

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA  
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room  
10:00 A.M., Friday, June 19, 2009

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Patti Martinson and Karen Olson; Planning Commission members: Tom Hennies; and City staff: Growth Management Director Marcia Elkins and City Engineer Dale Tech (proxy). Others present included Compliance Specialist Toni Broom, Community Resources Director Kevin Thom, IT Analyst Jim Gilbert, and Administrative Coordinator Amber Sitts.

Motion was made by Elkins, second by Martinson and carried to **approve the minutes for May 15, 2009.**

Preston gave a brief review of the **Financial Reports** and noted a change in the amount of \$212,000 for IT projects.

Broom addressed the **Capital Plan for Streets, Drainage, MIP Projects** noting adjustments to the South Street Sanitary Sewer Extension, First Street Outfall 36" Flap Gate, and Levee Storm Water Flap Gates, and she also mentioned that they added a new project for 2010 and 2011 which is the Morning View Drive Reconstruction. She pointed out that, even with adding projects, they are good for the next five years according to the plan. Elkins asked about the new projects that were added and mentioned that they still need to go through the approval process. Tech then briefly discussed some of the projects in more detail. Motion was made by Elkins, second by Olson, to approve the plan with the changes striking the Morning View Drive Project 50767 to allow explanation of why it should be added to the plan. Motion carried.

Olson briefly explained the grant awards for sports organizations, and it was indicated that funds come from CIP. She stated that Jerry Cole indicated to her that he is comfortable that they will not need to increase the amount of funds available. Motion was made by Martinson, second by Olson, to **approve the following 2009 Sports Facility Partnership Fund Grant Awards:** 1) ASA Softball, Parkview Softball Complex (shade structure) - \$5,194.13; 2) ASA Softball, Parkview Softball Complex (retaining wall) - \$5,500.00; and 3) Church Softball League, Whitehead Fields (outfield fence replacement) - \$3,251.25. Motion carried.

Thom explained a request to **reallocate funds committed to Audio Visual Upgrades** for other IT needs. Preston asked about a scanning system, and Thom indicated there are still some issues they need to vet. Motion was made by Hennies and seconded to approve the request. Elkins asked about the funds spent and mentioned some expenditures are not showing on the spreadsheet. Preston indicated that some of the expenditures may not have gone through the system yet, so Elkins asked for an update on the numbers at the next meeting. Thom provided a list of pending IT projects and explained that they would use the reallocated funds to pay for some or parts of the projects on the list. Responding to Olson, Gilbert explained the Virtualization Project and its requirements. Elkins pointed out that Consultant Services is on the list, but consultants are not approved for CIP funds. Preston added that if the consultant services are for another project on the list then they would be eligible for reimbursement. Substitute motion was made by Elkins, second by Olson, to approve the reallocation of funds committed to Audio Visual Upgrades for all pending IT projects except consultant services. Motion carried.

Martinson asked about the time frame for ADA upgrades to the restrooms at the CSAC building, and Tech offered to find out the status.

There being no further business, the meeting adjourned at 10:38 A.M., and it was noted the next scheduled meeting is July 17, 2009 at 10:00 A.M. in the C/SAC, 3<sup>rd</sup> Floor West Conference Room.