

Item 14a
2/28/07 L/P meeting

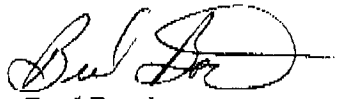
RAPID CITY POLICE DEPARTMENT
MEMORANDUM

February 28, 2007

MEMO TO: Chief Tieszen
FROM: Sergeant Booth
SUBJECT: Vehicle Purchase

I have submitted the advertising authority to purchase one vehicle. The purchases will be made from Lamb Chevrolet, in Onieda, SD, under State Contract #14994. Rapid Chevrolet was unable to match the State Bid Price.

2007 Chevrolet Suburban, 4x4 ¾ Ton	
Commodity Code 070-42ABG	\$32,183.00
Options:	
Axle, Rear Option Ratio	\$495.00
Guard, Skid Plate Package	\$155.00
Seats, Cloth Split Bench	\$200.00
Tires, Radial Mud and Snow	\$595.00
Total	\$33,628.00


Brad Booth
Traffic Sergeant

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

I. PROJECT ID NO.: MVA

II. PROJECT NAME: Motor vehicle Acquisition

III. Project/Item(s) Description: Purchase of (1) ¾ ton 4x4 Suburban
 State Contract 14994

IV. BID LETTING DATE: March 5, 2007

V. (IF APPLICABLE) Grant No.:
 Funding Source:
 Estimated Completion Date:
 Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S)

33,628.00

VII. BASIS OF PAYMENT Assessed
 Single Payment

Non-Assessed
 Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$


IX. APPROPRIATION DATA

Fund	0101				
Department	0201				
Line Item	4360				


X. DEPARTMENT/DIVISION:

Project Manager: Sergeant Brad Booth

Date February 28, 2007


 DEPARTMENT/DIVISION MANAGER Signature

Date February 28, 2007


 Chief of Police Signature

Date February 28, 2007

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	Investment Desk Public Works Engineering Project Manager

WHEN BIDDING IS REQUIRED

Bidding is required of any local government entity when a purchase or contract equal to or exceeding \$15,000 is anticipated. This applies to contracts for the purchase, lease or rental of materials, supplies or equipment. If the contract is for the construction of public improvement, which involves the expenditure of a sum equal to or in excess of \$25,000; then advertisement for bids is required. (SDCL 5-18-2, 5-18-3).

(SDCL 5-18-18) Exemptions from Bidding -

- a) Purchase of utility services;
- b) Purchase of materials, supplies or equipment from the United State or its agencies, including purchases of federal surplus property;
- c) Equipment repair contracts;
- d) Purchase of surplus property from another public corporation;
- e) Purchase from the lowest bidder of an item contained on the state price list;
- f) Purchase from lowest bidder of an item competitively bid by another local government or by itself within the previous 12 months (documentation of such purchases is to be made in the entity's minutes and retained on file). A governing entity may not utilize the bid of another entity if the original bid specification included a trade-in allowance. If one entity accepts a bid net of trade-in allowances, another entity may not contract with the successful bidder by utilizing the 'original bid amount' for a cash outright purchase.