



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Finance Office Department

300 Sixth Street

Telephone: (605) 394-4143

FAX: (605) 394-2232

Web: www.rcgov.org

February 17, 2009

Mr. Deene Dayton
SD Dept of Legislative Audit
C/O 500 E. Capitol
Pierre, SD 57501-5070

Dear Deene:

I am respectfully requesting a 30-day extension for the 2008 City of Rapid City Annual Report. I am continuing to work with Jerry Wulf and Mark Lyons of Casey Peterson & Associates to finalize the 2007 audit. Also, I would like the opportunity to train Tracy Davis in preparing the annual report, as there will be a comment in the 2007 audit referencing the need to have someone review the annual report prior to the auditors arriving. Our response to that specific comment is to train our Chief Accountant to complete the annual report and that I would review the end product. I do anticipate the training to take at least two years to fully implement.

I will be advising the council at the February 25th Legal & Finance Committee meeting and the March 2nd council meeting that I am requesting this extension.

I appreciate your consideration of this request and anxiously await your reply.

Sincerely,

Pauline Sumption
Assistant Finance Officer



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