

# BID AWARD SUMMARY

LETTING DATE: May 7, 2007

PROJECT: Black and White / Color Copier Leasing and Maintenance

RECOMMENDATION: Award total bid in the amount of \$ 33,416.64 to

**Dakota Business Center**

Bid Opening Date: April 17, 2007

## BIDDERS' SUMMARY

ADVERTISING AUTHORITY:

\$ 27,200.00

	VENDORS	TOTAL BID
1	Dakota Business Center	\$ 33,416.64
2	IKON Office Solutions	\$ 39,399.84
3	Best Business Products, Inc.	\$ 39,780.00

- The total bid represents a 36-month lease. Monthly charges will be billed to various departments depending on the percentage of usage

City staff recommends awarding this Bid to: **Dakota Business Center**

For a Total Bid Amount of: **\$ 33,416.64**

### APPROPRIATION DATA

AMOUNT	\$ 33,416.64			
FUND	0101			
DEPARTMENT	Various			
LINE ITEM	4253			

PROJECT MANAGER:

DEPARTMENT HEAD:

*Karen Jones*  
*Dir. Green*

DATE

DATE

5-2-07

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