

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date:

Project Name & Number: IDP04-1367 Dahl Fine Arts Center Expansion

CIP #: 50101

Project Description: Remodel of Fine Arts Center and MDU Building and new addition

Consultant: Envision design, Inc.

Original Contract Amount: \$393,767.50

Original Completion Date:

Amendment Number:

Amendment Description:

Current Contract Amount: _____

Current Completion Date: _____

Change Requested: _____


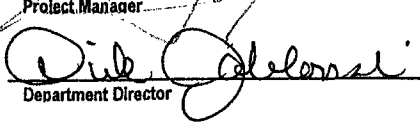
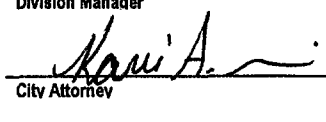
New Contract Amount: _____ \$0.00

New Completion Date: _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$393,767.50	132	4223	
\$393,767.50	Total		

Agreement Review & Approvals

 _____ Project Manager	7-6-06 _____ Date	_____ Division Manager	_____ Date
 _____ Department Director	7/14/06 _____ Date	 _____ City Attorney	7-13-06 _____ Date

ROUTING INSTRUCTIONS

Route **two** originals of the Agreement for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved		
Appropriation			Y	N	
Cash Flow			Y	N	