchase, refinance and improvement loans. Institutions subject to HMDA must also disclose the gender, race, and income of loan applicants.

**HOME Program:** The HOME Investment Partnership Act, Title II of the National Affordable Housing Act of 1990. HOME is a Federal program administered by HUD which provides formula grants to States and localities to fund activities that build, buy, and/or rehabilitate affordable housing for rent or home ownership or provide direct rental assistance to low-income people.

**Homeless:** Unsheltered homeless are families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., the street, sidewalks, cars, vacant and abandoned buildings). Sheltered homeless are families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

**Homeless Family:** Family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

**Homeless Individual:** An unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

**Homeless Youth:** Un accompanied person 17 years of age or younger who is living in a situation described by terms "sheltered" or "unsheltered".

**HOPE 1:** The HOPE for Public and Indian Housing Homeownership Program, which is authorized by Title IV, Subtitle A of the National Affordable Housing Act.

**HOPE 2:** The HOPE for Homeownership of Multifamily Units Program, which is authorized by Title IV, Subtitle B of the National Affordable Housing Act.

**HOPE 3:** The HOPE for Homeownership of Single Family Homes Program, which is authorized by Title IV, Subtitle C of the National Affordable Housing Act.

**HOPE 6:** The HOPE VI Program was developed for severely distressed public housing to change the physical shape of public housing, establish positive incentives for resident self-sufficiency and comprehensive services that empower residents, lessen concentrations of poverty by promoting mixed-income communities, and forge partnerships with other agencies, local governments, non-profit organizations, and private business to leverage support.

**Household:** The US Census Bureau defines a household as all persons living in a housing unit whether or not they are related. A single person living in an apartment as well as a family living in a house is considered a household. Household does not include individuals living in dormitories, prisons, convalescent homes, or other group quarters.

**Household Income:** The total income of all the persons living in a household. Household income is commonly grouped into income categories based upon household size, and income, relative to the regional median family income. The following categories are used in the Housing Element:

- *Extremely Low:* Households earning less than 30% of County median family income;
- *Very low:* Households earning less than 50% of County median family income;
- *Low:* Households earning 51% to 80% of the County median family income;
- *Moderate:* Households earning 81% to 120% of County median family income;
- *Above Moderate:* Households earning above 120% of County median family income.

**Housing Problems:** Defined by HUD as a household which: (1) occupies a unit with physical defects (lacks complete kitchen or bathroom); (2) meets the definition of overcrowded; or (3) spends more than 30% of income on housing cost.

**Housing Subsidy:** Housing subsidies refer to government assistance aimed at reducing housing sales or rent prices to more affordable levels. Two general types of housing subsidy exist. Where a housing subsidy is linked to a particular house or apartment, housing subsidy is “project” or “unit” based. In Section 8 rental assistance programs the subsidy is provided to the family (called “tenant-based”) who can then use the assistance to find suitable housing in the housing unit of their choice.

**Housing Unit:** A room, or group of rooms used by one or more individuals living separately from others in the structure, with direct access to the outside or to a public hall and containing separate toilet and kitchen facilities.

**Housing Unit (U.S. Census definition):** An occupied, or vacant house, apartment, or single room (SRO housing) that is intended as separate living quarters.

**HTC:** (Federal) Housing Tax Credit.

**HUD:** – Housing and Urban Development. See U.S. Department of Housing and Urban Development.

**IMPACT:** Individualized and Mobile Program of Assertive Community Treatment Program (IMPACT) is administered by the South Dakota Department of Human Services' Division of Mental Health.

**Institutions/Institutional:** Group quarters for persons under care or custody. (U.S. Census definition.)

**Inclusionary Unit:** An ownership or rental dwelling unit which is affordable (as defined by city council) as households with moderate, low or very-low incomes in perpetuity.

**Large Household:** A household with 5 or more members.

**Large Related Household:** Household of 5 or more persons which includes at least one person related to the householder by blood, marriage or adoption.

**Lead-Based Paint Hazard:** Any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency. (Residential Lead-based Paint Hazard Reduction Act of 1992 definition.)

**LMI Benefit:** The number of Low-to-Moderate Income people to benefit from a project. Low-to-Moderate Income for the CDBG program is defined as persons with income below 80% of the HUD median income for household size for the area.

**Low-Income:** Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from the local HUD office.

**Manufactured Housing:** Housing that is constructed of manufactured components, assembled partly at the site rather than totally at the site. Also referred to as modular housing.

**Market-Rate Housing:** Housing which is available on the open market without any subsidy. The price for housing is determined by the market forces of supply and demand and varies by location.

**Median Income:** The annual income for each household size within a region which is defined annually by HUD. Half of the households in the region have incomes above the median and half have incomes below the median.



**Metropolitan Area:** A **Metropolitan Statistical Area (MSA)** as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

**Metropolitan Statistical Area (MSA):** See definition above for Metropolitan Area.

**Mobile Home:** A structure, transportable in one or more sections, which is at least 8 feet in width and 32 feet in length, is built on a permanent chassis and designed to be used as a dwelling unit when connected to the required utilities, either with or without a permanent foundation.

**Moderate Income:** Households whose incomes are between 81 percent and 95 percent of the median income for the area as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This definition is different than that for the CDBG program).

**Moderate Income – CDBG Program:** Households whose incomes are between 51 percent and 80 percent of the median income for the area as determined for household size by HUD.

**Mortgage Revenue Bond (MRB):** A state, county or city program providing financing for the development of housing through the sale of tax-exempt bonds.

**MSA (Metropolitan Statistical Area):** A Metropolitan Statistical Area (MSA) as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

**Non-Elderly Household:** A household which does not meet the definition of "Elderly Household", as defined above.

**Non-Homeless Persons with Special Needs:** Includes frail elderly persons, persons with AIDS, families with a person with a disability and families participating in organized programs to achieve economic self-sufficiency.

**Non-Institutional:** Group quarters for person not under care or custody. (U.S. Census definition used.)

**Non-Metropolitan Area:** An area which is not a metropolitan city and is not included as part of an urban county. This term applies to every community in South Dakota with the exception of Rapid City/Pennington County and Sioux Falls/Minnehaha County.

**Non-Recreational Units:** Those housing units which are considered a primary residence.

**Occupied Housing Unit:** A housing unit that is the usual place of residence of the occupant(s).

**Other Household:** A household of one or more persons that does not meet the definition of a Small Related household, Large Related household or Elderly household.

**Other Income:** Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

**Other Vacant:** Vacant year round housing units that are not "For Rent" or "For Sale". This category would include "Awaiting Occupancy" or "Held".

**Overcrowded:** As defined by the U.S. Census, a household with greater than 1.01 persons per room, excluding bathrooms, kitchens, hallways, and porches. Severe overcrowding is defined as households with greater than 1.51 persons per room.

**Overpayment:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross household income, based on data published by the U.S. Census Bureau. Severe overpayment, or cost burden, exists if gross housing costs exceed 50 percent of gross income.

**Owner:** A household that owns the housing unit it occupies. (U.S. Census definition.)

**Parcel:** The basic unit of land entitlement. A designated area of land established by plat, subdivision, or otherwise legally defined and permitted to be used, or built upon.

**PATH (Projects in the Assistance for the Transition from Homelessness Program):** A federal program administered by the State Division of Mental Health targeted to individuals with severe mental illness. Recipients must be homeless or at-risk of becoming homeless.

**Person with a Disability:** A household composed of one or more persons, at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A person shall be considered to have a disability if the person is determined to have a physical, mental or emotional impairment that:

- is expected to be of long-continued and indefinite duration;
- substantially impedes ability to live independently, and

- is of such a nature that the ability could be improved by more suitable housing conditions.

A person shall also be considered to have a disability if he or she has a developmental disability as defined in the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6006). The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

**Physical Defects:** A housing unit lacking complete kitchen or bathroom (U.S. Census Definition). Jurisdictions may expand upon the Census definition.

**Project-based (Rental) Assistance:** Rental assistance provided for a project, not for a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

**Public Housing:** A project-based low-rent housing program operated by independent local public housing authorities. A low-income family applies to the local public housing authority in the area in which they want to live.

**RECD:** Rural Economic and Community Development, formerly the Farmers Home Administration (FmHA), now the USDA Rural Development (RD).

**Recreational Units:** Those housing units which are not considered a primary residence but are constructed for recreational purposes. They are established as seasonal housing such as a cabin at a lake or a cabin in the Hills.

**Rehabilitation:** The upgrading of a building previously in a dilapidated or substandard condition for human habitation or use.

**Rent Burden > 30% (Cost Burden):** The extent to which gross rents, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Rent Burden > 50% (Severe Cost Burden):** The extent to which gross rents, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Rental Assistance:** Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

**Renter:** A household that rents the housing unit it occupies, including both units rented for cash and units occupied without cash payment of rent. (U.S. Census Definition)

**Renter Occupied Unit:** Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

**Section 215:** Section 215 of Title II of the National Affordable Housing Act. Section 215 defines “affordable” housing projects under the HOME program.

**Section 8 Rental Voucher/Certificate Program:** A tenant-based rental assistance program that subsidizes a family’s rent in a privately owned house or apartment. The program is administered by local public housing authorities. Assistance payments are based on 30 percent of household annual income. Households with incomes of 50 percent or below the area median income are eligible to participate in the program.

**Senior:** The Census Bureau defines a senior as a person who is 65 years or older. For persons of social security eligibility, a senior is defined as a person age 62 and older. Other age limits may be used for eligibility for housing assistance or retired communities.

**Service Needs:** The particular services required by special populations, typically including needs such as transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services preventing premature institutionalization and assisting individuals to continue living independently.

**Severe Cost Burden:** See Cost Burden > 50%.

**Severe Persistent Mental Illness (SPMI):** A serious and persistent mental or emotional impairment that significantly limits a person’s ability to live independently.

**Sheltered & Sheltered homeless:** Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

**Small Household:** Pursuant to HUD definition, a small household consists of two to four non-elderly persons.

**Small Related:** A household of 2 to 4 persons that includes at least one person related to the householder by birth, marriage, or adoption.

**Special Needs Groups:** Those segments of the population which have a more difficult time finding decent affordable housing due to special circumstances. Under California Housing Element statutes, these special needs groups consist of the elderly, people with disabilities, large families with five or more members, single-parent families with children, farm workers and the homeless. A jurisdiction may also choose to consider additional special needs groups in the Housing Element, such as students, military households, other groups present in their community.

**Substandard Housing:** Housing which does not meet the minimum standards in the State Housing Code. Jurisdictions may adopt more stringent local definitions of substandard housing. Substandard units which are structurally sound and for which the cost of rehabilitation is economically warranted are considered suitable for rehabilitation. Substandard units which are structurally unsound and for which the cost of rehabilitation is considered infeasible are considered in need of replacement.

**Substantial Amendment:** A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

**Substantial Rehabilitation:** Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

**Supportive Housing:** Housing, including Housing Units and Group Quarters, that have a supportive environment and includes a planned service component.

**Supportive Services:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

**Supportive Service Need in Family Self Sufficiency (FSS) Plan:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, remedial education, education for completion of secondary or post secondary schooling, preparation and counseling, substance abuse treatment and counseling, training in homemaking and parenting skills, money management, household management, counseling for homeownership, job development and placement follow-up assistance after job placement, job training, and other appropriate services.

**Tenant-Based Rental Assistance:** A form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

**Total Vacant Housing Units:** Unoccupied year round housing units. (U.S. Census definition)

**Transitional Housing:** Transitional housing is temporary (often six months to two years) housing for a homeless individual or family who is transitioning to permanent housing. Transitional housing often includes a supportive services component (e.g. job skills training, rehabilitation counseling, etc.) to allow individuals to gain necessary life skills in support of independent living.

**Unsheltered:** Families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g. streets, parks, alleys).

**U.S. Department of Housing and Urban Development (HUD):** The cabinet level department of the federal government responsible for housing, housing assistance, and urban development at the national level. Housing programs administered through HUD include Community Development Block Grant (CDBG), HOME and Section 8, among others.

**Vacant “Awaiting Occupancy” or “Held”:** Vacant year round housing units that have been rented or sold and are currently awaiting occupancy, and vacant year round housing units that are held by owners or renters for occasional use. (U.S. Census definition)

**Vacant Housing Unit:** Unoccupied year-round housing units that are available or intended for occupancy at any time during the year.

**Very Low-Income:** Households whose incomes do not exceed 50 percent of the median area income for the area, as determined by HUD, with adjustments for smaller and larger families and for areas with unusually high or low-incomes or where needed because of prevailing levels of construction costs or fair market rents. This term corresponds to low-income households in the CDBG Program. For the purposes of further distinguishing needs within this category, two subgroups - 0 to 30% (extremely low) and 31 to 50% (very low) of MHI have been established in the CHAS tables and narratives.

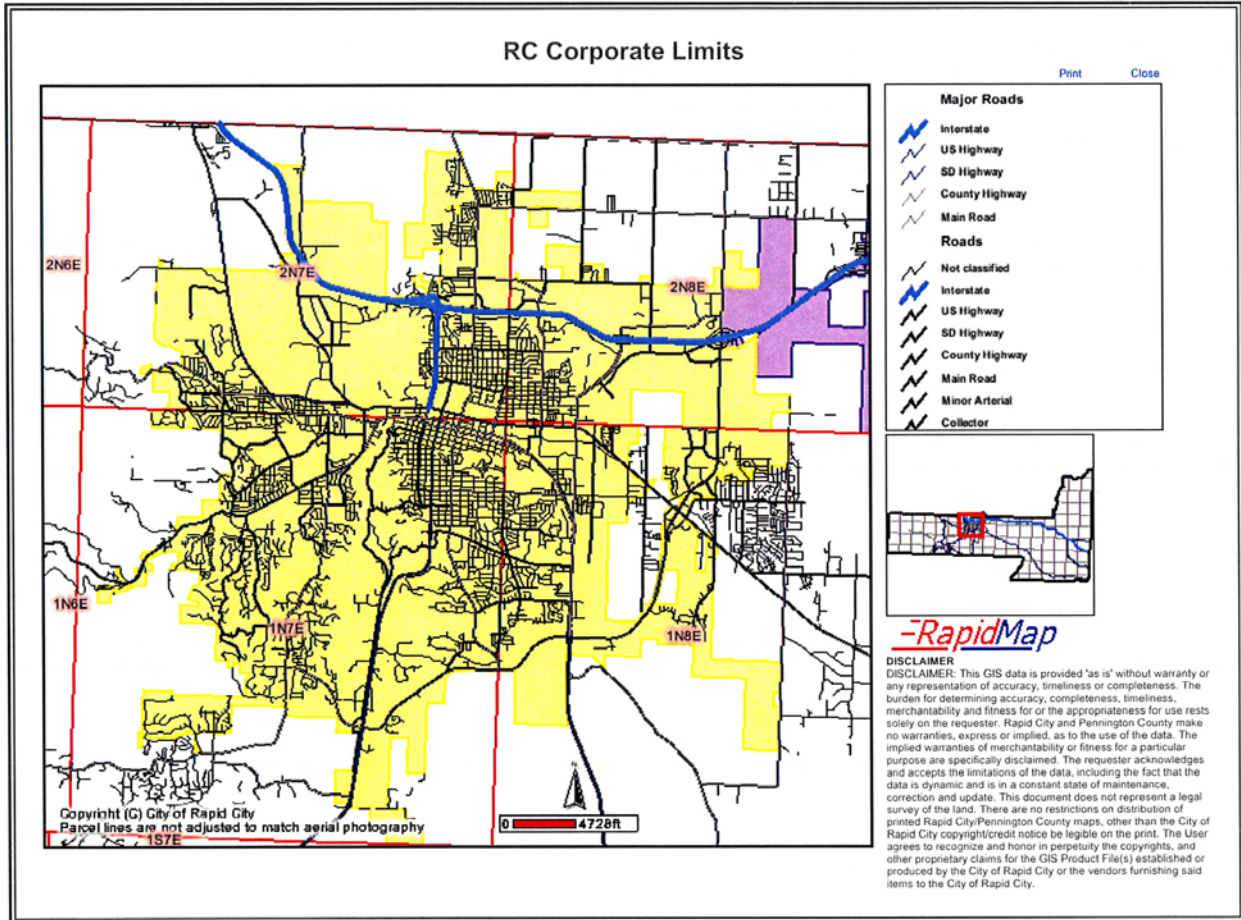
**Worst-Case Needs:** Unassisted, very low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

**Year Round Housing Units:** Occupied and vacant housing units intended for year round use. (U.S. Census definition) Housing units for seasonal or migratory use are excluded.

**Zoning:** A land use regulatory measure enacted by local government. Zoning district regulations governing lot size, building bulk, placement, and other development standards vary from district to district, but must be uniform within the same district. Each city and county adopts a zoning ordinance specifying these regulations.

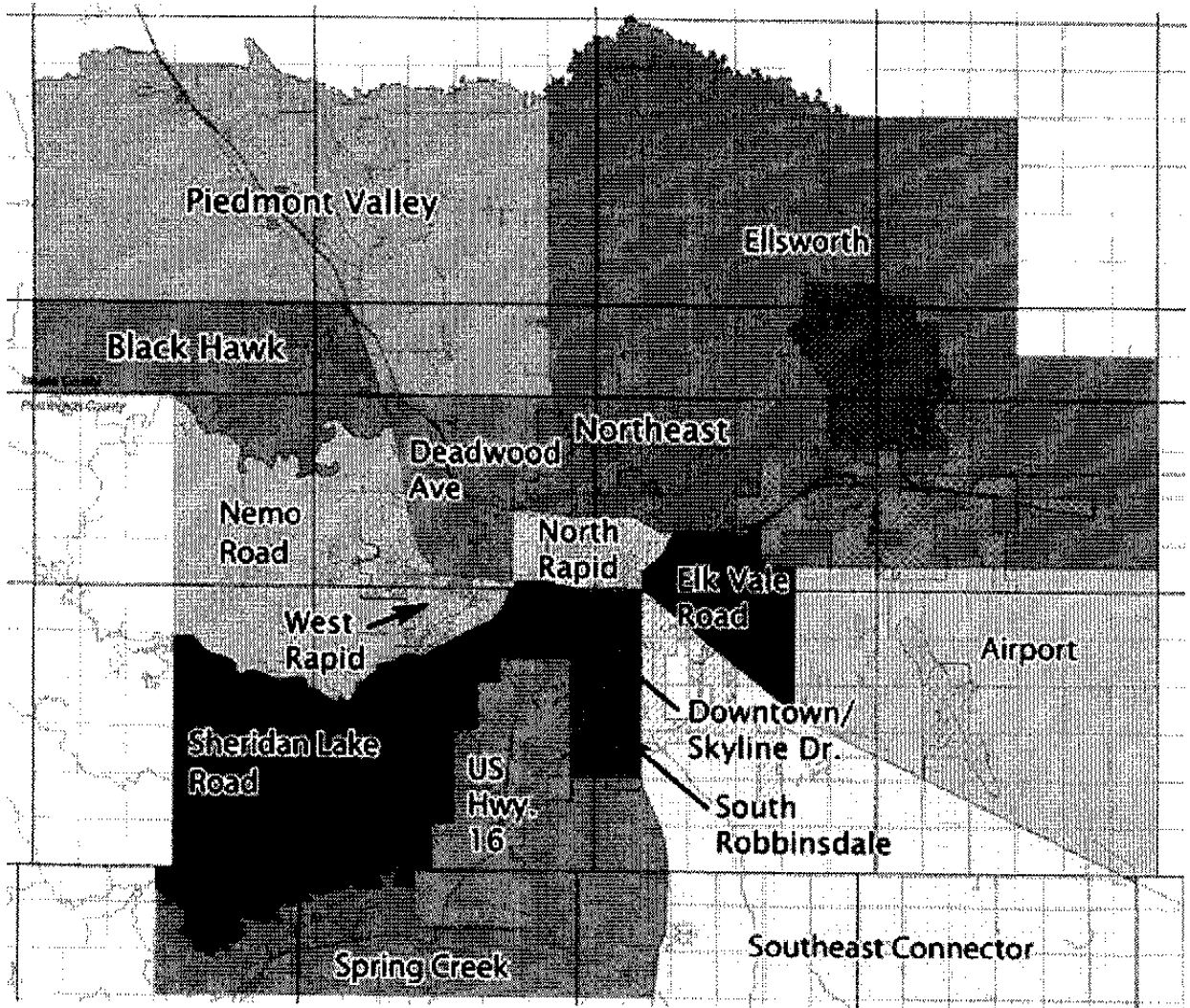
**Maps**

# Map A - Rapid City Corporate Limits

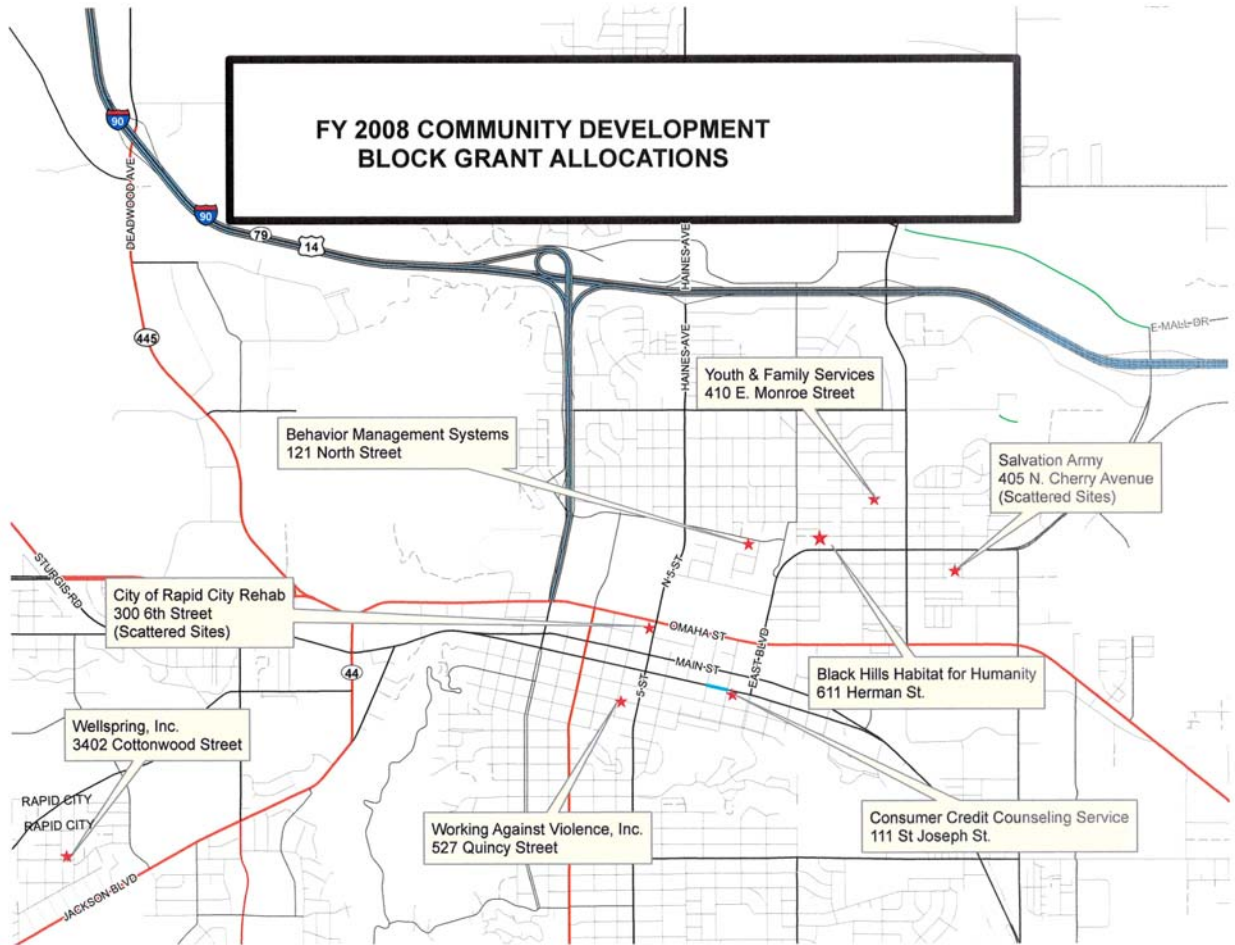




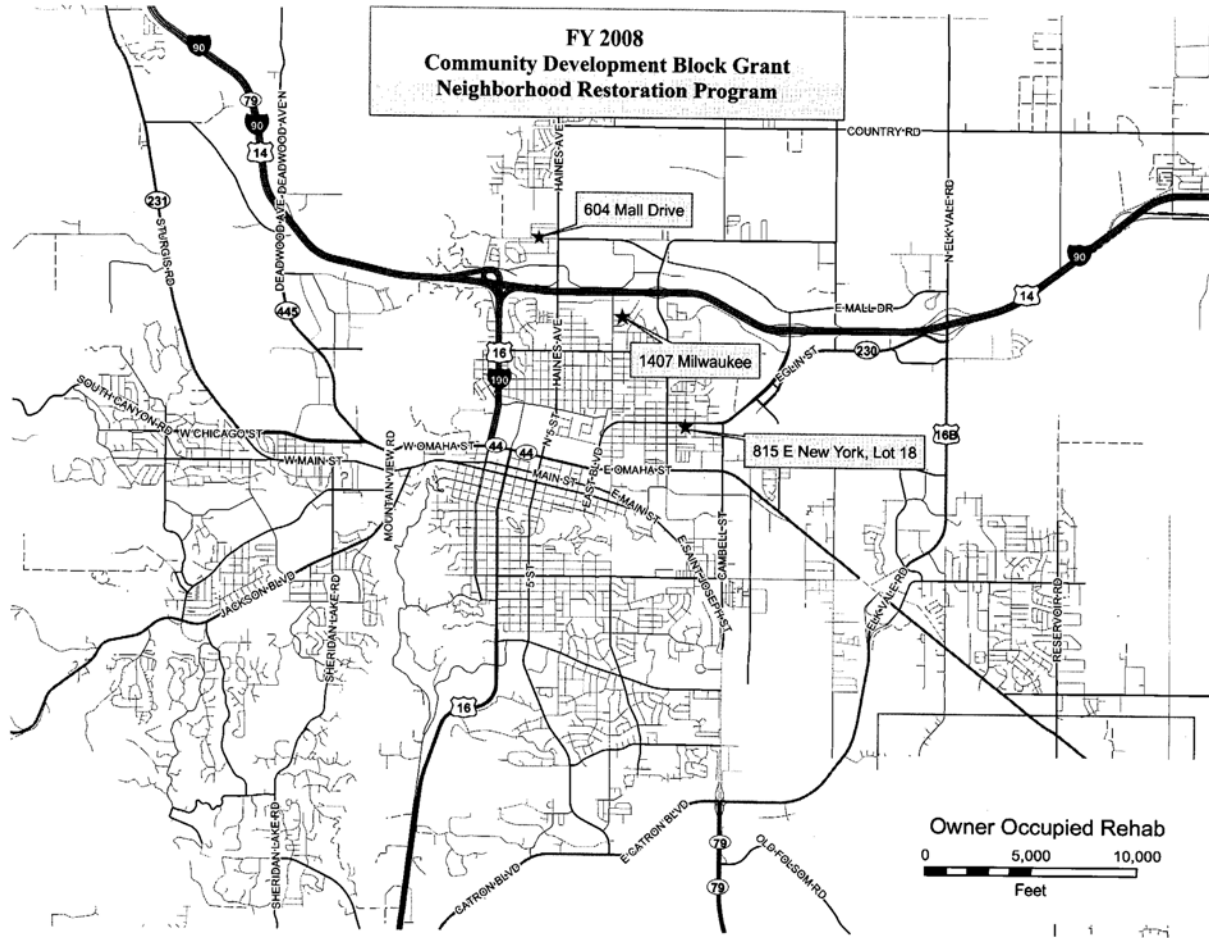
**Map B - Geographical Divisions of Rapid City**



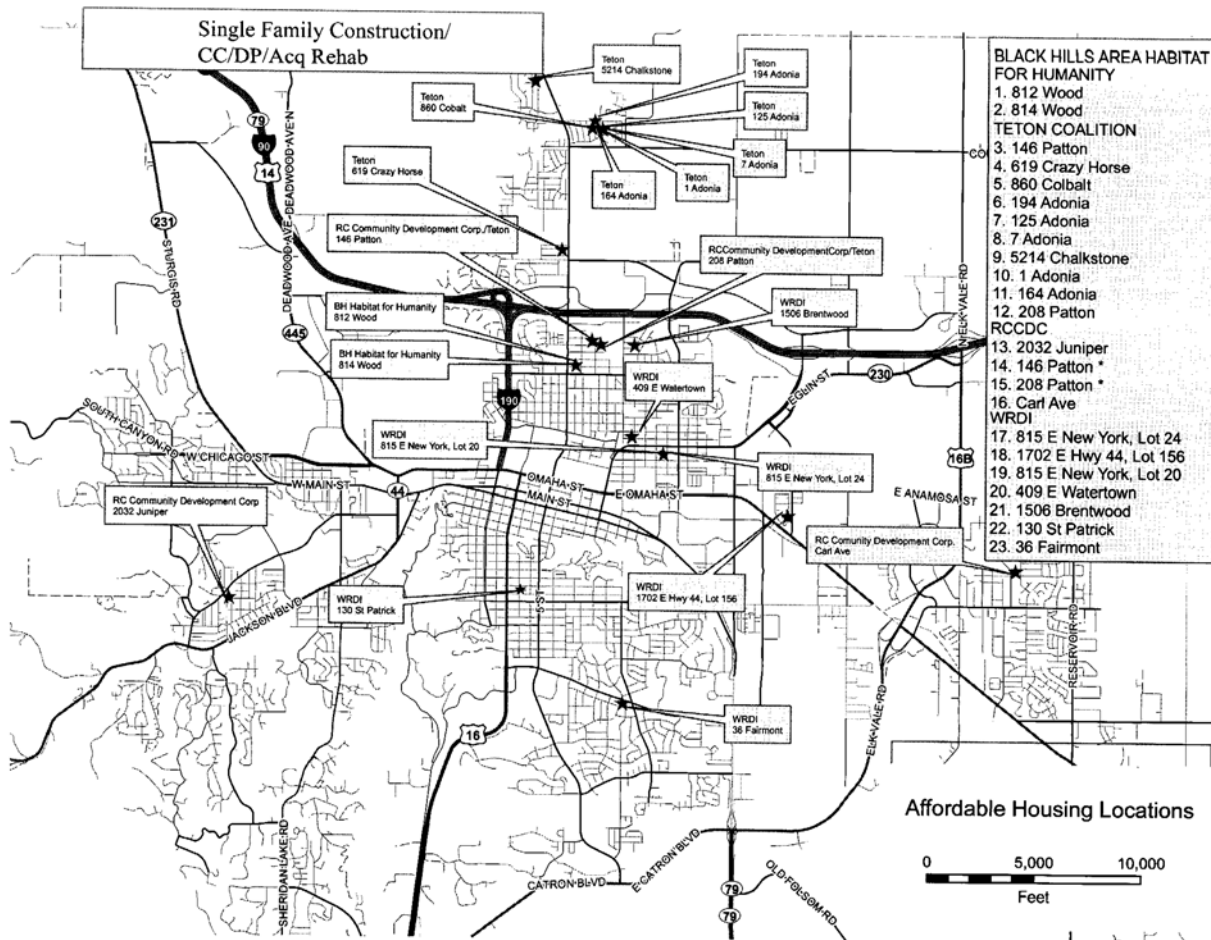
### Map C – Location Map for FY 2008 Activities



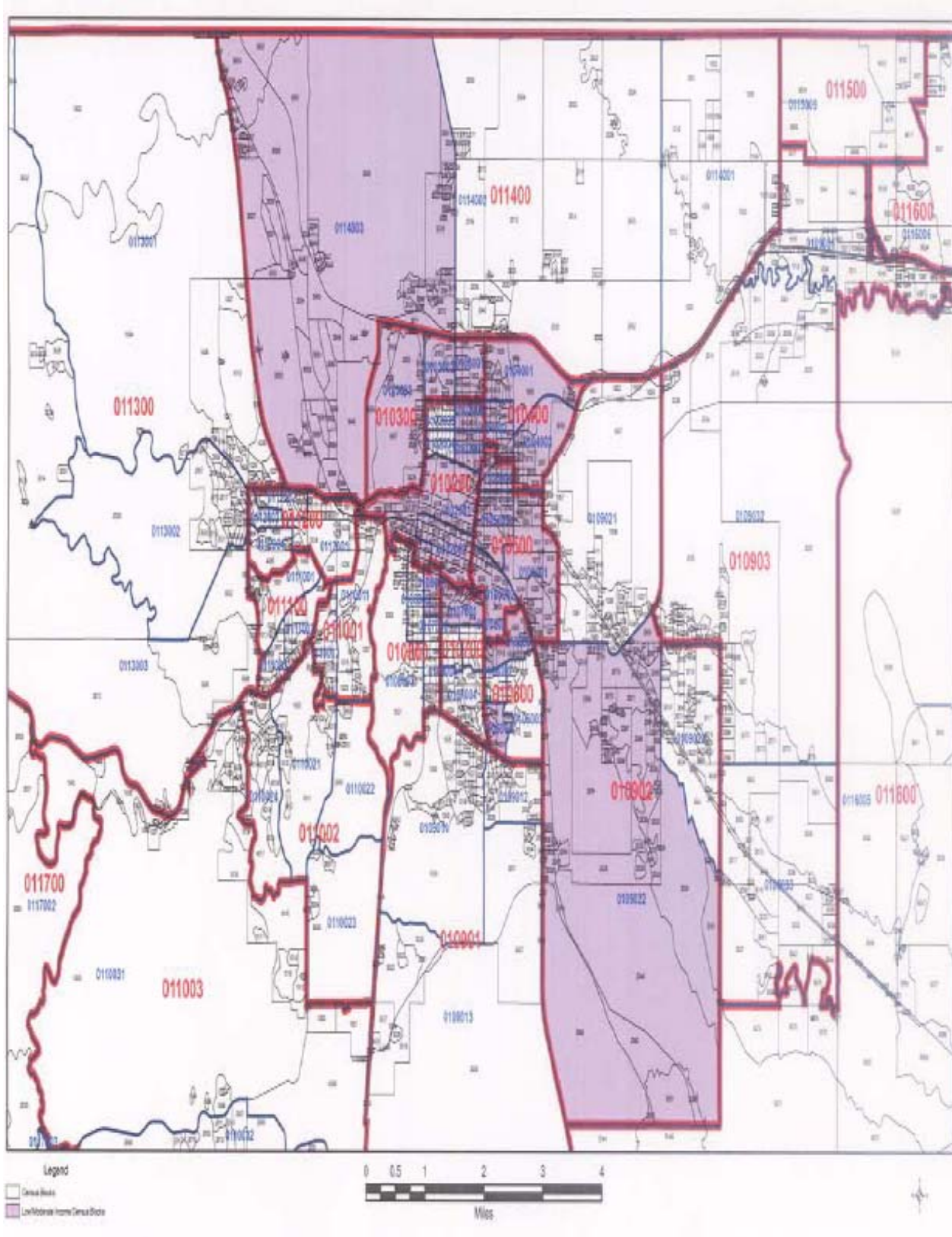
### Map D – Locations of RC Neighborhood Restoration Program Projects



### E. Locations of Single-Family Owner-Occupied Housing Projects



### F. Low-Income Census Tracts



### Map G - Census 2000 Percent of Persons Below the Poverty Level

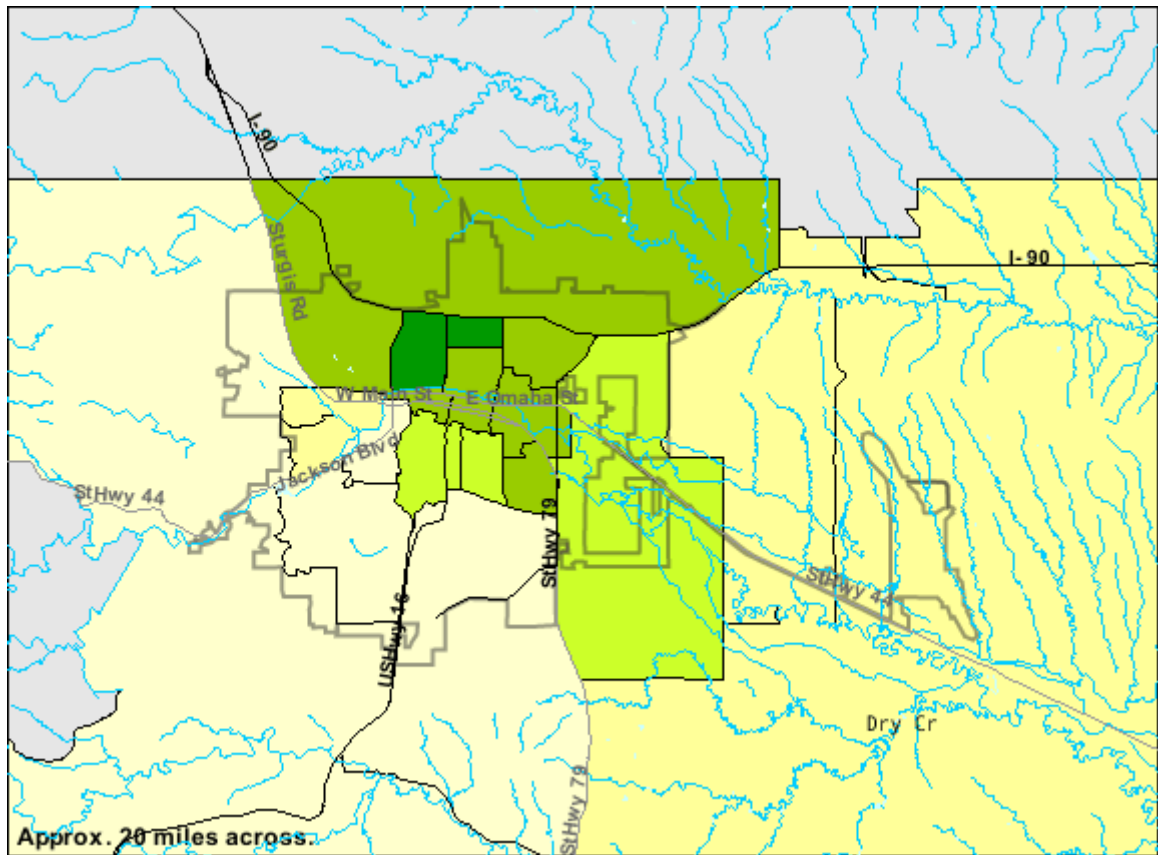
**Data Classes**

Percent	
3.9 - 5.9	Lightest Yellow
8.1 - 9.7	Yellow
11.8 - 12.2	Light Green
17.4 - 23.7	Medium Green
35.6 - 35.6	Dark Green

**Features**

- Major Road
- Street
- Stream/Waterbody
- Stream/Waterbody

TM-P067. Percent of Persons Below the Poverty Level in 1999: 2000  
Universe: Total population  
Data Set: Census 2000 Summary File 3 (SF 3) - Sample Data  
Rapid City city, South Dakota by Census Tract  
NOTE: Data based on a sample except in P3, P4, H3, and H4. For information on confidentiality protection, sampling error, non-sampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf3.htm>.



### Map H – Census 2000 Median Household Income Tracts

**Data Classes**

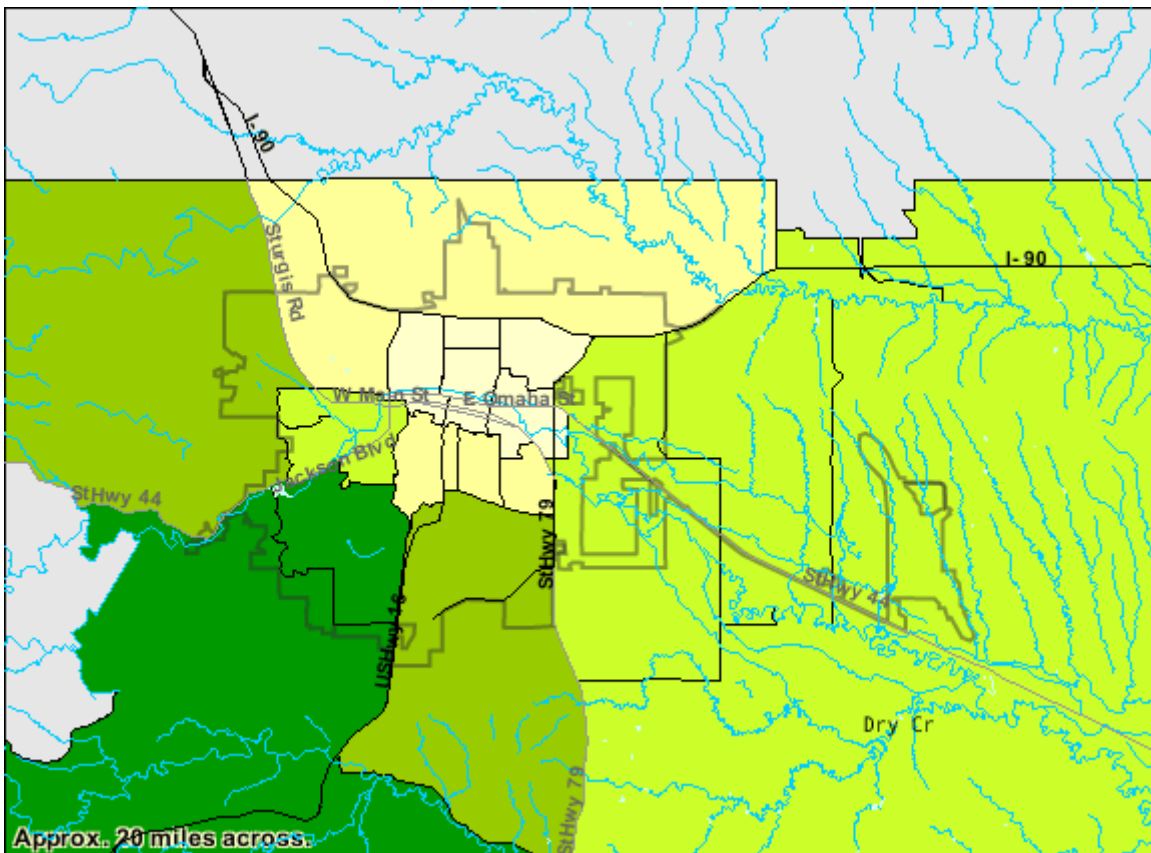
Dollars

21419 - 25430
28750 - 32846
35313 - 41222
45290 - 48641
57522 - 59464

**Features**

- Major Road
- Street
- Stream/Waterbody
- Stream/Waterbody

TM-P063. Median Household Income in 1999: 2000  
Universe: Households  
Data Set: Census 2000 Summary File 3 (SF 3) - Sample Data  
Rapid City city, South Dakota by Census Tract  
NOTE: Data based on a sample except in P3, P4, H3, and H4. For information on confidentiality protection, sampling error, non-sampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf3.htm>.



**CITIZEN PARTICIPATION PLAN**



**CITIZEN PARTICIPATION PLAN**

**FOR THE**

**CITY OF RAPID CITY**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**LEAD AGENCY:** *City of Rapid City  
300 Sixth Street  
Rapid City, SD 57701-2724  
Phone: (605) 394-4181*

*January 2003*

**CITIZEN PARTICIPATION PLAN FOR THE  
CITY OF RAPID CITY**

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- V. Planning Process
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- VII. Non-English Speaking - Hearing Impaired Residents
- VIII. Technical Assistance to Citizen Participants
- IX. Response to Proposals Submitted
- X. Responsibility for Conducting Hearings
- XI. Response to Complaints by Citizens
- XII. Amendments to Community Development Program
- XIII. Emergency Projects
- XIV. Monitoring and Evaluation of Community Development Program
- XV. Availability of Program and Related Information
- XVI. Modification to Citizen Participation Plan.

**I. THE CITIZEN PARTICIPATION PLAN**

*What is the Citizen Participation Plan?*

The City of Rapid City utilizes the programs of various Federal and State agencies, including the U.S. Department of Housing and Urban Development to implement housing and community development related activities.

Rapid City recognizes the obligation to provide adequate information to citizens regarding those programs through which it may seek funding. Therefore, the City will insure that adequate information is provided to local citizens to evaluate various proposals. The City will create and maintain a proper forum to obtain citizen views on housing and community development related issues.

The City receives an annual CDBG grant from the U.S. Department of Housing and Urban Development, resulting from its classification as an "entitlement" community. The City is also eligible to apply for supplemental funds under the Section 108 Loan Guarantee Program. The City may exercise its option to apply for Section 108 Loan Guarantee funding, and in so doing, will follow the procedures outlined in this Citizen Participation Plan. From time to time, the City may also apply for other forms of financial assistance in support of housing and community development initiatives, including federal HOME funds. In these circumstances, the City will follow the procedures outlined in this document.

The City recognizes that persons affected by public action should have a voice in policy formulation. Although the various housing and community development related activities are designed to have a long term beneficial effect on the community, these activities may also have an adverse impact on some individuals. Therefore, it is important that citizens know what is being planned and given an opportunity to present their views.

The City recognizes the need to consult and coordinate with appropriate public, nonprofit, and private agencies, such as the state and local jurisdictions, local public housing agencies participating in an approved Capital Fund Program, and among its own departments, to assure that its programs and plans are comprehensive and address all statutory requirements. It will also confer with social service agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons, and other categories of residents. The City will consult with state and local health and child welfare agencies, and examine existing data on hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

In order to comply with the spirit of program requirements relative to citizen participation, the City has developed this Citizen Participation Plan. Generally, the plan is designed to insure the involvement of affected persons and other concerned citizens, the openness and freedom of access to information, the adequate and timely presentation of pertinent data, the submission of views and proposals, and the continuity of citizen participation through each stage of the planning and execution of CDBG activities.

## **II. ADEQUATE INFORMATION**

*What kind of information does it provide?*

The City shall provide for full public access of information pertaining to the CDBG program to citizens, public agencies, and other interested parties, including those most affected by proposed activities. Affirmative efforts will be made to make adequate information available to citizens, especially to those of low, very low, and extremely low income and to those residing in slum and blighted areas and in areas where funds from federal or state programs are proposed to be used. At the time the City initiates the process to seek specific funding, the following program information shall be provided:

- A. The total amount of funds expected to be available to the City for housing and community development activities;
- B. The range of eligible activities that may be undertaken with these funds;
- C. The estimated amount of funds proposed to be used for activities that will benefit low, very low, and extremely low income persons;
- D. The possibility of residential and/or commercial displacement resulting from program implementation and the plans for minimizing such displacement, and;
- E. The types and levels of assistance to be made available to persons displaced by contemplated activities.

Upon completion of an application for funding and submission of the application to the appropriate agency, the City shall publish a notice in a newspaper of general circulation if program regulations so require. The notice shall appear in both the *Rapid City Journal* and the *Lakota Journal*. The notice will indicate that the application has been submitted and is available to interested parties upon request. The City shall make copies

of the appropriate documentation available at City Hall, 300 Sixth Street, Rapid City, SD 57701-2724.

**III. SUBMISSION OF VIEWS AND PROPOSALS**

*Who may comment on the information?*

The City shall provide for and encourage the submission of citizens' views and proposals regarding the Community Development Program; particularly low and moderate income persons, residents of identified blighted areas, and residents of public housing. This includes submission of such views:

- A. directly to the City during the planning period, and
- B. at other informal meetings if scheduled by the City prior to formal public hearings; and
- C. at formal public hearings.

The City shall provide timely responses to all written proposals stating the reasons for the actions taken by the City on the proposal.

Whenever possible, the City will respond within fifteen (15) working days and, whenever practical, responses will be made prior to the consideration and action on the Community Development Program by the City Council of the City of Rapid City.

**IV. THE CONSOLIDATED PLAN AND STRATEGY**

*What is the Consolidated Plan?*

The Consolidated Plan and Strategy will address affordable housing, economic and community development needs, conservation of neighborhoods, economic stimulation, provision of public improvements and facilities, public services and related issues. The planning process will provide an opportunity for citizen participation in identifying and prioritizing needs and the development of an overall strategy in addressing said needs. Specific projects and activities designed to address needs will be incorporated in an annual plan for use of entitlement CDBG funds.

**V. PLANNING PROCESS**

*What is the CP Planning Process?*

The planning and preparation of the City's Consolidated Plan, along with the proposed use of annual entitlement funds, shall be carried out in accordance with applicable HUD requirements and will include the following:

- A. The assembly of affordable housing and community development information will be carried out as an on-going process to identify and prioritize City needs.
- B. Conduct a minimum of two (2) public hearings during each consolidated program year to obtain the views of citizens and organizations prior to the commencement date of the City's consolidated program year. The first hearing shall be conducted to solicit citizen input for development of the proposed consolidated plan. The second hearing shall afford citizens an opportunity to comment and offer suggestions on the proposed consolidated plan prior to the action of the City Council and subsequent submission to HUD.

The hearings will be conducted at locations and times that provide ease of access for citizen attendance. Information presented by those in attendance will be used to identify and prioritize housing and community development needs and plan proposed projects and activities to address said needs.

- C. Conduct public meetings with local citizens and local agencies to review housing and community development needs.
- D. Meet with and/or communicate with public, nonprofit, and private agencies which may offer input on needs and/or projects and activities to address said needs.
- E. Provide a 30 day review period on the proposed consolidated plan and strategy which include projects and activities to be undertaken with CDBG funds. The public notice shall identify locations where the proposed consolidated plan will be available for citizen review. During the review period, citizens may provide comments in writing to the City of Rapid City, 300 Sixth Street, Rapid City, SD 57701-2724.
- F. A public hearing shall be conducted on the proposed consolidated plan and strategy (including the use of annual entitlement CDBG funds) during or following the 30 day review period and shall contain a summary of the Proposed Consolidated Plan and annual entitlement submission. The notice shall also provide the expected date for action by the Rapid City

governing body. All citizen comments shall be presented in writing prior to the public hearing or during the public hearing. Adequate time will be reserved to modify the proposed consolidated plan based on citizen comment prior to action of the City Council and submittal of the consolidated plan to HUD.

- G. The City may act on the consolidated plan and use of entitlement funds at any time following the 30 day review period and after the second public hearing and prior to submittal of the consolidated plan and strategy to HUD.
- H. It is the policy of the City of Rapid City to carry out its Community Development Block Grant Program in a manner that minimizes the displacement of residents and businesses. However, in instances where displacement is unavoidable, information on the types and levels of assistance to be made available to persons displaced will be made available at City Hall. *c/s AC* ✓

## VI. NOTICE OF HEARING AND MEETING

*What opportunities are there for citizen's comments?*

An initial hearing will be held to obtain the views of interested citizens and organizations regarding overall community development and housing needs, development of proposed activities, and a review of program performance. The second hearing will be held to obtain the views of interested citizens and organizations on the proposed use of CDBG funds and other elements of the consolidated plan.

Generally, hearings shall be held at the City/School Administration Building. However, the City has the option of conducting hearings in local neighborhood meeting places, such as local churches. Such hearings will be duly advertised. All public hearings will be held in facilities that afford accessibility for persons with disabilities. At least fourteen (14) calendar days prior to any hearing, a notice shall be published in the non-legal section of a paper of general circulation. The notice will give the date, time, place and topics to be considered at the hearing.

Notices will also be sent to social service agencies and other public and semi-public groups which may have particular interest in or be affected by the proposed program. The City will work through these agencies and groups to encourage participation in the hearing process on the part of low, very low, and extremely low income persons who reside in areas where funds will be spent.

The City will also work with these agencies and groups to involve persons who reside in low, very low, or extremely low income neighborhoods. All notices of the second hearing will also contain a detailed description of the area or areas affected by the project activities in an effort to alert the residents of these areas of such proposals and to encourage their participation in the hearing process.

If any organizations or groups representing affected residents wish to become involved in the citizen participation process, the City shall place such group on its mailing list of representative groups and organizations. The City shall be responsible for maintaining a list of representative groups and organizations. This list shall be updated at the beginning of each program year. Additions to the list may be made by written request to the City stating the nature of the organizations services and why it should be included on the City's list of representative groups.

The City shall have the responsibility for calling meetings and hearings with citizens likely to be affected by activities undertaken by the City. The City shall also develop procedures for meetings and hearings and for moderating such meetings.

**VII. NON-ENGLISH SPEAKING AND PHYSICALLY DISABLED RESIDENTS**

*What is the City doing for non-English speaking residents and physically disabled residents?*

The City will take such measures as are appropriate to accommodate the needs of non-English speaking and hearing impaired residents in the case of public hearings where a majority of the participants at the hearing are expected to be non-English speaking or hearing impaired residents. At a minimum, all handout material prepared for such hearings will be bi-lingual to accommodate the needs of attendees. Secondly, the City may engage the services of a bi-lingual person to assist in presenting relevant information at the hearing, if such services are requested. In addition, the City will publish the Telephone Device for the Deaf (TDD) number so hearing impaired residents may have access to information.

All meeting locations will be accessible to persons with disabilities. Persons requiring assistance should contact the City at least five days prior to the meeting date.



**VIII. TECHNICAL ASSISTANCE**

*Is technical assistance available?*

Technical assistance from the City or third party contractors to the City or its agencies will be provided to citizen participants, low, very low, and extremely low income groups or persons in order to enable them to understand the federal requirements associated with the CDBG program, such as Davis-Bacon Federal Labor Standards provisions, environmental policies, equal opportunity requirements, relocation provisions, etc. Technical assistance will also be provided to groups representative of persons of low, very low, and extremely low income that request assistance in developing proposals. Such assistance will be made available upon request by interested citizens or organizations to the City. In addition, the City, through the public hearings, will review such program requirements and will have available for interested parties handout material dealing with technical program requirements so as to assure understanding. Furthermore, the City will provide interpretation services to any non-speaking person or hearing impaired persons who may require such assistance in understanding a particular program being planned or administered by the City.

**IX. RESPONSE TO PROPOSALS SUBMITTED**

*How will The City respond to proposals submitted?*

The City of Rapid City will respond in writing to all proposals submitted verbally or in writing at public hearings or meetings. The City's response to a request for activities or projects shall be made within fifteen (15) days from the date of the hearing or meeting, or prior to the meeting of the City Council to consider approval of the use of annual entitlement funds.

**X. RESPONSIBILITY FOR CONDUCTING HEARINGS OR MEETINGS**

*Who is responsible for conducting hearings?*

The City shall have the responsibility for conducting meetings and hearings relative to the Community Development Block Grant program. The City shall also develop procedures for meetings and hearings.

**XI. RESPONSE TO COMPLAINTS SUBMITTED BY CITIZENS**

*How will the City respond to complaints by citizens?*

The City of Rapid City will respond in writing to written citizen complaints related to the Community Development Program within fifteen (15) working days from receipt of such complaint.

All correspondence should be directed to:

City of Rapid City  
300 Sixth Street  
Rapid City, SD 57701-2724

## **XII. AMENDMENT PROCESS**

*Can the City amend its programs?*

The City must amend its approved program based upon one of the following decisions:

- A. To make substantial change in its allocation priorities;
  - P A substantial change in allocation priorities is defined as:
    - § A 50% change in the project if the project is funded at \$25,000 or less.
    - § A 25% change in the project if the project is funded at \$25,001 or more.
- B. To undertake an activity, using program funds (including program income), which was not previously described in an action plan or funding application.
- C. To not carry out an activity for which funding is approved; or
- D. To substantially change the purpose, scope, location, or beneficiaries of an activity.

A substantial change is defined as the increase or decrease of more than 25% in the service area and/or class of beneficiaries.

In such instance, the City of Rapid City shall provide citizens with reasonable notice of, and opportunity to comment on, such proposed changes in its use of funds. The City will publish a notice in the non-legal section of a paper of general circulation of the proposed program change and give interested or

affected citizens at least thirty (30) calendar days to submit comments on the amendment, prior to taking such amendment action. The City will notify the appropriate funding agency of the proposal and provide a description of any changes.

**XIII. EMERGENCY PROJECTS**

For emergency activities, it is the policy of the City Council of the City of Rapid City to grant a temporary waiver for the 30 day "Citizen Review and Comment Period". The City will advertise the project for citizen comment concurrent with the start of the project.

In keeping with federal regulations, an emergency project can be defined as an emergency activity of recent origin in which existing conditions pose a serious and immediate threat to the health, safety, or welfare of the community. A subrecipient must submit certification from a qualified official stating the nature of the emergency and that it poses a serious threat to the community.

**XIV. MONITORING AND EVALUATION OF COMMUNITY DEVELOPMENT PERFORMANCE**

*How will the Community Development Program be evaluated?*

The City shall publish a notice of completion of the Consolidated Annual Performance Report (CAPER) and there will be a fifteen (15) day public comment period before the CAPER is submitted to the Department of Housing and Urban Development.

Annually, at least one (1) public hearing shall be held, at which time the performance of the program will be discussed, to provide any resident an opportunity to comment on the Community Development Program. This hearing may be combined with another scheduled hearing.

**XV. AVAILABILITY OF PROGRAM AND RELATED INFORMATION**

*Will Program information be made available?*

The City will provide full public access to program information. The City shall maintain the following data:

- A. Mailing and promotional material related to the Citizen Participation Process.

- B. Record of Hearing.
- C. Key documents including prior statements, consolidated plan and strategy, approval letters, performance report, evaluation reports, and other documents required by the Department of Housing and Urban Development.
- D. Copies of regulations and policy statements issued by the Department of Housing and Urban Development. All of the above data is available for inspection at City Hall.

**XVI. MODIFICATION OF PLAN**

*Can this Plan be modified?*

The citizen participation plan may be modified from time to time by the City provided such revisions are consistent with federal and state law, HUD's CDBG regulations, and administrative requirements covering citizen participation. Prior to any modification of the citizen participation plan, the City will publish a notice of modification of the plan in sufficient time to permit citizens to comment prior to approval by the City Council. The notice shall be published in local newspapers of general circulation at least fourteen (14) calendar days prior to the adoption of the modification by the City Council.

Any questions or comments on this plan or request for information should be directed to: City of Rapid City, 300 Sixth Street, Rapid City, SD 57701-2724, telephone (605) 394-4181.

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**PUBLIC ADS AND COMMENTS**

**No ads run or comments received at time of Preliminary Approval.**

**CERTIFICATIONS**



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number



- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2008, 2\_\_\_\_, 2\_\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

---

Signature/Authorized Official

Date

Alan Hanks

Name

Mayor

Title

300 Sixth Street

Address

Rapid City, SD 57701

City/State/Zip

(605) 394-4110

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

Signature/Authorized Official

Date

Name

Alan Hanks

Title

Mayor

Address

300 Sixth Street

City/State/Zip

Rapid City, SD 57701

Telephone Number

This certification does not apply.  
 This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

---

Signature/Authorized Official

Date

Alan Hanks

Name

Mayor

Title

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Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

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 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Alan Hanks

Name

Mayor

Title

300 Sixth Street

Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, Alan Hanks, Chief Executive Officer of Rapid City, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

---

Signature/Authorized Official

Date

Alan Hanks

Name

Mayor

Title

300 Sixth Street

Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

- This certification does not apply.
- This certification is applicable.

## APPENDIX TO CERTIFICATIONS

### Instructions Concerning Lobbying and Drug-Free Workplace Requirements

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Rapid City - C/SAC Bldg	300 Sixth Street	Rapid City	Pennington	SD	57701
Other locations on file					

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any



controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

**SECTION 3 REPORT**

**Section 3 Summary Report**

Economic Opportunities for  
Low - and Very Low-Income Persons

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing  
And Equal Opportunity

OMB Approval No: 2529-0043  
(exp. 11/30/2010)

HUD Field Office:

Section back of page for Public Reporting Burden statement

1. Recipient Name & Address: (street, city, state, zip) City of Rapid City 300 Sixth Street Rapid City, SD 57701	2. Federal Identification: (grant no.) B-08-MC-46-002	3. Total Amount of Award: \$488,747
	4. Contact Person Barbara Garcia	5. Phone: (Include area code) (605) 394-4181
	6. Length of Grant: 12 months	7. Reporting Period: Apr. 1 2008 - Mar. 31, 2009
8. Date Report Submitted:	9. Program Code: (Use separate sheet for each program code) 7	10. Program Name: CDBG

**Part I: Employment and Training (\*\* Columns B, C and F are mandatory fields. Include New Hires in E & F)**

A Job Category	B Number of New Hires	C Number of New Hires that are Sec. 3 Residents	D % of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	E % of Total Staff Hours for Section 3 Employees and Trainees	F Number of Section 3 Trainees
Professionals	NA				
Technicians	NA				
Office/Clerical	NA				
Construction by Trade (List)	NA				
Trade	NA				
Trade	NA				
Trade	NA				
Trade	NA				
Other (List)	NA				
Total					

\* Program Codes  
1 = Flexible Subsidy  
2 = Section 202/811

3 = Public/Indian Housing  
A = Development,  
B = Operation  
C = Modernization

4 = Homeless Assistance  
5 = HOME  
6 = HOME State Administered  
7 = CDBG Entitlement

8 = CDBG State Administered  
9 = Other CD Programs  
10 = Other Housing Programs

**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$	
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 0	
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0 %
D. Total number of Section 3 businesses receiving contracts		0

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$	
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$	
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		%
D. Total number of Section 3 businesses receiving non-construction contracts		

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.