ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

PROJECT NO.:	<u>W</u>	/0 <u>3 - 953</u>			CIP No.	50318
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CITY OF RAPID CITY

Engineering Services

300 Sixth Street Rapid City, SD 57701-2724

Telephone: (605) 394-4154 FAX: (605) 394-6636 E-mail: stacey.titus@rcgov.org

MEMORANDUM

TO: Dirk Jablonski

FROM: Stacey Titus

SUBJECT: Well #12 and Stoney Creek Booster Station; Project No. W03 - 953

/ CIP #50318

DATE: January 25, 2007

During our project review meeting with CETEC Engineering yesterday (1/24/07), they indicated that they believe that it is in the City's best interest to reduce the requirement, stated in the City of Rapid City Standard Specifications, Section 7, General Conditions, Paragraph 7.40 entitled "Subletting of Contract," that the Contractor must perform 50 percent of the work on the contract. Because the Well #12 and Stoney Creek Booster Station project consists of multiple subcontractor disciplines and no one discipline will likely encompass 50% of the work the Contractors probably will not be able to meet the 50% requirement. Therefore, in order for them to bid we are requesting that this percentage be reduced to 25 percent.



