



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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## PLANNING DEPARTMENT

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### MEMORANDUM

TO: Legal and Finance Committee

FROM: Marcia Elkins, Growth Management Director

DATE: November 7, 2006

RE: 2007 Agreement between City of Rapid City and City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process

Attached for your review is the copy of the agreement between the City of Rapid City and the City of Box Elder providing Box Elder with the mechanism to request from the Metropolitan Planning Organization federal highway and federal transit funding reimbursement for transportation planning activities identified in the 2007 Unified Planning Work Program

No work may proceed pursuant to this contract until it is approved and executed. All work must comply with all Federal and Metropolitan Planning Organization requirements, including consultant selection, legal review of subcontracts, prior approval of consultant contracts including rates and reimbursables by the South Dakota Department of Transportation Audit staff, etc.

**EXECUTIVE POLICY COMMITTEE RECOMMENDATION:** The Executive Policy Committee of the Rapid City Area Metropolitan Planning Organization recommends approval of the 2007 Agreement between the City of Rapid City and the City of Box Elder in the amount of \$136,000 with the addition of the statement, "All subcontracts must contain all of the provisions of this agreement." being added at the end of Item 12 on page 8 and to correct typographical errors on page 10.