



CITY OF RAPID CITY

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MEMORANDUM

TO: Legal and Finance Committee
City Council

FROM: Karen Bulman, Planner II

DATE: February 18, 2009

RE: Professional Service Agreement with Michelle L. Dennis/M.L. Dennis Consulting for the Hillcrest Area Reconnaissance Survey, Comprehensive Preservation Plan Update, and Goals Training Project for the Historic Preservation Commission in an amount not to exceed \$9,750.00

The Historic Preservation Commission is requesting approval of the contract with Michelle L. Dennis/M.L. Dennis Consulting for the Hillcrest Area Reconnaissance Survey, Comprehensive Preservation Plan Update, and Goals Training Project.

This Project will provide a reconnaissance survey of the Hillcrest Subdivision area, an update of the Comprehensive Preservation Plan, and Historic Preservation Commission goal training. This information will be important in evaluating the historic significance of the Hillcrest area in the city, and providing an updated comprehensive preservation plan along with training to implement the goals provided in the plan.

The Historic Preservation Commission received funding for this preservation project in the 2008-2009 Certified Local Government grant from the State Historic Preservation Office. Request for Proposals were advertised and three qualified proposals were submitted. The Historic Preservation Commission recommends the approval of the proposal from Michelle L. Dennis/M.L. Dennis Consulting to complete the project.

STAFF RECOMMENDATION: Authorize the Mayor and Finance Officer to sign the contract between Michelle L. Dennis/M.L. Dennis Consulting and the City of Rapid City for the Reconnaissance Survey, Comprehensive Preservation Plan Update, and Goals Training Project for the Historic Preservation Commission in an amount not to exceed \$9,750.



EQUAL OPPORTUNITY EMPLOYER