

CITY OF RAPID CITY  
TRAVEL REQUEST

LF061406-04

Person requesting travel Kane Messler Department U03 / Ice

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

STAR (serving the American Risk) Maintenance School  
Basic Refrigeration (Mike) Ice making Party + Technologies (Kane)

List all other City employees, if any, making the trip for the same purpose: Mike Leach

Place of meeting or destination: Muskegon, Minnesota

Date of meeting Oct 2 - 5<sup>th</sup>

Date trip to begin Oct. 1 Date trip will end Oct. 6

Method of transportation requested Vehicle

Estimated transportation cost	1400 miles @ \$200 gallon @ 20 mts/gal	\$	<u>210</u>
Meals			<u>388</u>
Lodging <u>5</u> days			<u>420</u>
Other costs - description <u>Registration Fees</u>			<u>900</u>
Total estimated cost of trip			\$ <u>1910</u>

Signed Kane Messler 5-25-06 Date [Signature] Date 5-25-06  
(person requesting travel) (Department Head)

When the cost of the trip will exceed \$500, per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
Mayor

When the cost of the trip will exceed \$1,500, per event, Council approval is required.

Approved by Common Council on \_\_\_\_\_ (Date)

White copy - Mayor      Yellow copy - Finance      Gold copy - Department copy

Host Hotels for the STAR 2006 Training Sessions

Buffalo NY \$79.00  
Hampton Inn Buffalo/Amherst  
Drew Schmitt/716-829-1415  
10 Flint Road, Amherst NY 14226

Plymouth MI \$85.00  
Hampton Inn Northville  
Sierra Dawkins / 734-462-1119  
20600 Haggerty  
Northville, MI 48167

Seattle WA  
No Information as of April 20<sup>th</sup>  
Check back after May 1st

Minnesota \$65.99  
Best Western Ask for the STAR group rate  
763-271-8880 Toll free 877-349-2415  
89 Chelsea Road  
Monticello, Minnesota, 55362-8912

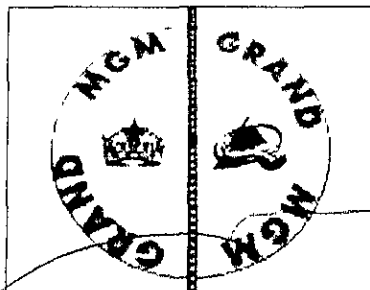
Waterville Valley, NH \$90.00  
Snowy Owl Inn  
Reservations may be made by email: [snowy@snowyowlinn.com](mailto:snowy@snowyowlinn.com) or by  
Phone: 1-800-SNOWYOWL or 603-236-8383 or Fax: 603-236-4890.  
Please use the words "Star Rinks". So there won't be a mix-up, if you could also have the people  
making reservations use the following Group Code: #84736.  
4 Village Road  
Waterville Valley, NH 03215

MGM Grand is all set \$89.00  
Call and ask for the STAR Group that will be in the Arena  
**877-880-0880** or **702-891-7777**  
MGM Grand Hotel & Casino - Las Vegas  
3799 Las Vegas Boulevard South  
Las Vegas, Nevada 89109  
Call and ask for the STAR Group that will be in the Arena

1, 2, 3, 4

5 in SF

## LAS VEGAS-nevada

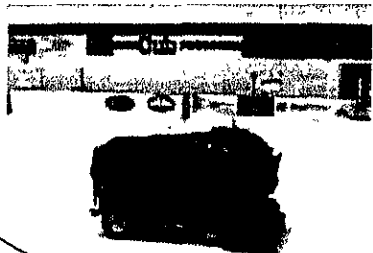


September 18-21 ♦ MGM Grand Garden Arena

Course Offered: Ice Making & Painting Technologies (IMPT)

*Courses will run 8:30 a.m. to 4:30 p.m. each day.*

## MONTICELLO-minnesota

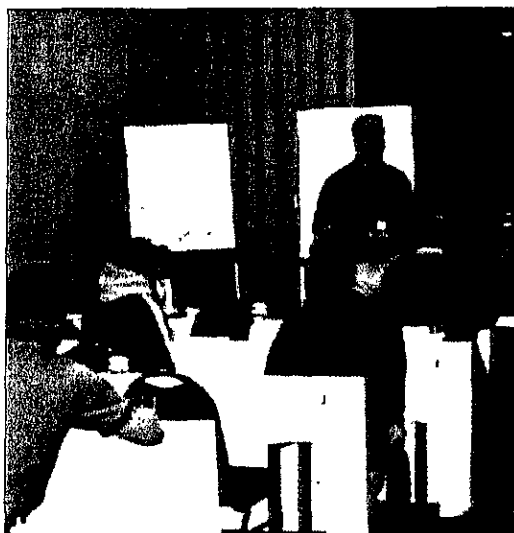


October 2-5 ♦ Moose Sherritt Ice Arena

Offered: Ice Making & Painting Technologies (IMPT)  
Basic Refrigeration (BR)

*Courses will run 8:30 a.m. to 4:30 p.m. each day.*

## The Must-Attend Event for the Industry - NARCE



For the fourth consecutive year, STAR will provide the educational content at the North American Rink Conference & Expo (NARCE). NARCE 2006, which will be held in Chicago from May 15-18, features eight educational tracks from STAR, as well as education from USA Hockey, U.S. Figure Skating & USA Hockey InLine. NARCE also hosts the industry's largest trade show, and has quickly become the "must-attend" event in the rink industry.

For more information, please visit [www.NARCE.com](http://www.NARCE.com).

2006  
**NARCE**  
North American Rink Conference & Expo

719.538.1149 [info@STARrinks.com](mailto:info@STARrinks.com)

# REGISTRATION FORM

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Arena/Facility \_\_\_\_\_

Arena/Facility Address \_\_\_\_\_

City/Town \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

E-Mail \_\_\_\_\_

I am a:  STAR member — \$450/course  Non-member — \$595/course

Participants may register for only one course per site.

I would like to attend the following class(es):

	Basic Refrigeration (BR)	Ice Making & Painting Technologies (IMPT)	Ice Maintenance & Equipment Operations (IMEO)	COST (\$450/member) (\$595/non)
Frisco, Texas (April 3-6)	<input type="checkbox"/>	<input type="checkbox"/>		\$ _____
Williamsville, N.Y. (June 26-29)	<input type="checkbox"/>		<input type="checkbox"/>	\$ _____
Plymouth, Mich. (July 10-13)		<input type="checkbox"/>		\$ _____
Renton, Wash. (July 24-27)	<input type="checkbox"/>		<input type="checkbox"/>	\$ _____
Waterville Valley, N.H. (Aug. 7-10)	<input type="checkbox"/>		<input type="checkbox"/>	\$ _____
Las Vegas, Nev. (Sept. 18-21)		<input type="checkbox"/>		\$ _____
Monticello, Minn. (Oct. 2-5)	<input type="checkbox"/>	<input type="checkbox"/>		\$ _____
			<b>Total Due</b>	\$ _____

## PAYMENT

\_\_\_\_\_ My check is enclosed

\_\_\_\_\_ Please bill my credit card  Visa  Mastercard

Expires: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Signature: \_\_\_\_\_

### PLEASE MAKE CHECKS PAYABLE TO:

Serving The American Rinks (STAR)

1775 Bob Johnson Drive

Colorado Springs, CO 80906

phone: 719.538.1149 fax: 719.538.1160

e-mail: info@STARrinks.com web: www.STARrinks.com

