

CITY OF RAPID CITY
TRAVEL REQUEST

LF051309-02

Person requesting travel Steve Burgad Department Civic Center

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

School of Ice Technologies

List all other City employees, if any, making the trip for the same purpose: Chris Weinert

Place of meeting or destination: Newark, NJ

Date of meeting June 7-12

Date trip to begin June 7 Date trip will end June 13

Method of transportation requested Air

Estimated transportation cost \$ 1100.00

Meals 504.00

Lodging 6 days 714.00 + TAX

Other costs - description Registration 1590.00

Taxi - round trip 162.00

Total estimated cost of trip \$ 4070.00

Signed Steve Burgad Date Jancy Heitold for Date 5-6-09
(person requesting travel) (Department Head) Brian Maltzke

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor

Yellow copy - Finance

Gold copy - Department copy

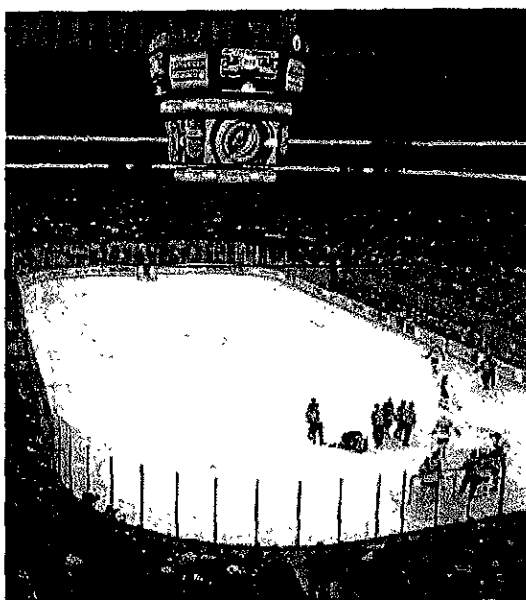


5th Annual School of Ice Technologies

Prudential Center • Newark, NJ
June 7-12, 2009

Attend the 2009 School of Ice Technologies and you'll return to your facility equipped with the confidence that comes from knowing trade secrets the industry veterans know!

Welcome
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This informative, interactive workshop will prepare you with the tools and techniques to perform an outstanding job for your facility. The instructors have years of experience straight from the "Front Lines," so the School of Ice Technologies gives you more than just theory. It's practical, intensive ice technology training you can put into practice as soon as you return home—brought to you by a team who has been there and done it.

We'll teach you step-by-step how to master key ice making and maintenance skills. And you'll be amazed how incredibly simple your job will become with the training you receive in this hands-on course! Course includes:

- Refrigeration theory and maintenance
- HVAC and dehumidification
- Energy management
- Building conversions
- Ice-making and installation
- Resurfacer operation and maintenance
- Dasher installation and maintenance

Last year's School of Ice Technologies was a huge success. Ice arena professionals traveled from across the nation to learn tricks of the trade from industry leaders.

The School of Ice Technologies is jointly hosted by the International Association of Assembly Managers, Inc. and the Ice Skating Institute.





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5th Annual School of Ice Technologies

Prudential Center • Newark, NJ
June 7-12, 2009

Click Here
To Add
This Event
To Your Calendar



Mark your calendar!

GENERAL INFORMATION

You'll master key ice-making and maintenance skills and techniques at the 2009 School of Ice Technologies.

Interactive workshops include:

- Refrigeration theory and maintenance
- HVAC and dehumidification
- Energy management
- Building conversations
- Ice-making and installation
- Resurfacer operation and maintenance
- Dasher installation and maintenance

Don't delay! Early bird registration ends May 9th.

Classroom Sessions & Accommodations:

Crowne Plaza Hotel
Reservations: (973) 227-9200
Group rate: \$119
Cut-off date: May 18

For more information about the SIT program, visit www.skateisi.org.

