

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date:

Project Name & Number: Civic Center Expansion IDP06-1555

CIP #:

Project Description: 4500 seat multi-purpose event center / arena, increased to 5000 seats with Amendment #1

Consultant: Envision Design, Inc.

Original Contract Amount: \$1,054,834	Original Contract Date: 1-16-2006	Original Completion Date: 12-1-2007
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Amendment Number: 2

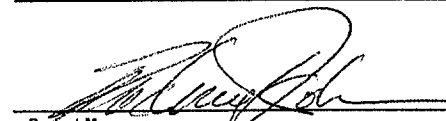
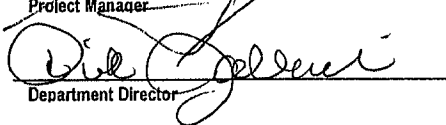
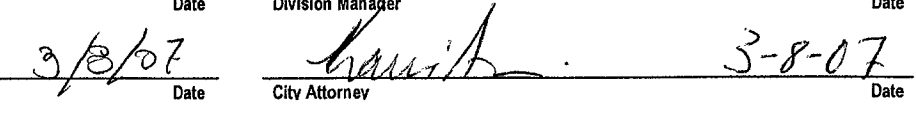
Amendment Description: Reimbursable Allowance for Plan and Specification reproduction and shipping for Bid Package #1, Bid Package #2 and Bid Package #2 - Rebid

Current Contract Amount:	\$1,273,734.00	Current Completion Date:	May 18, 2008
Change Requested:	\$46,802.07		
New Contract Amount:	\$1,320,536.07	New Completion Date:	May 18, 2008

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$1,035,034.00			Vision 2012 - Design and Costruction Administration
\$19,800.00			Vision 2012 - Reimbursables
\$218,900.00			Vision 2012 - Amendment #1 (Add 500 seats)
\$46,802.07			Vision 2012 - Amendment #2 (Bid document reproduction/shipping)
\$1,320,536.07	Total		

Agreement Review & Approvals

 _____ Project Manager Date	_____ Division Manager Date
 _____ Department Director Date	 _____ City Attorney Date

ROUTING INSTRUCTIONS

Route two originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation			Y N
Cash Flow			Y N



AIA® Document G606™ – 2000

Amendment to the Professional Services Agreement

Amendment Number: 002

TO: Rod Johnson
(Owner's Representative)

In accordance with the Agreement dated: January 16, 2006

BETWEEN the Owner:
City of Rapid City
300 Sixth Street
Rapid City, SD 57701

and the Architect:
enVision Design, Inc.
822 Main Street
Rapid City, SD 57701

for the Project:
(Name and address)
Rushmore Plaza Civic Center Multipurpose Addition
444 N. Mt. Rushmore Road
Rapid City, SD 57701

Authorization is requested
 to proceed with Additional Services or a Change in Services.
 to incur Additional Reimbursable Expenses.

As Follows:

As requested by the Owner and as allowed by the Owner and Architect Agreement B141, Articles 2.5.4.2 and 2.5.4.3, the reimbursable expenses allotment of \$19,800 will be increased by \$46,802.07 to reimburse the Architect for reproduction and distribution costs of the Bidding Documents (plans, specifications, addenda) for Bid Package 1, Bid Package 2, and Bid Package 2 Rebid.

The following adjustments shall be made to compensation and time.
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:

The following accounting is provided:

(A) Bid Package 1 Reproduction and Shipping Costs	\$ 2,008.26
(B) Bid Package 2 Reproduction and Shipping Costs	\$24,000.48
(C) Rebid of Bid Package 2 Reproduction and Shipping Costs (no mark-up)	\$20,793.33

TOTAL ADDITIONAL REIMBURSABLE EXPENSES ALLOTMENT \$46,802.07

The reimbursable allotment, as stated was \$19,800 and intended only for consultant travel in the original Agreement, shall, upon execution of this Amendment, be stated as \$66,602.07 and will include consultant travel along with reproduction and shipping costs as stated above. This amendment shall cover such expenses through the Rebidding of Bid Package #2, including the remaining consultant travel expenses unused through bidding, which will be applied to the construction administration phase.

Time:

No additional time is required.

SUBMITTED BY:



(Signature)

AGREED TO:

(Signature)

Robert A. Rothermel, P.E., Secretary-Treasurer

(Printed name and title)

(Printed name and title)

March 6, 2007

(Date)

(Date)

Rushmore Plaza Civic Center Expansion

Tabulation of Reimbursable Expenses relating to Bid Packages 1 and 2, and Rebid of Bid Package 2

3/6/2007

Grand Total All Bid Pkgs

\$46,802.07

Bid Pkg - 1				Bid Date: May 9, 2006		
Outside Printing						
	Date			No. of Sets		Cost
Copy Country	4/21	Inv:	219461	20		\$846.84
Copy Country	4/28	Inv:	219684	5		\$211.71
Copy Country	5/16	Inv:	220314	3		\$540.92
Copy Country	5/17	Inv:	220367	3		\$304.01
Copy Country	5/25	Inv:	220673	1		\$61.82
				32	Total	\$1,965.30
<i>Outside Printing Included per Contract (NOT Charged)</i>						
Owner				1		(\$61.82)
enVision				1		(\$61.82)
Subconsultants				5		(\$309.10)
				7	Total	(\$432.74)
					Sub-Total	\$1,532.56
					Cost x 10%	\$153.26
						\$1,685.82
Total Outside Printing Bid Pkg - 1						
In-House: Copying / Printing / Plotting						
				No. of Sets		Cost
Copying:						
Addendum #1	4 pages @	\$0.20	x	32	(0.80/ea)	\$25.60
Addendum #2	14 pages @	\$0.20	x	32	(2.80/ea)	\$89.60
			Total per	set	= \$3.60/set	
Prints:						
Bid Pkg-1	0 Sqft. @	\$0.25	x	0	Billable	\$0.00
Plots:						
Bid Pkg-1	623.31 Sqft. @	\$0.40	x	0	Billable	\$249.32
					Total	\$364.52
<i>In-House Expenses Included per Contract (NOT Charged)</i>						
Owner Copies				1	= \$3.60/set	(\$3.60)
enVision Copies				1	= \$3.60/set	(\$3.60)
Subconsultants	Copies			5	= \$3.60/set	(\$18.00)
Prints: Bid Pkg-1	0 Sqft. @	\$0.25	x	0	No Charge	\$0.00
Plots: Bid Pkg-1	623.31 Sqft. @	\$0.40	x	0	No Charge	(\$249.32)
					Total	(\$274.52)
					Sub-Total	\$90.00
					Cost x 10%	\$9.00
						\$99.00
Total In-House Bid Pkg - 1						
Plan Shipping						
	UPS	Date			Cost	Charge
	UPS	4/24	to	Leo Daly	\$24.98	\$0.00
	UPS	4/27	to	Egger Steel		\$5.48
	UPS	4/28	to	Sioux Pipe		\$5.48
	UPS	5/3	to	Muth Electric		\$6.20
	UPS	5/3	to	Building Cost Consultants		\$65.81
	UPS	5/4	to	Reed Construction Data		\$96.80
					Sub-Total	\$179.77
					Cost x 10%	\$17.98
						\$197.75
Total Plan Shipping Bid Pkg - 1						
Distribution Expenses						
						Cost
Envelopes	1 per set @	\$0.12	x	32	Sets	\$3.84
Fax pages	52 pages @	\$0.20				\$10.40
Postage	thru 5/9				actual cost	\$9.96
					Total	\$24.20
<i>Distribution Expenses Included per Contract (NOT Charged)</i>						
Envelopes:						
Owner	1 per set @	\$0.12	x	1	Sets	(0.12)
enVision	1 per set @	\$0.12	x	1	Sets	(0.12)
Subconsultants	1 per set @	\$0.12	x	5	Sets	(0.60)
					Total	(0.84)
					Sub-Total	\$23.36
					Cost x 10%	\$2.34
						\$25.70
Total Distribution Expenses Bid Pkg - 1						
Grand Total Bid Pkg - 1						\$2,008.26

Bid Pkg - 2 ReBid		Bid Date: January 30, 2007				
Outside Printing					No. of Sets	Cost
Copy Country	Date	Inv:				
	1/9	223490		70		\$18,124.77
Copy Country	1/16	225331		5		\$1,633.16
				75	Total	\$19,757.93
<i>Outside Printing Included per Contract (NOT Charged)</i>						
Owner				1		(\$61.82)
enVision				1		(\$61.82)
Subconsultants				5		(\$309.10)
				7	Total	(\$432.74)
					Sub-Total	\$19,325.19
					No Markup	\$0.00
Total Outside Printing Re-Bid Pkg - 2						\$19,325.19
In-House: Copying / Printing / Plotting					No. of Sets	Cost
Addendum #1	3 pages @	\$0.20	x	75	(0.60/ea)	\$45.00
Addendum #2	17 pages @	\$0.20	x	75	(3.40/ea)	\$255.00
Addendum #3	6 pages @	\$0.20	x	75	(1.20/ea)	\$90.00
Addendum #4	27 pages @	\$0.20	x	75	(5.40/ea)	\$405.00
Addendum #5	1 pages @	\$0.20	x	75	(0.20/ea)	\$15.00
				Total per set	= \$10.80/set	
Prints:						
Bid Pkg-2 Re-Bid	0 Sqft. @	\$0.25	x	0	Billable	\$0.00
Plots:						
Bid Pkg-2 Re-Bid	0 Sqft. @	\$0.40	x	0	Billable	\$0.00
					Total	\$810.00
<i>In-House Expenses Included per Contract (NOT Charged)</i>						
Owner				1	= \$10.80/set	(\$10.80)
enVision				1	= \$10.80/set	(\$10.80)
Subconsultants				5	= \$10.80/set	(\$54.00)
Prints: Re-Bid Pkg-2	0 Sqft. @	\$0.25	x	0	No Charge	\$0.00
Plots: Re-Bid Pkg-2	0 Sqft. @	\$0.40	x	0	No Charge	\$0.00
					Total	(\$75.60)
					Sub-Total	\$734.40
					No Markup	\$0.00
Total In-House Re-Bid Pkg - 2						\$734.40
Plan Shipping					Cost	Charge
UPS	12/29	to	Keifer Specialty Flooring			\$24.51
UPS	12/29	to	Muth Electric			\$22.22
UPS	12/29	to	Dan Smith Plumbing			\$19.84
UPS	1/2	to	Krohmer Plumbing			\$10.40
UPS	1/2	to	Sioux Builder's Exchange			\$9.21
UPS	1/2	to	Sampson Construction			\$68.39
UPS	1/2	to	Plains Builder's Exchange			\$9.21
UPS	1/3	to	Combined Building Specialties			\$23.23
UPS	1/3	to	Minneapolis Builders Exchange			\$9.77
UPS	1/3	to	Leo Daly	\$12.50		\$0.00
UPS	1/3	to	Omaha Builders Exchange			\$9.77
UPS	1/3	to	Construction Plans Exchange			\$9.43
UPS	1/3	to	Wyoming Plan Service			\$9.43
UPS	1/3	to	Aberdeen Builders Exchange			\$10.88
UPS	1/3	to	McGraw-Hill			\$9.77
UPS	1/3	to	Sampson Construction			\$19.93
UPS	1/3	to	Luma Sales			\$4.38
UPS	1/11	to	Bismark/Mandan Builders Exchange			\$20.58
UPS	1/11	to	Int'l Coliseums Company			\$23.03
UPS	1/11	to	JBD, Inc.			\$20.58
UPS	1/11	to	Lincoln Builders Bureau			\$23.23
UPS	1/11	to	Mucso Lighting			\$17.98
UPS	1/18	to	Intex Insulation			\$10.67
UPS	1/22	to	Irwin Seating			\$17.09
UPS	1/24	to	True Fire Proofing			\$26.33
UPS	1/25	to	Total Concrete			\$52.84
UPS	1/26	to	Stage Right			\$54.85
UPS	1/26	to	Sampson Construction			\$70.03
					Sub-Total	\$607.58
					No Markup	\$0.00
Total Plan Shipping Bid Pkg - 2 ReBid						\$607.58
Distribution Expenses						Cost
Envelopes	1 per set @	\$0.15	x	75	Sets	\$11.25
Plan shipping Bags	1 per set @	\$0.75	x	75	Sets	\$56.25
Fax pages	279 pages @	\$0.20				\$55.80
Postage	thru 1/30				actual cost	\$19.96
					Total	\$143.26
<i>Distribution Expenses Included per Contract (NOT Charged)</i>						
Owner	1 per set @	\$0.15	x	1	Sets	(0.15)
enVision	1 per set @	\$0.15	x	1	Sets	(0.15)
Subconsultants	1 per set @	\$0.15	x	5	Sets	(0.75)
Shipping Bags:						
Owner	1 per set @	\$0.75	x	1	Sets	(0.75)
enVision	1 per set @	\$0.75	x	1	Sets	(0.75)
Subconsultants	1 per set @	\$0.75	x	5	Sets	(3.75)
Fax pages	54 pages @	\$0.20				(10.80)
					Total	(\$17.10)
					Sub-Total	\$126.16
					No Markup	\$0.00
Total Distribution Expenses Bid Pkg - 1						\$126.16
Grand Total Bid Pkg - 2 ReBid						\$20,793.33

Bid Pkg - 2		Bid Date: October 31, 2006				
Outside Printing					No. of Sets	Cost
Copy Country	8/21	Inv:	223490			\$30.41
Copy Country	10/10	Inv:	225331	50		\$16,289.18
Copy Country	10/16	Inv:	225537	3		\$249.09
Copy Country	10/18	Inv:	225651	5		\$1,633.89
Copy Country	10/20	Inv:	225718			\$12.31
				58	Total	\$18,214.88
<i>Outside Printing Included per Contract (NOT Charged)</i>						
Owner				1		(\$61.82)
enVision				1		(\$61.82)
Subconsultants				5		(\$309.10)
					Total	(\$432.74)
					Sub-Total	\$17,782.14
					Cost x 10%	\$1,778.21
Total Outside Printing Bid Pkg - 2						\$19,560.35
In-House: Copying / Printing / Plotting					No. of Sets	Cost
Copying:						
Addendum #1	52 pages @	\$0.20	x	58	(10.40/ea)	\$603.20
Addendum #2	1 pages @	\$0.20	x	58	(0.20/ea)	\$11.60
Addendum #3	63 pages @	\$0.20	x	58	(12.60/ea)	\$730.80
Addendum #4	53 pages @	\$0.20	x	58	(10.60/ea)	\$614.80
Addendum #5	51 pages @	\$0.20	x	58	(10.20/ea)	\$591.60
Addendum #6	3 pages @	\$0.20	x	58	(0.60/ea)	\$34.80
				Total per set	= \$44.60/set	
Prints:						
Bid Pkg-2	0 Sqft. @	\$0.25	x	0	Billable	\$0.00
Plots:						
Bid Pkg-2	17.75 Sqft. @	\$0.40	x	0	Billable	\$7.10
					Total	\$2,593.90
<i>In-House Expenses Included per Contract (NOT Charged)</i>						
Owner Copies				1	= \$44.60/set	(\$44.60)
enVision Copies				1	= \$44.60/set	(\$44.60)
Subconsultants	Copies			5	= \$44.60/set	(\$223.00)
Prints: Bid Pkg-2	0 Sqft. @	\$0.25	x	0	No Charge	\$0.00
Plots: Bid Pkg-2	17.75 Sqft. @	\$0.40	x	0	No Charge	(\$7.10)
					Total	(\$319.30)
					Sub-Total	\$2,274.60
					Cost x 10%	\$227.46
Total In-House Bid Pkg - 2						\$2,502.06
Plan Shipping					Cost	Charge
UPS	9/18	to	Energy Concepts			\$15.24
UPS	10/2	to	Leo Daly	\$94.62		\$0.00
UPS	10/5	to	Reed Construction Data			\$10.04
UPS	10/5	to	Irwin Seating			\$21.56
UPS	10/5	to	Rink Tek Int'l	\$15.17		\$0.00
UPS	10/6	to	Kiefer Specialty Flooring			\$9.33
UPS	10/6	to	Master Builders			\$18.38
UPS	10/6	to	Irwin Seating			\$24.30
UPS	10/6	to	Omaha Builder's Exchange			\$18.38
UPS	10/6	to	Sioux Builder's Exchange			\$18.38
UPS	10/9	to	Plains Builder's Exchange			\$18.38
UPS	10/9	to	Construction Plans Exchange-Bismark			\$17.19
UPS	10/9	to	Aberdeen Builder's Exchange			\$19.93
UPS	10/9	to	Sure Steel			\$18.38
UPS	10/9	to	McGraw-Hill			\$173.13
UPS	10/9	to	Energy Electric			\$17.70
UPS	10/9	to	Muth Electric			\$19.93
UPS	10/9	to	Plains Builder's Exchange			\$16.07
UPS	10/11	to	Wyoming Plan Service			\$17.19
UPS	10/12	to	Combined Building Specialties			\$18.38
UPS	10/12	to	Energy Concepts			\$28.40
UPS	10/12	to	Mpls Builder's Exchange			\$18.38
UPS	10/16	to	Leo Daly	\$118.92		\$0.00
UPS	10/16	to	True Fireproofing			\$21.92
UPS	10/16	to	Sampson Construction			\$15.17
UPS	10/16	to	Luma Sales			\$15.17
UPS	10/16	to	Sowels Co.			\$18.66
UPS	10/16	to	Bismark/Mandan Builders Exchange			\$20.13
UPS	10/17	to	Bismark/Mandan Builders Exchange			\$20.13
UPS	10/17	to	Sowels Co.			\$18.66
UPS	10/17	to	Weathercraft Company			\$6.18
UPS	10/23	to	Plains Builder's Exchange			\$6.38
UPS	10/23	to	Bismark/Mandan Builders Exchange			\$7.25
UPS	10/23	to	HRC, Inc.			\$22.35
					Sub-Total	\$690.67
					Cost x 10%	\$69.07
Total Plan Shipping Bid Pkg - 2						\$759.74
Distribution Expenses						Cost
Envelopes	1 per set @	\$0.15	x	58	Sets	\$8.70
Plan shipping Bags	1 per set @	\$0.75	x	58	Sets	\$43.50
Fax pages	2743 pages @	\$0.20				\$548.60
Postage	thru 10/31				actual cost	\$521.31
					Total	\$1,122.11
<i>Distribution Expenses Included per Contract (NOT Charged)</i>						
Envelopes:						
Owner	1 per set @	\$0.15	x	1	Sets	(0.15)
enVision	1 per set @	\$0.15	x	1	Sets	(0.15)
Subconsultants	1 per set @	\$0.15	x	5	Sets	(0.75)
Shipping Bags:						
Owner	1 per set @	\$0.75	x	1	Sets	(0.75)
enVision	1 per set @	\$0.75	x	1	Sets	(0.75)
Subconsultants	1 per set @	\$0.75	x	5	Sets	(3.75)
Fax pages	223 pages @	\$0.20				(44.60)
					Total	(\$50.90)
					Sub-Total	\$1,071.21
					Cost x 10%	\$107.12
Total Distribution Expenses Bid Pkg - 1						\$1,178.33
Grand Total Bid Pkg - 2						\$24,000.48

From: Sam Kooiker [skooiker@rapidnet.com]
Sent: Friday, March 30, 2007 6:53 AM
To: -
Cc: Rippentrop Kay
Subject: Fw: November 27,2006 Special Council Meeting Minutes

, add this email to the link on item 66 on the 4/2 agenda--(**No. PW031407-09** – Authorize the Mayor and Finance Officer to sign Amendment No. 2 to the Professional Services Agreement with enVision Design, Inc. for Civic Center Expansion Project No. IDP06-1555 for an amount not to exceed \$46,802.07).

Sam

----- Original Message -----

From: Jablonski Dirk
To: 'Bill Okrepkie'
Cc: Council Group
Sent: Thursday, March 29, 2007 3:15 PM
Subject: RE: November 27,2006 Special Council Meeting Minutes

Bill,

By contract enVision was required and as far as I remember, did offer, to cover the costs of redesign for the 2nd bid. That is part of the reletting cost only. It includes the work that involves revised plans and specifications only. That did not include reimburseable costs such as the printing costs that are currently under consideration.

That is my understanding and recollection.

Dirk

-----Original Message-----

From: Bill Okrepkie [mailto:bokrepkie@rap.midco.net]
Sent: Thursday, March 29, 2007 3:09 PM
To: Jablonski Dirk; Shaw Jim
Cc: Council Group
Subject: Re: November 27,2006 Special Council Meeting Minutes

I am a bottom line kind of a guy..... Did Envision say they will pick up the cost or not?

Bill Okrepkie

----- Original Message -----

From: Jablonski Dirk
To: Shaw Jim
Cc: Council Group
Sent: Thursday, March 29, 2007 12:14 PM
Subject: RE: November 27,2006 Special Council Meeting Minutes

During staff work with the consultant there was considerable discussion regarding the cost of meeting the schedule. Staff included Brian Maliske, Rod Johnson, and myself. All the technical staff did note that the

3/30/2007

scheduling requirements would increase the cost. Brian was clear that he believed the project could be completed on time and within budget based on conversations he had had with a developer. He further noted that he felt like his Board expected that the original schedule be met. With that directive the next step was to work the liquidated damages into the bid that would insure that the project was completed on time. Those costs were reflected in the bid.

When directed by Council to modify the project and re-bid it, the cost of modifying the plans and specifications was borne by the designer, enVision Design. I do not know what the cost of that work was but I will ask. That did not include reimburseable costs.

If you need additional information please contact me.

Thank you.

Dirk

-----Original Message-----

From: Shaw Jim

Sent: Thursday, March 29, 2007 9:33 AM

To: 'Dan Michael'; Jablonski Dirk

Cc: Council Group

Subject: RE: November 27,2006 Special Council Meeting Minutes

Dan:

Thank you for your diligence.

Dirk:

Please check this out.

Thanks,
Jim

-----Original Message-----

From: Dan Michael [mailto:dmichael@actionmec.com]

Sent: Thursday, March 29, 2007 6:01 AM

To: councilgroup@rcgov.org

Subject: November 27,2006 Special Council Meeting Minutes

Mayor & Council

I found where Voken recommended the City allow enVision Design to modify the existing plans, removing the scheduling restrictions, and rebid the project. He indicated that the exercise of modifying the plans will be at no extra cost to the City, and will be born by enVision design. Please review the minutes Alderman Chapman. As I understand "no additional cost" that means no additional cost period.

Thank you for your review.

Dan Michael
3828 Clifton St.

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