

RAPID CITY POLICE DEPARTMENT MEMORANDUM

December 2, 2008

MEMO TO: Connie Ewing, City Finance
FROM: Captain Deb Cady, Criminal Investigations
SUBJECT: Change Fund for Responsible Alcohol Services Program (RASP)

The Rapid City Police Department has taken over the responsibility for managing the Responsible Alcohol Servers Program (RASP). This particular class teaches South Dakota laws pertaining to serving alcohol, to include, but not limited to serving minors, serving individuals over 21 and serving intoxicated persons. Individuals who have an option to be trained include owners/managers of alcohol establishments, along with bartenders, waitresses, clerks, and cashiers.

The fee for this class is \$20.00 per individual. The Criminal Investigation Division will need a new change fund specifically for RASP in the amount of \$100.00. The supervisor responsible for this program is Captain Deb Cady. The contact person for questions and for keeping the change fund is Compliance Officer Joleen Ollerich.

I understand this request must go through Legal Finance and City Council. Please notify me when approval has been given for this fund.

Thanks in advance for your assistance.