

CAPITAL IMPROVEMENTS PROGRAM MINUTES
C / SAC 3RD FLOOR, WEST CONFERENCE ROOM

December 15, 2006

Finance Officer Jim Preston called the meeting to order at 10:00 A.M. with the following Committee members present: Aldermen Ron Kroeger, Malcom Chapman, Karen Olson, and Deb Hadcock; Planning Commission Member: Gary Brown; City staff: Growth Management Director Marcia Elkins, Engineering Project Manager Dan Coon (proxy), and Parks & Recreation Director Jerry Cole and Administrative Secretary Jeri Taton (proxy). Others present included Mayor Jim Shaw, Operations Management Engineer Rod Johnson, Library Director Greta Chapman, Accounting Coordinator Tracy Davis, and Administrative Coordinator Jackie Gerry.

Brown moved, second by Kroeger and carried to **approve the minutes** of November 17, 2006.

Finance Officer Preston briefly reviewed the **Financial Reports** for November, 2006 noting no significant changes in the report other than expenditures.

Engineering Project Manager Coon reviewed the **Capital Plan for Streets, drainage, MIP Projects for December, 2006** noting little activity as most projects are complete or currently in design. Coon noted a reduction for the Sitka Street Area Drainage to reflect the final project cost; the addition of a line item, titled Miscellaneous Legal Fees, to fund legal costs for the Colonial Motel issue and the Walgar taking; and an increase in the West Catron Boulevard Property Survey to reflect the contract amount. Coon reviewed the 2007 – 2011 Summary noting revised costs for the Memorial Park/Farlow Avenue Watermain Reconstruction and Neighborhood Mill and Overlay projects. Coon noted the cumulative balance remaining in the Capital Plan Summary in FY2011. Chapman moved, second by Olson and carried to approve the Capital Plan for Streets, Drainage, MIP Projects for December, 2006 as reported.

Library Director Chapman addressed the **Rapid City Public Library Acoustic Remediation** requesting this project be added to the list of CIP projects. Chapman noted the costs for this project have increased since the project was originally bid in 2005; and indicated the overall project costs is \$132,205, an increase of \$17,205 over the request made to the CIP in August, 2006. Chapman indicated the request from CIP is \$92,205, with the remaining \$40,000 being allocated from the budget of the library. Finance Officer Preston noted the balance remaining in the CIP Contingency and reminded the members that other projects are waiting to be funded. Hadcock moved, second by Olson for discussion, to include the Rapid City Public Library Acoustic Remediation in the Government Buildings Five Year Plan, for 2008. Responding to a question from Alderman Chapman, Alderman Kroeger noted that while this project is not an emergency or crisis, it is a project that should be done to alleviate the noise problem in the library. Alderman Chapman indicated his desire to discuss the overall concept of the Capital Improvements Program. Growth Management Director Elkins suggested establishing criteria on what should be considered for funding from the CIP. Alderman Kroeger expressed an interest in increasing the funding for the Government Buildings Five Year Plan because of the

number of projects and their probable project costs. Upon a vote being taken on the motion to include in the project in the 5-Year Plan, motion carried.

Elkins moved, second by Kroeger and carried to discuss **standards and criteria** for using CIP Contingency funds at the January 19, 2007 CIP meeting.

Hadcock moved, second by Olson and carried to continue the **Visitor Information Center Pavement Repair and Drainage Improvements** to the January 19, 2007 CIP meeting.

Olson moved, second by Kroeger to continue the **Discussion of the land sale for the Wally Byum and Owen Hibbard sites** to the January 19, 2007 CIP meeting. Substitute motion was made by Elkins, second by Olson and carried to continue the discussion of the land sale for the Wally Byum site to the January 19, 2007 CIP meeting; and to continue the discussion of the land sale for the Owen Hibbard site to the April 20, 2007 CIP meeting.

Olson moved, second by Taton and carried to approve the **Parks and Recreation CIP Project Carry Forward** in the amount of \$881,829.52 to 2007.

Olson moved, second by Chapman and carried to approve the request to **Carry Forward Golf Maintenance Facility** in the amount of \$375,000; and **Parks Equipment Maintenance Shop** in the amount of \$400,000 in the Government Buildings 5-Year Plan to 2007.

Olson moved, second by Brown and carried to approve the request to **Carry Forward the Main Fire Station Exhaust Ventilation System** project in the amount of \$60,000 in Government Buildings to 2007.

There being no further business, the meeting adjourned at 11:00 A.M.; and it was noted the next scheduled meeting is set for January 19, 2007 at 10:00 A.M. in the C/SAC, 3rd Floor, West Conference Room.