

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date:

Project Name & Number: Fire Training Facility

CIP #:

Project Description: Site development, foundation and pre-engineered fire training simulator facility at Western Dakota Technical Institute

Consultant: baffuto architettura

Original Contract Amount: \$ 9950

Original Contract Date: 9-5-06

Original Completion Date:

Amendment Number:

Amendment Description:

Current Contract Amount: _____

Current Completion Date: _____

Change Requested: _____


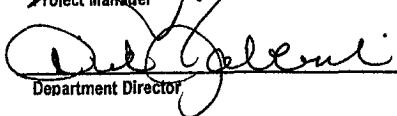
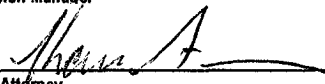
New Contract Amount: _____ \$0.00

New Completion Date: _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$9,950.00	132	4223	
\$9,950.00	Total		

Agreement Review & Approvals

 _____ Project Manager	8-11-06 _____ Date	_____ Division Manager	_____ Date
 _____ Department Director	8/16/06 _____ Date	 _____ City Attorney	8/16/06 _____ Date

ROUTING INSTRUCTIONS

Route **two** originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
8/17/06	as	Y N
Cash Flow		Y N