

CITY OF RAPID CITY
TRAVEL REQUEST

LF092706-21

Person requesting travel Nate Deitschman Department FMS 0890

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

Mountain Plains Health Consortium Paramedic Course

List all other City employees, if any, making the trip for the same purpose: Casey Morgan, Trevin Smeenk, Bill Mitchell

Place of meeting or destination: Ft. Meade

Date of meeting 11/17/06 - 2/16/08

Date trip to begin 11/17/06 Date trip will end 2/16/08

Method of transportation requested City

Estimated transportation cost \$ _____

Meals _____

Lodging _____ days _____

Other costs - description Tuition \$3300/each 13,200.00

Total estimated cost of trip \$ 13,200.00

Signed _____ Date Gary Shepherd Date _____
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ _____

Approved: _____ Date _____
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on _____ (Date)

White copy -- Mayor Yellow copy -- Finance Gold copy -- Department copy

#39