



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Growth Management Department

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Monica Heller, Community Planning Coordinator

DATE: June 23, 2009

RE: An Ordinance to create a Sidewalk Vendor Permit in the Central Business District by amending Section 12.20.020 and an Ordinance Amendment to require an Annual Sidewalk Vendor License by adding Chapter 5.56 to the Rapid City Municipal Code.

Staff has received a request to allow sidewalk vendors in the Central Business District. There are currently no provisions in the Rapid City Municipal Code to allow sidewalk vendors in the City of Rapid City. Staff from the Police Department, City Attorney's Office and the Growth Management Department has met with Destination Rapid City staff to review requirements for sidewalk vendors from various jurisdictions across the country. Based on this research, the attached two ordinance amendments were drafted for your consideration.

The ordinance amending Section 12.20.020 is similar to the recently approved ordinance amendment to allow sidewalk cafes in the Central Business District. It allows the Planning Commission to review the details of the application for a sidewalk vendor permit, including the location, a detailed drawing of the vending unit, and the types of items to be sold. The sidewalk vendor permit application requires Planning Commission approval; however, the Planning Commission's action is appealable to the City Council.

The ordinance amendment to add Chapter 5.56, requires sidewalk vendors to make application to the City Council annually for a sidewalk vendor license, similar to the license required for an ice cream vendor. The annual renewal fee



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for this license is proposed to be \$100.

Staff Recommendation: Staff recommends that the ordinance to create a sidewalk vendor permit to approve the location in the Central Business District by amending Section 12.20.020 and the ordinance amendment to require an annual sidewalk vendor license by adding Chapter 5.56 to the Rapid City Municipal Code be approved.



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