

CAPITAL IMPROVEMENTS PROGRAM MINUTES
C/SAC -- 3RD FLOOR, WEST CONFERENCE ROOM

JULY 20, 2007

Acting Finance Officer Sumption called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Sam Kooiker, Karen Olson, Lloyd LaCroix, and Malcom Chapman; Planning Commission member Mike Derby; and City staff: Growth Management Director Marcia Elkins, Public Works Director Dirk Jablonski, and Parks & Recreation Director Jerry Cole. Others present included: Mayor Alan Hanks, City Engineer Robert Ellis, Project Manager Dan Coon, Project Manager Rod Johnson, Library Director Greta Chapman, RTS Manager Rich Sagen, Accounting Coordinator Tracy Davis, and Administrative Coordinator Jackie Gerry.

Olson moved, second by Kooiker and carried to approve the **minutes for June 22, 2007**.

Sumption briefly reviewed the **Financial Reports for June, 2007** noting that at Council direction the City Attorney is to make a counter-offer in the Wal-Gard matter and funding is to be from the remaining balance of the CIP Contingency.

Coon reviewed the **Capital Plan for Streets, Drainage, MIP Projects for July, 2007** indicating that the funding of the Elk Street drainage improvement is revised to reflect the latest Engineer's estimate and Advertise Authority; the Parkview drainage improvement project is added to address flooding; South Robbinsdale channel improvements is revised to reflect the final change order; per Council direction the Canyon Lake Road sidewalk project is added to address the south side of the street; City Library sidewalk and curb repair is added to address lowering the curb, replacing sidewalk and improving handicap accessibility; East Blvd. railroad crossing is added and the City's share of this project is to pay for traffic control while DM&E pays for the repairs; and the Miscellaneous Improvement Project is increased to reflect the bid award. In reviewing the Capital Plan Summary, Coon pointed out that the total cumulative balance in 2012 remains positive. Coon reviewed the Capital Plan for 2008 – 2012 Summary explaining that the Canyon Lake Road sidewalk and Library sidewalk and curb are included. Elkins moved, second by Chapman and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for July, 2007.

Addressing the **Milo Barber Transportation Center Improvements**, Sagen explained that money is available from the Federal Grants Administration through the South Dakota Department of Transportation in the amount of \$1 Million, but requires a twenty percent match; and is only available through 2009. Sagen pointed out that the City tapped this grant fund in 2006 for the Ziggy building purchase. Johnson recapped a previous discussion indicating that Geiger Architecture was consulted, and on a walk-through, Geiger identified some items that needed to be addressed and estimated a budget of One Million Dollars to address the issues of the Milo Barber Transportation building. Johnson reminded the members of his request to use the remaining funds of the appropriation to the MBTC ADA Project for a long-range analysis of future transit needs and repairs and improvements to the MBTC. Sagen indicated to the Committee that the MBTC was originally designed and constructed with federal money. As a stipulation, the MBTC is to remain and operate as a transportation center for a fifty-five year period. If the building is abandoned before that time period ends, the City will be required to reimburse the federal government. He also indicated that Mr. Barber's family dedicated the

land, in perpetuity, to be used as a transportation center. Mayor Hanks was of the opinion that the City should make use of the federal transit grant to repair and improvement the structure. Responding to a question from Alderman Chapman, Sagen indicated that federal funds may not be available for a study to determine whether the MBTC should remain as a transit center. Elkins explained to the Committee that the Transit Development Plan is scheduled to be updated next year and could include the feasibility of the MBTC. Elkins moved, second by Chapman to request staff review and include the Milo Barber Transportation Center feasibility in a Request for Proposals for the Transit Development Plan. Friendly amendment was offered by Kooiker to request the Mayor's Office to draft a letter of support to the Council. Upon a vote being taken on the motion as amended, motion carried.

Jablonski moved, second by Olson and carried to continue the **City / School board room podium remodel** to make ADA accessible; and funding request in the amount of \$2,300 from Contingency to the August 17, 2007 Capital Improvement Committee meeting.

At 10:35 A.M. Elkins left the meeting.

Chapman moved, second by LaCroix and carried to adopt the **Government Buildings Five Year Plan for 2008**; and continue discussion of the Government Buildings Five Year Plan for 2009 – 2012 to the September 21, 2007 Capital Improvement Committee meeting.

Chapman moved, second by Kooiker and carried to continue discussion of the **Guiding Principles for Capital Improvements Program (CIP)** to the September 21, 2007 Capital Improvement Committee meeting.

Because the funding request for **Library sidewalk / curb replacement** on Quincy Street is included in its entirety in the Capital Plan for Streets, Drainage, MIP Projects, Olson moved, second by Kooiker and carried to table.

Cole brought forward for discussion the **Vicki Powers Park / TIF #51 Kateland Subdivision** indicating his desire to identify funding for \$350,000 that will be reimbursed to the City from TIF #51. He reminded the members that \$500,000 is being upfronted by another developer of an overlapping TIF. Cole inquired of two revolving fund programs and asked for consideration from these programs. Cole was reminded that .16 Fund is intended for utilities. Kooiker moved, second by Chapman and carried to request that, for discussion purposes, parks eligibility and the .16 Fund be brought before the Public Works Committee.

Ellis indicated that the **Knollwood Drainage Improvement Project** and stormwater issues in the 100 block of Cambell Street are being brought forward from the Public Works Committee. Ellis outlined the project, indicating that the area encompasses K-Mart and Cambell Street; and design of the first phase is to be constructed in 2010. He indicated that the discussion at the Public Works Committee was the need to accelerate the project because of property flooding. Responding to a question from Alderman Olson, Ellis indicated that water quality is a component in the design of this project. Responding to questions from Alderman Chapman, Ellis indicated that accelerating the project will have no impact on the 2012 Program or reprioritization of projects. He indicated that there will need to be a reprioritization of project in the Capital Improvement Program. He explained that he has not had the opportunity to visit with SDDOT about their share in the project. Alderman Chapman indicated that he was comfortable with moving the project forward. Alderman Kooiker indicated that his interest is in mitigating an

issue for a constituent whose property floods when it rains. Kooiker moved, second by Chapman and carried to continue the discussion of the Knollwood Drainage improvement project to the August 17, 2007 Capital Improvement Committee meeting.

Sumption reported that the request for \$800 from CIP Contingency to make **alterations to ramp in the Council Chambers** to meet ADA specifications will be paid from the Government Buildings budget; whereupon Chapman moved, second by Olson and carried to table.

There being no further business, the meeting adjourned at 11:00 A.M.; and it was noted the next scheduled meeting is August 17, 2007 at 10:00 A.M. in the C/SAC 3rd Floor, West Conference Room.