

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: February 27, 2007

Project Name & Number: Utility Billing System Software
PW06-1593

CIP #: 50658

Project Description: Supply of software, software implementation, initial support and maintenance fee, and direct expenses for new Utility Billing System Software.

Consultant: Advanced Utility Systems Corporation

Original

Contract Amount: \$322,500.00

Original

Contract Date: October 2, 2006

Original

Completion Date: March 1, 2007

Amendment Number: 2

Amendment Description: Provide consultation services to operate Advanced utility billing software in a Citrix server environment. Citrix server is required to provide necessary speed of data transfer between the utility billing group at the Water Treatment Plant and the main servers at CSAC.

Current Contract Amount:	\$322,500.00	Current Completion Date:	March 1, 2007
Change Requested:	\$6,500.00		
New Contract Amount:	\$329,000.00	New Completion Date:	June 1, 2007

Funding Source This Request:

\$2,167.00	602-7014	4295	Water
\$2,167.00	604-7072	4295	Water Reclamation
\$722.00	612-7101	4295	Solid Waste
\$538.00	615-7102	4295	Solid Waste
\$906.00	616-7103	4295	Solid Waste
\$6,500.00	Total		

Agreement Review & Approvals

Project Manager _____ Date _____

Division Manager _____ Date _____

Department Director _____ Date _____

City Attorney _____ Date _____

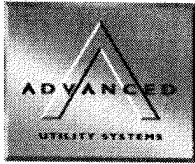
ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N



Change Order

Authorization

City of Rapid City authorizes Advanced Utility Systems to proceed with the change for the Rapid City.

Date: _____

Approval Signature: _____

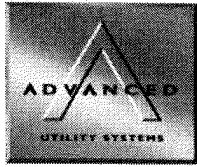
Name of Approving Authority: _____

Advanced Utility Systems

Date: FEB-21-2007

Approval Signature: Atsushi Yasuda

Name of Approving Authority: ATSUSHI YASUDA



Change Order

Change ID:	Change Order # 2
Date:	February 12, 2007
Client:	Rapid City
Description:	Consulting on CIS Infinity functioning within a Citrix Environment

Background Information

Rapid City and Advanced Utility Systems Corporation (Advanced) entered into a Purchase License Agreement (the Agreement) on October 2, 2006. The Software License and Implementation Agreement and Section 5 of the Scope of Work provides that any changes to the project which impact project schedules, costs, resources and risk must go through a clearly defined Change Order Process. Based on that provision, Advanced presents the following Change Order to Rapid City.

Change Details

In discussions between the City of Rapid City and Advanced, Rapid City has advised Advanced that it is purchasing a new Citrix Server and establishing a citrix environment to manage the connection between the Rapid City main office and remote sites.

As such, Rapid City has requested Advanced provide consultative services to its IT Department as it directly relates to the set up of CIS Infinity within a citrix environment. While Advanced is knowledgeable in how CIS Infinity functions within such an environment, the installation, management and maintenance of the citrix environment is to remain with the City of Rapid City.

Estimate of Hours / Costs

In order for Advanced to complete the necessary set up, coordination and testing support, additional project hours are required.

This Change Order is for support services for conversion to a Citrix environment as described above. The estimated hours for completion is 50 project hours charged at a rate of \$130.00 per hour. Rapid City shall be billed based on the actual number of hours utilized which shall not exceed 50 project hours. This change order shall not exceed \$6500.00.