



CITY OF RAPID CITY

Community Resources Department

300 Sixth Street

Rapid City South Dakota 57701-5035

MEMORANDUM

TO: Legal and Finance Committee

FROM: Kevin Thom, Director

DATE: February 21, 2008

RE: ESRI User Conference, San Diego, CA

Staff requests City Council approval of the travel request for Russ Tiensvold, GIS Coordinator to attend the ESRI User Conference Aug. 4-8, 2008. The purpose of the User Conference is to provide continuing education to the GIS staff and meet with current and future GIS software vendors. The registration cost for the User Conference (\$1,395) is paid by ESRI as part of our existing software license agreement.

The total combined cost of travel is estimated at \$1,630.00 and includes the following expenses:

ESRI GIS Training in Broomfield, CO

\$500.00	Transportation Costs
\$180.00	Meals (8/3/08-8/8/08)
<u>\$950.00</u>	Lodging
\$1,630.00	Total Travel Estimate

Staff Recommendation: Staff recommends approval of the travel request for Russ Tiensvold, GIS Coordinator to attend the ESRI User Conference in San Diego, CA August 4-8, 2008 (travel dates August 3-8) in an estimated amount of \$1,630.00.



EQUAL HOUSING
OPPORTUNITY

EQUAL OPPORTUNITY EMPLOYER