

CITY OF RAPID CITY
TRAVEL REQUEST

Person requesting travel Jerry Cole Department Parks + Recreation

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)
Natl Legislative Forum on Parks + Recreation

List all other City employees, if any, making the trip for the same purpose: None

Place of meeting or destination: Washington, DC

Date of meeting Feb 14-16, 2007

Date trip to begin Feb 13, 2007 Date trip will end Feb 17, 2007

Method of transportation requested Air fare

Estimated transportation cost	\$	<u>550</u>
Meals		<u>180</u>
Lodging <u>5</u> days		<u>400</u>
Other costs - description <u>Registration Fees</u>		<u>205</u>
<u>Misc</u>		<u>100</u>
Total estimated cost of trip	\$	<u>1935</u>

Signed Jerry Cole Date 12/13/06
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy - Mayor Yellow copy - Finance Gold copy - Department copy

Registration

National Legislative Forum on Parks and Recreation
February 14-16, 2007
Grand Hyatt Washington - Washington, D.C.



National Recreation
and Park Association

NRPA MEMBERSHIP# _____

SECTION A - CONTACT INFORMATION

FIRST NAME: Jerry W. Cole M.I.: _____ LAST NAME: _____
 TITLE: Director BADGE NAME: _____
 CERTIFICATION: _____
 COMPANY/AGENCY: Rapid City Parks + Recreation Dept.
 ADDRESS: 125 Waterloo Street Rapid City, SD 57701 CITY/STATE/ZIP: _____
 DAYTIME PHONE: 605-394-5225 FAX: 605-394-5226 EMAIL ADDRESS: jerry.cole@rcgov.org
 IN CASE OF EMERGENCY CONTACT: _____ PHONE: _____

LIST ANY SPECIAL ACCOMMODATIONS/DIET HERE:

WOULD YOU LIKE TO BE CONTACTED REGARDING ANY SPECIAL ACCOMMODATIONS?

Home Address: (This information will be used to indicate your home Congressional District and will not be used for marketing purposes)

ADDRESS: _____

CITY/STATE/ZIP: _____

SECTION B - REGISTRATION FEES

SAVE MONEY! Register by January 19, 2007 and receive a discount. Registration includes the Welcome Reception, Rally Continental Breakfast, Congressional Awards Reception on the Hill, National Policy Luncheon, Congressional Directory, access to all workshops, education sessions and briefings, and transportation to Capitol Hill.

	RATE ON OR BEFORE JANUARY 19	RATE AFTER JANUARY 19
Delegate Rate	<input checked="" type="radio"/> \$205	<input type="radio"/> \$225
Student Delegate Rate	<input type="radio"/> \$65	<input type="radio"/> \$75

After January 31 delegates must register on-site.

Additional Tickets

Please indicate if you will be attending the following events. You must be registered for the Legislative Forum to purchase additional event tickets for guests.

	Attendee	Additional Guest(s)	Cost	Total
Welcome Reception	<input type="radio"/> Yes / <input type="radio"/> No	_____	X \$45 = \$_____	
Rally Continental Breakfast	<input type="radio"/> Yes / <input type="radio"/> No	_____	X \$28 = \$_____	
Congressional Awards Reception on the Hill	<input type="radio"/> Yes / <input type="radio"/> No	_____	X \$25 = \$_____	
National Policy Luncheon	<input type="radio"/> Yes / <input type="radio"/> No	_____	X \$50 = \$_____	

SECTION B TOTAL \$ _____

SECTION D - CEUs

Do you plan to earn CEUs?

Please check here if you wish to earn CEUs (Tickets will be required).

Yes, I would like to earn CEUs No, I would not like to earn CEUs

SECTION E - PAYMENT INFORMATION

Payment information must be included to complete processing.

CHECK # _____ (CHECKS MADE PAYABLE TO NRPA) PURCHASE ORDER # _____

I authorize NRPA to charge my: VISA MASTERCARD DISCOVER AMERICAN EXPRESS

CARD No. _____ EXP. DATE _____

CARD HOLDER NAME: _____

I authorize NRPA to charge the total registration fee to my credit card. If registration is received after January 19, 2007, I authorize NRPA to charge the higher fee.

SIGNATURE: _____

REFUND POLICY: Cancellations must be in writing. No telephone cancellations will be accepted. All cancellations are subject to a \$50 cancellation fee. No refunds will be issued on requests postmarked after January 31, 2007.

FAX TO NRPA: 703.858.0183 • MAIL TO: NRPA, P.O. Box 7600, Merrifield, VA 22116-7600

Code #421

SECTION C - DEMOGRAPHICS

Is this your first Legislative Forum?

Yes No

1. Are you:

- Professional
 (a) Management
 (b) Staff
 (c) Student
 (d) Retired
 (e) Educator/Researcher
 (f) Citizen-Board/Advocate
 (g) Supplier
 (h) Other: _____

2. Your Purchasing Role (check one)

- Make final decision
 Make final recommendation
 Part of recommendation process
 No Role

3. Operating Budget

- Under \$500,000
 \$500,000 to \$1M
 \$1M to \$2.5M
 \$2.5M or \$5M
 \$5M or \$10M
 \$10M or \$15M
 \$15M or \$25M
 \$25M or \$50M
 Over \$50M

4. Population Served

- Under 10,000
 10,000 to 25,000
 25,000 to 50,000
 50,000 to 100,000
 100,000 to 250,000
 250,000 to 500,000
 500,000 to 1M
 1M to 2M
 2M to 3M
 Over 3M

SECTION B \$ 205

TOTAL AMOUNT \$ 205



Buyer's Guide | NRPA Store | Career Center

Home Page > Advocacy > National Legislative Forum on Parks and Recreation

National Legislative Forum on Parks and Recreation

**February 14-16, 2007
Grand Hyatt Washington
Washington, D.C.**

**Registration and Housing
Now Open!**

Change is on the Horizon - Opportunity is NOW

As advocates for parks and recreation, we must educate our leaders at the federal, state, and local level on the importance of parks and recreation in our communities. The National Legislative Forum on Parks and Recreation provides a unique opportunity to take our message to Capitol Hill. The results of the midterm Congressional elections of 2006 and resulting change of control of both Houses of Congress means there are **NEW** players, **NEW** leadership, and **NEW** opportunities to make your voice heard.

Join Hundreds of Advocates on Capitol Hill

Now is the time to join the hundreds of park and recreation advocates and supporters fighting daily to protect our nation's places and spaces. Attend the **2007 National Legislative Forum on Parks and Recreation, Feb. 14-16 in Washington, D.C.**, and ensure that parks and recreation remains a priority among elected officials, federal agencies, Congress, and the White House.

Help us fight for policies and legislation that support enhanced opportunities for public recreation; capital investments in public lands and recreation resources; individual and social development including a healthy, active populace; improved health and well-being for children, youth, and families; and ensure stewardship and protection of our nation's natural resources.

The National Legislative Forum on Parks and Recreation assists advocates in:

- Advancing the national agenda for public parks and recreation;
- Becoming informed of changing conditions, new legislation, and the political landscape;
- Gaining an insider's view of Washington and how things work on Capitol Hill;
- Learning how to create long-term relationships with legislative leaders; and
- Taking your message directly to members of Congress.

The National Legislative Forum on Parks and Recreation is held in conjunction with NRPA's Mid-Year meeting, February 16-18.

Mid-Year meeting attendees are encouraged to register for the Forum. NRPA leadership play a key role in advancing the park and recreation agenda, and your voices are needed to assist in making a national impact for parks and recreation.

QUICK LINKS

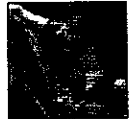
Advocacy Action Center

2007 Registration
Register today for the 2007 National Legislative Forum on Parks and Recreation
Details::



2007 Accommodations and Travel

Plan out your travel and make your reservations today for the 2007 Legislative Forum.
Details::



Preliminary Schedule

Plan arrival times and view the week's events.
Details::



2006 Legislative and Advocacy Platform

Take a look at the 2006 NRPA Legislative and Advocacy Platform
Details::



2006 Background Briefing Papers

From nutrition to health to federal grants, these backgrounders give delegates the inside edge
Details::



Join the Recreation Network

Lend your voice to parks and recreation
::Details



Not an NRPA Member?

Join today and let your voice be heard.
Details::



- Home
- About NRPA
- Membership
- Advocacy
 - Take Action/RecreACTION
 - Park and Recreation Issues
 - Pressing Legislation
 - Pending Regulations
 - Legislative Platform
 - Advocacy Toolkit
 - Contact Us
 - Breaking News
 - National Legislative Forum on Parks and Recreation
 - Resources
- News
 - Accreditation / Certification
 - Education & Conferences
 - Publications & Research
 - Programs & Partnerships
 - Marketing Opportunities
 - Resources
 - Contact Us





Buyer's Guide | NRPA Store | Career Center

SEARCH

Home Page > Advocacy > National Legislative Forum on Parks and Recreation > Travel and Accommodations

Travel and Accommodations

Hotel Information and Reservations

The NRPA group rate is \$195 for single and double, \$220 triple, and \$245 quadruple, plus 14.5% room tax per night. **To make your reservations online, click HERE.** If you have additional questions, contact the Hyatt directly for more information.

Please note the hotel cut-off date is January 21, 2007.

Grand Hyatt Washington

1000 H Street, NW
Reservations: 800.233.1234*
Hotel Direct: 202.582.1234
Guest Fax: 202.637.4781
www.washington.grand.hyatt.com

*Online reservations are available [HERE](#).

Additional hotel options:

Double Tree
New Hampshire Ave
1.5 miles from Grand Hyatt

Hampton Inn
6th St
.3 mile from Grand Hyatt

Still need more options? Click here to view a listing of hotels near the Grand Hyatt, or visit www.hotels.com for more hotel options in the Washington, D.C. area.

Airline Information

Refer to the NRPA ID Code listed below and receive special discounts with American Airlines. To take advantage of this offer, please call your travel agent or the airline directly.

American Airlines
Phone: 800.433.1790
ID #: A4227AJ

The Washington Area is conveniently served by three major airports:

- Ronald Reagan Washington National Airport (DCA), 15 min. from Hyatt
- Washington Dulles International Airport (IAD), 35 min. from Hyatt
- Baltimore-Washington International Airport (BWI), 50 min from Hyatt

Ground Transportation

Washington, DC offers several ground transportation options including SuperShuttle, Taxicab, Limousine, Metrobus and rental car services. Avis is the official rental car provider for this event. To receive special discounted rates, call 800.331.1600 or visit Avis online at www.avis.com. Be sure to use NRPA's Avis discount number, J627447. If flying into DCA, the Grand Hyatt Washington is also accessible via Metrorail, Washington's subway system, using the Metro Center stop. Visit the Washington Metropolitan Area Transit Authority Website, www.wmata.com for a subway map and timetable.

2007 Registration
Register today for the 2007 National Forum on Parks and Recreation
Details::



Hungry?
Check out some of the best restaurants in D.C.
Details::



Experience D.C.
Find your way with ease during the Legislative Forum with this City Map
::Details



- Home
- About NRPA
- Membership
- Advocacy
 - Take Action/RecreACTION
 - Park and Recreation Issues
 - Pressing Legislation
 - Pending Regulations
 - Legislative Platform
 - Advocacy Toolkit
 - Contact Us
 - Breaking News
 - National Legislative Forum on Parks and Recreation
 - Resources
- News
- Accreditation / Certification
- Education & Conferences
- Publications & Research
- Programs & Partnerships
- Marketing Opportunities
- Resources
- Contact Us





Buyer's Guide

NRPA Store

Career Center

SEARCH

Home Page > Advocacy > National Legislative Forum on Parks and Recreation > **Three Ways to Register**

Three Ways to Register

Registration

Online: Click [HERE](#) to register online for the 2007 National Legislative Form on Parks and Recreation.

Mail: Mail your completed registration form and payment to NRPA, P.O. Box 7600, Merrifield, VA 22116-7600.

Fax: Fax your completed registration form with credit card payment to 703.858.0183. To avoid duplicate payment, DO NOT fax your form more than once. Please keep your fax confirmation as proof of your registration.

Payment MUST accompany registration forms. Forms received without payment information will not be processed. NRPA accepts VISA, MasterCard, Discover, and American Express, check, and Purchase Orders. All checks must be in U.S. Dollars and made payable to NRPA.

Refund Policy: Cancellations must be in writing. No telephone cancellations will be accepted. All cancellations are subject to a \$50 cancellation fee. No refunds will be issued on requests postmarked after January 31, 2007.

2007 Registration Fees

Save Money! Register by January 19, 2007 and receive a discount. Registration includes the Welcome Reception, Rally Continental Breakfast, Congressional Awards Reception on the Hill, National Policy Luncheon, Congressional Directory, access to all workshops, education sessions and briefings, and transportation to Capitol Hill.

Students are invited to register at discounted rates. In order to take advantage or discount rates, attendees must be a full time student (12 hours of undergraduate classes or eight hours or graduate classes) at an accredited college or university. Please fax (703.858.0183) a bill or letter from your busar's office at time of registration as proof of student status.

On or before January 19

After January 19

Delegate Rate	\$205	\$225
Student Delegate Rate	\$65	\$75

After January 31 delegates must register on-site

Additional Tickets

If you are registered for the Legislative Forum and would like to purchase additional tickets for the following events, you must indicate the number of additional tickets needed on the registration form. Below is a list of events and additional ticket costs (price per ticket).

- Welcome Reception, \$45
- Rally Continental Breakfast, \$28
- Congressional Awards Reception on the Hill, \$25
- National Policy Luncheon, \$50

Additional Information

Continuing Education Units (CEUs)

Attendees of the Legislative Forum can earn CEUs. Approved education sessions are work 0.1 CEU for each hour and fifteen minute session. To earn CEUs, delegates must attend the entire session and follow the instructions for earning CEUs in the program materials. The room host will manage the CEU verification process and will be available to answer questions about CEUs. Attendees electing to earn CEUs will be given tickets onsite with their registration materials.

Home

About NRPA

Membership

Advocacy

Take Action/
RecreACTION

Park and Recreation
Issues

Pressing Legislation

Pending Regulations

Legislative Platform

Advocacy Toolkit

Contact Us

Breaking News

National Legislative
Forum on Parks and
Recreation

Resources

News

Accreditation /
Certification

Education & Conferences

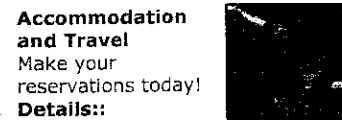
Publications & Research

Programs & Partnerships

Marketing Opportunities

Resources

Contact Us



Accommodation and Travel
Make your reservations today!
Details::