

CAPITAL IMPROVEMENTS PROGRAM MINUTES
C / SAC 3RD FLOOR, WEST CONFERENCE ROOM

MAY 18, 2007

Parks & Recreation Director Jerry Cole called the meeting to order at 10:00 A.M. with the following Committee members presented: Aldermen Deb Hadcock, Karen Olson, and Ron Kroeger; Planning Commission member Gary Brown, Engineering Project Manager Dan Coon (proxy), Development Services Coordinator Bob Dominicak (proxy), and Assistant Finance Officer Pauline Sumption (proxy). Others present included: Fire Chief Gary Shepherd, Library Director Greta Chapman, Recreation Manager Doug Lowe, Risk Manager Keith L'Esperance, Engineering Project Manager Rod Johnson, Administrative Assistant Jeri Taton, Accounting Coordinator Tracy Davis and Administrative Coordinator Jackie Gerry.

Olson moved, second by Brown and carried to approve the **minutes for April 20, 2007**.

Davis presented the **Financial Reports for April, 2007** outlining the \$300,000 expenditures for the month. Olson moved, second by Kroeger and carried to acknowledge the report.

Coon presented the Capital Plan for **Streets, Drainage, MIP Projects for May, 2007** indicated that the Raider Road watermain looping project cost is revised to reflect the bid award; Wonderland and Fall Drive street and utilities reconstruction project is revised to reflect the bid award and the drainage portion of the project is deleted; and a project is added to address a drainage issue in the area of East Nebraska and Maple. A brief review of the Capital Plan Summary indicates a positive total cumulative balance. A review of the 2008 – 2012 Five Year Summary indicates no change in the long range plan. Kroeger moved, second by Brown and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for May, 2007 as reported.

Johnson indicated that the **Visitor Information Center Pavement Repair and Drainage Improvements** are on hold pending a private development. Johnson outlined probable costs in the amount of \$50,000 for drainage and sidewalk improvements; and \$15,000 for repairs to the metal roof panels. Brown reported a request from a local concrete contractor to use the VIC for meetings; and explained that the contractor is willing to make some minor repairs to the sidewalk for the use of the facility. Brown indicated that the City's Risk Manager L'Esperance will assess the facility and its problems and will make recommendations to the City's staff. Kroeger moved, second by Hadcock and carried to continue the Visitor Information Center Pavement Repair and Drainage Improvements to the June 15, 2007 Capital Improvements Committee meeting. *(Secretary's Note: The CIP Committee meeting for June is rescheduled for June 22, 2007 at 10:00 A.M., C / SAC, 3rd Floor, West Conference Room.)*

Kroeger moved, second by Hadcock to continue the discussion of the **land sale for the Wally Byum site** to the June 15, 2007 Capital Improvements Committee meeting. It was explained that the Appraisal Task Force required comparables for review and the full City Council, in executive session, was expected to review the appraisals. With the consent of the members, Kroeger withdrew his motion. Kroeger moved, second by Dominicak and carried to proceed with the sale of the Wally Byum site.

Cole reported that DTH, LLC, the developer of **Tax Increment District #54**, will provide the City with \$500,000 for the **Vickie Powers Park**. He indicated that the Vickie Powers Park will benefit from a second Tax Increment District in the area; but that the \$350,000 from that TID will need to be paid by the City and reimbursed from the TID. He indicated that no funding source is identified for the \$350,000. Kroeger moved, second by Olson and carried to continue the discussion of the Tax Increment District financing and Vickie Powers Park to the June 15, 2007 Capital Improvements Committee meeting. *(Secretary's Note: The CIP Committee meeting for*

June is rescheduled for June 22, 2007 at 10:00 A.M., C / SAC, 3rd Floor, West Conference Room.)

Johnson reminded the members of the availability of a One Million Dollar grant from the Federal Transit Authority for RTS. He indicated that \$800,000 is available to make improvements to the **Milo Barber Transportation Center**, but will require a twenty percent match. He explained that the grant funds would be required to be spent in 2007, 2008 and 2009. Johnson suggested the City should look at the long term and whether the MBTC will continue to meet the future needs of RTS; and also suggested the funds available in the CIP Government Buildings for the MBTC be used for a feasibility study. Alderman Kroeger and Hadcock believed the needs of the MBTC should be weighed against other needed projects. Kroeger moved, second by Olson and carried to continue the Milo Barber Transportation Center Improvements to the June 15, 2007 Capital Improvements Committee meeting. *(Secretary's Note: The CIP Committee meeting for June is rescheduled for June 22, 2007 at 10:00 A.M., C / SAC, 3rd Floor, West Conference Room.)*

Olson moved, second by Hadcock and carried to amend the agenda to consider Guiding Principles for Capital Improvements Program (CIP).

Library Director Chapman distributed an outline of **Guiding Principles for Capital Improvements Program (CIP)** for review. Hadcock moved, second by Brown and carried to continue the Guiding Principles for Capital Improvements Program (CIP) to the June 15, 2007 Capital Improvements Committee meeting. *(Secretary's Note: The CIP Committee meeting for June is rescheduled for June 22, 2007 at 10:00 A.M., C / SAC, 3rd Floor, West Conference Room.)*

Shepherd indicated that the Capital Improvements Program allocates \$150,000 annually to finance the **purchase of fire equipment and ambulances**. Because of the increasing costs of this equipment, Shepherd asked that the \$150,000 allocation be increased to \$200,000 annually. Responding to a question from Alderman Kroeger, Shepherd indicated the Capital Improvements Program and the General Fund budget allows the Finance Office to determine how to best finance (i.e. lease/purchase option) the purchase of emergency equipment. Kroeger moved, second by Hadcock and carried to approve an increase of the annual Capital Improvements Program (CIP) contribution to Fire Equipment from \$150,000 to \$200,000.

Sumption indicated that at Council direction, the **Government Buildings Five Year Plan** was increased to \$450,000 annually. Brown moved, second by Olson and carried to acknowledge the report.

Lowe presented the **2007 Sports Facility Partnership Fund Grants** and indicated the projects address safety factors and are a 50 / 50 percent matched. He indicated that the organizations' contributions must be 50 percent cash and 50 percent in-kind. Lowe explained that the Sports Facility Partnership Fund Grants have been made available to all youth leagues. Responding to a concern from Alderman Kroeger, Cole explained that the McKeague Field is made available to the high school baseball teams. Hadcock moved, second by Kroeger and carried to approve the 2007 Sports Facility Partnership Fund Grants --

Rushmore Little League, Crows Nest/Storage Area/Infield Turf - \$2,027.35
 Timberline Little League, Irrigation - \$2,000.00
 Black Hills Amateur Baseball, Batting Cage Underlayment - \$5,125.17
 Black Hills Amateur Baseball, Crows Nest - \$6,296.43
 Black Hills Amateur Baseball, Equipment Shed - \$7,270.84
 YMCA, Sidewalk Improvements - \$4,943.83
 YMCA, Garage Door Replacement - \$1,155.00
 ASA, Electrical & Lighting on Batting Shed -\$1,002.50

ASA, Top Rail Protective Covers - \$2,850.00
ASA, PA System - \$1,142.38
ASA, Sidewalk Improvements - \$1,301.01

Cole indicated that \$100,000 was inadvertently overlooked in the 2006 Carry Forward for the Omaha Corridor Enhancement Project, Memorial Park south. Hadcock moved, second by Olson and carried to approve the Omaha Corridor Enhancement Project Memorial Park, south 2006 Carry Forward in the amount of \$100,000 in the Parks and Recreation Five Year Plan. Hadcock moved, second by Olson and carried to approve the **Parks and Recreation Five Year Plan (2007-2012)**, as amended.

Sumption reported the unavailability of Finance Officer Preston for the June 15th CIP Committee meeting and asked to postpone the meeting; whereupon it was the consensus the Committee members present to convene the CIP meeting on Friday, June 22, 2007.

There being no further business, the meeting adjourned at 11:20 A.M.; and it was noted the next scheduled meeting is set for June 22, 2007 at 10:00 A.M. in the C/SAC, 3rd Floor, West Conference Room.