



CITY OF RAPID CITY

Community Resources Department

300 Sixth Street

Rapid City South Dakota 57701-5035

MEMORANDUM

TO: Legal and Finance Committee

FROM: Kevin Thom, Director

DATE: Sept. 12, 2008

RE: ESRI GIS Training in Broomfield, CO

Staff requests City Council approval of the travel request for Angela Tallon, GIS Analyst to attend the ESRI GIS Training sessions - Multi-user Geodatabase & ArcGIS Server Enterprise. The purpose of the training is to provide continuing education to the GIS staff.

The total combined cost of travel is estimated at \$3,651.09 and includes the following expenses:

ESRI GIS Training in Broomfield, CO

\$296.00	Transportation Costs
\$205.00	Meals (12/7/08-12/13/08)
\$700.09	Lodging
<u>\$2,450.00</u>	Cost of Training
\$3,651.09	Total Travel Estimate

Staff Recommendation: Staff recommends approval of the travel request for Angela Tallon, GIS Analyst to attend the ESRI GIS Training (Multi-user Geodatabase & ArcGIS Server Enterprise) in Broomfield Colorado Dec. 8-12, 2008 (travel dates Dec. 7 & 13) in an estimated amount of \$3,651.09.



EQUAL OPPORTUNITY EMPLOYER