

*J. Son*

LF050207-05

April 12, 2007

Mayor:

At the Legal Finance Committee on 4/11/ the appointment of Roger Gallimore and Jim Bell was continued to the May 2, 2007 Legal Finance Meeting. The committee requested a list of committee members and terms.

Our records of Warrant of Appointments show the following:

December 20, 2004 the following people were appointed to the Consultant Selection Oversight Committee:

Roger Gallimore 1/05-1/06

Jim Bell 1/05-1/07

Bruce Rampelberg 1/05 to 1/08

Alderman Sam Kooiker

Alderman Bob Hurlbut

Roger Gallimore was not reappointed in January 06 and Jim Bell's term ended January 07 and has not been reappointed to date but I assume continue to serve based on the statement from the Attorney that appointees continue to serve until reappointed or someone appointed to replace them.

I am also attaching a copy of the adopted ordinance on the over-sight committee – Section C defines the membership and appointment.

Kay

Dec 20, 2004

Historic Preservation Commission

- Ali DeMersseman, 12/04 to 12/07
- Mike Bender, 12/04 to 12/07
- Duane Baumgartner, 12/04 to 12/07

Consultant Selection Oversight Committee

- Roger Gallimore, 1/05 to 1/06
- Jim Bell, 1/05 to 1/07
- Bruce Rampelberg, 1/05 to 1/08
- Sam Kooiker
- Bob Hurlbut

Storm Water Phase II Steering Committee

- Karen Gundersen Olson
- Ray Hadley
- Tom Murphy

Safe Streets Initiative Task Force

- Jean French
- Sam Kooiker
- Karen Gundersen Olson
- Ron Kroeger
- Malcom Chapman

January 3, 2005

Zoning Board of Adjustments

- Steve Malone, 12/31/04 to 12/31/07
- Ethan Schmidt (Planning Commission Rep), 12/31/04 to Indefinite

Mayor's Committee on People with Disabilities

- Dale Landis, 1/1/04 to 12/31/06
- Brenda French, same
- Kathy Ertel, same
- Jim Schamber, same
- Jan Nordby, same
- Renee Kirst (advisory member), same

January 17, 2005

Civic Center Board

- Mike Diedrich, 1/2005 to 1/2008

February 7, 2005

Deer Task Force, Citizen Rep

- Bill Rasmussen, 2/1/05 to Indefinite

Trenching Board

- Bob Rothermel, 1/1/05 to 1/1/07
- Bob Warax, 1/1/05 to 1/1/07

Planning Commission

- Doug Andrews (3 mile representative), 2/05 to 7/1/07

- E. After review and approval of the contract by the Common Council City, the consultant will be given the "Notice to Proceed" for the work.

VIII. CONSULTANT CRITIQUE

After a consultant contract has been completed, a critique of the project shall be completed by the staff members of the City which were directly involved with the contract.

A standard format shall be utilized and the results shall be kept with the consultant project file.

IX. OVER-SIGHT COMMITTEE

Comment: NEW Section

- A. Any question, objection or grievance concerning a particular consultant selection, or a believed misuse or misinterpretation of the consultant selection procedure raised by any member of the Council, Mayor, staff or citizen of Rapid City shall be referred in writing to this committee. The committee shall periodically review no less than two times annually or as they deem necessary, actions of the various consultant selection committees. They shall be authorized to secure all written reports and interview any staff required to complete their investigation. They shall promptly investigate as they deem necessary, to determine if proper negotiation and selection procedures have been followed. Their report shall be a public document.
- B. The purpose of this over-sight committee is to help assure that the public through the Consultant Selection Procedure is receiving quality service at a fair and reasonable cost and that where possible there has been a reasonable distribution of work only to qualified consultants.
- C. The committee should be of approximately five members with not more than two members of the Council, or one Council member and the Mayor. The remaining three (3) members would be selected from the community; but preferably they would be business or organization executives and managers with no direct business ties to City Hall personnel. They should have experience in evaluation and the hiring and dismissal of employees, or have experience in negotiation of contracts. Members shall be appointed for three-year staggered terms by the mayor subject to confirmation by the Council.

*Consultant Oversight Selection Committee*

X. IMPLEMENTATION DATE

\_\_\_\_\_ 2003 and shall remain in effect until amended or repealed by the Common Council Public Works Director .