

# ADVERTISING AUTHORITY

PW022409-23

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: \_\_\_\_\_  
 II. PROJECT NAME: Handheld, Mobile Two-Way Radios / Pagers  
 III. Project/Item(s) Description: Radios for Various City Departments

IV. BID LETTING DATE: March 2009

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: Various City Departments  
 Estimated Completion Date: December 2009  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ \_\_\_\_\_

VII. BASIS OF PAYMENT

Assessed	_____	Non-Assessed	_____
Single Payment	X	Partial Payment	X

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
May	\$ 20,000	\$	\$	\$	\$
Thru	\$	\$	\$	\$	\$
December	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 20,000</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund				
Department	Various			
Line Item				

X. DEPARTMENT/DIVISION: Various City Departments  
 Project Manager: Toni Broom *Toni Broom* Date February 17, 2009  
 \_\_\_\_\_ Date 2-17-09  
 DEPARTMENT/DIVISION MANAGER Signature  
 \_\_\_\_\_ Date 2-17-09  
 PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	<u>2/18/09</u>	<u>TB</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk Public Works Engineering Project Manager
	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	