

# ADVERTISING AUTHORITY

PW022707-10

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: N/A

II. PROJECT NAME: Portable Chemical Toilet Facilities for Various Locations

III. Project/Item(s) Description: To Provide Portable Toilet Facilities for Various City Departments, at Various Locations.

IV. BID LETTING DATE: March 13, 2007

V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S)	\$ 40,000
VII. BASIS OF PAYMENT	Non-Assessed
Assessed	Partial Payment
Single Payment	X

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$ 40,000</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund					
Department					
Line Item					

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

DEPARTMENT/DIVISION MANAGER Signature \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

PUBLIC WORKS DIRECTOR Signatures \_\_\_\_\_

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
				Investment Desk Public Works Engineering Project Manager