

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota

C/SAC -- 3rd Floor, West Conference Room
October 17, 2008

Assistant Finance Officer Pauline Sumption (proxy) called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Patti Martinson, Deb Hadcock, Karen Olson, and Malcom Chapman; and City staff: Growth Management Director Marcia Elkins, and City Engineer Dale Tech (proxy). Others present included Mayor Alan Hanks, Engineering Project Manager Rod Johnson, Parks Division Manager Lon VanDeusen, Chief Accountant Tracy Davis, Administrative Coordinator Jackie Gerry, Engineering Project Administrator Paul Faiman, and Parks Landscape Architect Randy Lyons.

Hadcock moved, second by Chapman and carried to approve the **minutes for September 19, 2008**.

Davis gave a brief review of the **Financial Reports for September, 2008**, outlining the current month expenditures for East Anamosa Street extension from LaCrosse to Century; Anamosa Street Phase I from Milwaukee to LaCrosse; East Mall Drive; and the Debt Services.

Tech reviewed the **Capital Plan for Streets, Drainage, MIP Projects for October, 2008**, noting an adjustment to the East Nebraska Street drainage improvements to reflect the project bid award. The Capital Plan Summary maintains a positive balance. Chapman moved, second by Hadcock and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for October 2008.

Tech reported that staff from Public Works, Finance, and City Attorney's Office met to discuss the **Visitor Information Center roof repair**. Direction was given that the Department of Public Works would contact MAC Construction; who have made no commitment, but have indicated their willingness to consider evaluating the situation in 2009. It is indicated that the City Attorney's Office has reviewed the maintenance agreement between the City and the VIC (Visitor Information Center); and has determined that the VIC is responsible for the maintenance of the facility. Members are reminded that the funding available through the CIP is dedicated to the repair of sidewalks at the VIC. It was reported the original contractor had consented to correct some of the issues; and would have performed the work at their cost and the material supplier would have provided the material at their cost. Sumption indicated that the VIC gave the City \$25,000, to be held in trust, to be used for maintenance costs. To-date, that dollar amount plus interest is an estimated \$31,000. Hadcock moved, second by Olson to request that the Department of Public Works contact the VIC about updated costs for the sidewalk repair; and to discuss the VIC roof repair. Mayor Hanks addressed the ownership of the VIC facility, indicating that because of the non-profit status, transfer of the property to the VIC could not be done. The property remains in the ownership of the City of Rapid City. Elkins moved, second by Chapman, as a substitute motion, to request that the Departments of Public Works, Finance and Attorney's Office contact the VIC to discuss the sidewalk and roof; and the CIP Committee's concern about any commitment of City funds. Motion carried.

Tech indicated that a proposed **Catron Blvd. turn lane** comes forward from the September 30, 2008 Public Works Committee. He explained that Jim Leach, Rapid City requested that the City add a turn lane on Catron Blvd. between Hwy 16 and Sheridan Lake Road because of a growing concern for potential accidents. Tech indicated that the construction of west-bound turn lane, in the vicinity of the Stoney Creek Apartment complex would cost an estimated \$250,000. However, this turn lane does not meet the warrants at this time. Tech suggested that when the apartment complex is completed, and sixty percent of the units occupied, the turn lane could meet those warrants. It is indicated that a turn lane was considered when the apartment complex was being constructed, but project overruns for the sewer did not leave funds available in the Tax Increment District financing for the construction of a turn lane. Tech asked for direction on the inclusion of a project in the Five-Year Plan for Streets, Drainage, MIP Projects. He noted that should a project be programmed for 2009, other projects will need to be delayed.

Alderman Olson indicated that residents on Nugget Gulch have concerns about a turn lane; and suggested that staff look at the road section more globally. Olson moved, second by Martinson to request the Department of Public Works bring forward a global review of the road section between Belgarde and Nugget Gulch. Elkins moved, second by Hadcock, as a substitute motion, to recommend that a turn lane on Catron Blvd. be included in the Five Year Plan for Streets, Drainage, MIP Projects; and prioritized in the list of projects with possible funding for construction in 2010. Jim Leach, Rapid City suggested that this roadway is dangerous; that the posted speed limit of 50 MPH is too fast; and the grade of the roadway increases the potential for accidents. Upon a vote being taken on the substitute motion, motion carried.

Johnson addressed the MBTC (**Milo Barber Transportation Center**) explaining that the FTA (Federal Transit Authority) will pay eighty percent of the improvement to be made to the MBTC, but that the City will need to identify the twenty percent matching funds. He reminded the members that funds from CIP were expended for the design of the MBTC improvements. Johnson indicated that the budget for construction is estimated at \$1 Million and the City's match will be \$200,000. It is suggested that the Capital Improvements Program Contingency Fund for 2009 could be a possible funding source.

There being no further business, the meeting adjourned at 10:50 A.M., and it was noted the next scheduled meeting is November 21, 2008 at 10:00 A.M. in the C/SAC, 3rd Floor West Conference Room.