



CITY OF RAPID CITY
RAPID CITY, SOUTH DAKOTA 57701-2724

COMMUNITY DEVELOPMENT DIVISION

300 Sixth Street
Rapid City, SD 57701

MEMORANDUM

TO: Legal & Finance Committee

FROM: Barbara Garcia, Community Development Specialist

DATE: October 29, 2008

RE: Authorize Mayor and Finance Officer to sign an Agreement for Independent Contractor Services between Western South Dakota Community Action Agency (CAP) and the City of Rapid City

Staff is seeking City Council approval of the Agreement for Independent Contractor Services between Western South Dakota Community Action Agency (CAP) and the City of Rapid City and authorization for the Mayor and Finance Officer to sign the Agreement.

The City of Rapid City utilizes Community Development Block Grant funds to provide a home rehabilitation program, the Neighborhood Restoration Program, for eligible low income homeowners within the corporate limits of Rapid City. HUD guidelines, and the Neighborhood Restoration Program Policy and Procedures, require that lead based paint inspections and testing be performed on homes built prior to 1978 where painted surfaces will be disturbed, to determine whether lead based paint is present. Western South Dakota Community Action Agency (CAP) is a local non-profit agency with staff certified by the Environmental Protection Agency to complete lead hazard identification, risk assessments and clearances.

Western South Dakota Community Action's (CAP) lead based paint inspections will include a standard inspection and evaluation of the property, a summary of the findings, and an itemized list of recommended actions and/or remediation. CAP's fee for the inspection will be \$250.00 plus \$15.00 per lead paint sample test. Lead sample tests must be performed on each surface which may be disturbed as part of the home rehabilitation. Fees are allocated and paid out of the Community Development administration budget and/or the Neighborhood Restoration Program's program delivery budget. Total expenditure per year for Lead Inspection Tests is less than \$9,000.

Staff Recommendation: Approval of the Agreement for Independent Contractor Services between Western South Dakota Community Action Agency and the City of Rapid City and authorize the Mayor and Finance Officer to sign the Agreement.



EQUAL OPPORTUNITY EMPLOYER